



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: Tuesday, April 11, 2021

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30p.m. on Tuesday April 13, 2021 at the Doylestown Township building

In attendance: Blythe Kell, Paul DiNella, Bob Shaffer, Mary Ann Bowman, Kathy Brown

Absent: Kevin Kane, Kellie McGowan

Guests:

Township representatives: Karen Sweeney - Director of Parks and Recreation, Nancy Santacecilia BOS Liaison, Lisa Pearsall

No public comment.

Meeting Notes: March 9, 2021

The meeting notes were unanimously approved on a motion by Paul and a second by Kathy.

Plans: 60 Meetinghouse Road - Update

Updated drawings reviewed by Karen

Based on updated drawings, it was decided by the Board there was no additional advantage for development of a park

Disc Golf @ Central Park Update provided by Karen and Kathy:

Eagle Scout project by Matthew McDevitt

directional signs applied to Central Park Disc golf design

Aligned away from walking paths to ensure safety of passers-by

Course to be installed in May or June of 2021

Special Events -

Karen reviewed upcoming events including Township Yard Sale on April 24th and Home Run Derby on May 13th

Beer/Wine Garden proposal

Concert series schedule of performers have changed dates. P&R is focused on Big Chill on June 30 and The Sensational Soul Cruisers on Aug 11.

Kathy - Reviewed status of Beer/Wine Garden Proposal; the group agreed to include beer and wine in the proposal to BOS. Shared a DRAFT copy of Agreement for Township Indemnification

Bob - need to determine fee structure for potential vendors; flat fee, flat fee + percentage of sales or percentage of sale.

Paul - voiced concern over ability to track beer sales of vendor

Bob -suggested ticket solution that would allow PR board to track number of beers sold with reconciliation at the end of the event

Lisa - suggested that vendors have the ability to track sales and share sales receipt totals at the end of the evening

Paul - recommended that we open our vendor search to local Doylestown restaurants. Volunteered to reach out to Mosquito Grill.

Blythe - offered to contact Villa Capri, Bishop Estates and Wycombe Publick House

Kathy - suggested New Hope Winery as a potential wine provider

Karen - best to speak to several potential vendors with what we know about the event to gauge their interest and understand what percent of proceeds they'd be willing to share

Karen confirmed that any vendor must be self-contained and provide the following documents:

Offsite license from PALCB

Signed Indemnification that includes Doylestown Township

Certificate of insurance

Karen also noted that the vendor must confirm if their license allows for transient consumption or confined consumption

Karen - estimated that 500 people may attend the event, but could be more based on CDC gathering standards.

Board in attendance agreed on the Beer/Wine proposal to be presented at the next BOS meeting. Kathy will be in attendance to answer questions.

*Adjournment: Being no further business the meeting was adjourned on a motion by Paul and a second by Kathy, with all in favor.

Respectfully submitted by
Bob Shaffer
Doylestown Park and Recreation Board

Approved _____