

## Doylestown Township - Ways and Means Committee

### Agenda for March 26, 2014

Meetings held 4<sup>th</sup> Wednesday every month at 7PM except no meeting in July and December meeting is 2<sup>nd</sup> Wednesday

Resident Members	Township Participants
Lee Schwarz – Chairman	Ryan Manion - Board of Supervisors - Liaison
Ed Ebenbach – Vice Chairman	Stephanie Mason – Township Manager
Ed Denton – Secretary	Ken Wallace – Township Finance Director
Brenda Bray	Richard John – Township Operations

1. Introduction of new resident member expected
2. Welcome guests- introduce themselves
3. Approval of Prior Meeting Minutes
4. Continue from last
  - a. Had decided we would talk about revenue source chart in May Newsletter.
    - i. Review updated chart from Ed E and finalize what we want to show.
    - ii. Our first regular article for the newsletter to be submitted by April 1 will be built around the introduction of the revenue source chart
    - iii. Develop the big idea for the kick off of “Get to Know Where Your Tax Dollars Go” Series
  - b. Line up next chart / topic for August Newsletter
5. Discuss Cell Tower lease proposal from Finance manager
6. Ed E will present a first draft of a consolidated capital projects list- projects authorized for 2014 plus spillover from 2013.
  - a. List will propose key benchmarks for initial tracking
  - b. Plan potentially exceeds our rough capacity in dollars by a factor of more than 4 to 1.
  - c. Identify projects that are outright purchases requiring no labor
  - d. Specify the non-negotiable recurring priorities like roads/ preventative maintenance/ existing infrastructure preservation
    - i. Overall expenses for bridges from initial engineering reports around \$300,000. Can we begin to project when they will impact budget
  - e. Identify projects that can/will be delayed
  - f. How do we tackle what must be done.
    - i. Identify capital project candidates for outsourcing.
  - g. See if Dick John can provide the 24 year Road Maintenance master Plan Update.
    - i. Where are we in the cycle?
    - ii. How many miles did we complete in 2013 where we show huge shortfall in expense vs. budget’
  - h. Advise BOS of what will not be completed in 2014
  - i. Change Capital Projects Budgeting Process for 2015 and beyond
7. Review 2013 Pension Audit results
  - a. While performance was much improved, it appears our total unfunded liabilities continue to balloon, not shrink
  - b. Further clarify how that will now be reported on township financials
  - c. Ken Snyder and Ryan Manion requested at BOS that next Pension meeting be accelerated from June to late April
  - d. How does / should this impact our planning
  - e. Review and make recommendations