

TELECOMMUNICATIONS ADVISORY BOARD
Meeting Minutes
October 1, 2012

In Attendance: Committee Members Ed Ebenbach and Joe Salvati

Minutes: On a motion made by Mr. Salvati, seconded by Mr. Ebenbach, amended minutes from September 10, 2012 were approved.

There was no Verizon or Comcast update.

Mr. Ebenbach presented the latest TAB spending report (as of 9/28/12). He reported that the only change from the prior month's report was the normal monthly payment to Verizon, and in the projects and spending forecast for the balance of the year. They were:

- VGA Wallplate and Encoder monitoring extension cables – Mr. Ebenbach estimated the total cost for those items to be \$70, and he and Mr. Salvati agreed that we should proceed on both items.
- Countdown timer – Mr. Ebenbach presented the Microframe product as a lower cost alternative to the ATS product discussed at the September meeting. More analysis needs to be done as to what Microframe's return policy is, to ensure that they are quality manufacturer, and to settle on the number of display digits required. Nevertheless, Mr. Ebenbach and Mr. Salvati agreed that the Microframe product was a worthy and lower cost alternative to ATS, and that we should proceed once the above items are successfully completed assuming that the cost is no more than \$625.
- Handheld camera – Mr. Salvati agreed that the camera purchase should be postponed to 2013, and the funding reallocated.
- System monitor replacement – Mr. Ebenbach reported that the small monitor viewing Comcast system operation had failed (again). He stated that although the failure might be a fluke, he continues to worry that the product we use might not be suited to continuous 24x7 operations. He also reported that "professional" level monitors such as the Marshall Electronics units we employ in the rack cost a minimum of \$399 each. Although the \$90 replacement cost of the current monitor would fit in the 2012 spending plan, we agreed to table this item while we try to determine what the best solution might be. Mr. Salvati suggested that we consider creating a "window" in our rack door so that two underutilized Marshall Electronics monitors could be used for this purpose.

Mr. Ebenbach reported that the Franchise Agreement reply letter that the group had agreed to by e-mail had been sent to Brian Jeter on 9/25/12. As of yet, there has been no response. He also reported that Ms. Mason and Mr. Garton are trying to coordinate a Franchise agreement review meeting to occur sometime in the next few weeks. Mr. Ebenbach will advise the meeting time, when selected, in case other TAB members want to attend.

Mr. Salvati reiterated his request that a key be provided to him giving him access to the equipment rack. Mr. Ebenbach and Mr. Salvati discussed the rationales both pro and con but did not reach agreement. The matter was tabled until a future meeting.

Mr. Ebenbach reported that his most significant operational issue is with unreliable operation of the CG100 Overlay software package. He gave an example from earlier the same day, in which it required 7 restarts of the CG100 application and a computer restart before the “Play” function (used for the animated start and ending sequences) would operate without shutting itself down. He reported that both the BlackMagic card and the CG100 software have unresolved problems with their installation, which might be at the heart of the issue. Mr. Ebenbach plans to consult with Mr. Krause, and that they will jointly remove and then perform a clean install of the card and software. Mr. Salvati suggested that we check whether the 4 gB PC RAM is sufficient to support this functionality, and to upgrade it if it is marginal. Mr. Ebenbach will check that out.

Mr. Salvati reported that he had made a small amount of progress on the “Moments in Time” video editing, and that he was currently working on footage regarding longtime resident Dr. Joshua Feldstein. Mr. Salvati will consider when it might be possible for the group to view this latest work, and on a more general level, will consider what the best path forward might be to move the “Moments in Time” project to at least a partial conclusion.

On a motion of Mr. Ebenbach, seconded by Mr. Salvati the committee adjourned at 9:00pm.