

Doylestown Township - Ways and Means Committee

Agenda for July 22, 2014

Meetings held 4th Wednesday every month at 7PM except often no meeting in July and December meeting is 2nd Wednesday

Resident Members		Township Participants	
Lee Schwarz – Chairman		Ryan Manion - Board of Supervisors - Liaison	
Ed Ebenbach – Vice Chairman		Stephanie Mason – Township Manager	
Emad Abdelnaby – Secretary		Ken Wallace – Township Finance Director	
Brenda Bray		Richard John – Township Operations	
Ed Denton			

1. Welcome guests- introduce themselves
2. Approval of Prior Meeting Minutes
3. Review content plans for new web page
4. Ken and Ed E- Review latest 2014 financials
 - a. Update status of manager meetings for 2015 budget prep
 - b. “Review Executive Summary Report for submission to the Supervisors”. The notion we discussed has two parts:
 - 1) The report to be submitted would consist of the Executive Summary 2 with comments added on the right side, as a cover sheet for the regular 10 page W&M report
 - 2) That report would be included in the Supervisor’s notebook for their mid-August meeting, and you would give a short presentation of it to them, and inform them that our intention was to provide that to them quarterly
5. Review proposed Expense bar charts for inclusion with next newsletter
6. Review updated capital projects planning list-
 - a. Grants status from Stephanie.
 - b. Projects status from Dick-
 - i. with 6 months complete, refine the probability of project completion
 - ii. identify projects with high likelihood they will not be done under current capacity or delayed for other reasons
 - iii. specify what it will take to complete
 - iv. advise supervisors – determine if they wish to push forward if possible or accept moving to 2015
 - c. Add new requests for future projects as we become aware of them
7. Review plans to prepare for 2015 budget sessions
 - a. Identify tasks for preparation and help needed from committee members
 - b. Spotlight areas where we need to improve our accuracy
 - c. Begin documenting the procedures to process and preserve our information flow
8. New business
 - a. Cell Tower Sale proposal
 - b. New building plans update
9. Adjourn