

## Doylestown Township - Ways and Means Committee

### Meeting Minutes for May 23, 2018

Meetings held 4<sup>th</sup> Wednesdays at 7PM.

No meeting in November, December meeting is 3rd Wednesday for 2018.

Resident Members	IN	Township Participants	IN
Brenda Bray Chairman	x	Ken Snyder - Board of Supervisors - Liaison	x
Joe Delikat	x	Stephanie Mason – Township Manager	x
Bob Salanik		Ken Wallace – Township Finance Director	x
Colleen Mullin	x	Dave Tomko - Township Director of Operations	x
Mike Paulosky	x	Ed Ebenbach (Consultant to Twp.)	x
Kevin Harrigan	x		

- I. Call to Order
- II. Welcome-introduction of two new members
  - a. Mike Paulosky, Kevin Harrigan
- III. Approval of April 25, 2018 minutes
  - a. Motion: Joe Delikat; 2<sup>nd</sup>: Brenda Bray.
- IV. 2018 Financial Update: Ken S and Ed E
  - a. RE Tax projected slightly higher over YTD 2017; no major updates. Reminder of upcoming Budget meeting with BOS.
- V. Capital Project Model Discussion: Bob
  - a. Tabled in Bob's absence
- VI. Five Year Projection Update: Ed E
  - a. Actuals vs. historical; Actuals with forecast (current year)
  - b. Ed briefly reviewed Capital Project Model
- VII. Construction Update: Dave
  - a. No major financial surprises; delays on schedule because of weather.
  - b. Brief discussion of P&R building – waiting for committees to convene together once P&R Committee has more details around specs for new building. Dave put some context around budget – original bids came in around @285/sq. ft. for 5,600 square feet. May come in at \$225/sq. ft. if prefab. Just not far along enough in design phase to estimate.
- VIII. Infrastructure software: Dave

- a. Dave researched vendors, is making recommendation to BOS in upcoming June meeting for requisition. Should be helpful for infrastructure planning/spending purposes.
- IX. Timeline for issuance of second general obligation bond series: Ken W
  - a. No change in assuming late 2018/2019, depending on decisions re: P&R building
- X. Preparing for June 19 Budget Meeting with BOS
  - a. Ed E will be prepared to summarize budget and review Capital Project Model
- XI. Two Projects:
  - a. Benchmarking Employee Benefits: Is the survey available?
    - i. Stephanie indicated survey just recently made available and she will forward to Committee members for review. Next steps TBD.
  - b. Five Year Capital Plan Project Management: refer to V. above
- XII. Bicentennial Committee-contribution for a tree
  - a. W&M Committee members contributed
- XIII. New business
  - a. None
- XIV. Adjourn
  - a. 9:03 motion by Joe Delikat, second by Brenda Bray

Next meeting: June 27, 2018 @ 7:00 PM

\*NOTE Budget work session with BOS June 19 at 3pm.