

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
February 17, 2022

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, February 17, 2022 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman; Rod Stone, Treasurer; Daniel Stairiker, Secretary (via Zoom Video) and Robert Shaffer, Assistant Secretary/Treasurer (via Zoom Video/iPhone). Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Authority Solicitor; Alfred S. Ciottoni, Authority Engineer and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

NA

ACTION ITEMS

MINUTES APPROVAL

January 20, 2022

Upon a motion by Mr. Green, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the January 20, 2022 DTMA meeting was approved as submitted.

REPORTS

AUTHORITY ENGINEER'S REPORT

CONTRACT #2021-1 BUTLER AVENUE WATER MAIN EXTENSION

Request for Payment Application #4 DOLI Construction Corporation

Mr. Ciottoni referenced his letter to the DTMA dated February 8, 2022 regarding this project. He reported that all necessary work has been completed including the completion of the meter chamber in the Delaware Valley University storage tank vicinity.

Based upon the recommendation of the Authority Engineer, Mr. Stone made a motion to approve the DOLI Construction Corporation, 120 Independence Lane, Chalfont, PA 18914, Payment Application #4 in the amount of \$21,735.00 for work completed on Contract No. 2021-1 Butler Avenue Water Main Extension. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

Request for Change Order #1 DOLI Construction Corporation

Mr. Ciottoni referenced his letter to the DTMA dated February 14, 2022 regarding this change order request. He reported that the contract modification provides for additional costs incurred because of delays due to mismarked underground utility lines. The agreed upon amount had been negotiated with the contractor by DTMA and SC Engineers staff.

Based upon the recommendation of the Authority Engineer, Mr. Stone made a motion to approve the DOLI Construction Corporation, 120 Independence Lane, Chalfont, PA 18914, Change Order #1 in the amount of \$39,222.58 for work completed on Contract No. 2021-1 Butler Avenue Water Main Extension. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

NA

EXECUTIVE DIRECTOR'S REPORT

EPA SMALL BUSINESS ADVOCACY PFAS REVIEW PANEL UPDATE

Mr. Hass reported that the DTMA was selected to join the EPA Small Business PFAS Advocacy Review Panel and he attended the first meeting on February 15, 2022 which included approximately ten other small utilities from across the country. The purpose of the panel is to provide small utilities with information on the development of the proposed PFAS National Primary Drink Water Regulation. In addition, the panel is soliciting input from the utilities on the following topics:

1. What is the economic impact of this proposed regulation?
2. The potential compliance and reporting requirements for utilities.
3. Regulatory options that may help lower the burden of small utilities.
4. Potential funding sources.

Consensus of the Board was to extend recognition and appreciation to Mr. Keith Hass for his appointment to this EPA Committee.

DTMA PUBLIC WATER AVAILABILITY LETTER

Mr. Van Houten presented a draft letter for the purpose of DTMA contacting potential customers of DTMA water. This letter addresses the costs and benefits of connecting to the public water system with an emphasis on the advantages of DTMA financing options which reduce the homeowner's initial out-of-pocket costs at the time of the connection. The consensus of the DTMA was to move forward with this letter with slight modifications to be incorporated by Mr. Green relative to the tangible safety benefits of DTMA's drinking water.

ANNUAL BOARD OF SUPERVISORS PRESENTATION

Mr. Hass reported that he will prepare a recorded presentation for the Board of Supervisors regarding the 2021 accomplishments of the DTMA. He plans to present this recording at the next meeting of the DTMA.

NEW BUSINESS

BILL'S LIST: February 2022

Mr. Stone made a motion to approve the February 2022 Bills List for the General Fund Account in the amount of \$35,914.34; Developers Escrow Fund in the amount of \$3,071.27; Capital Improvement Fund in the amount of \$49,667.92; Prepaid Invoices in the amount of \$21,852.75; Prepaid ACH Credit Invoices in the amount of \$12,731.72; and Transfers to the Township in the amount of \$89,442.21. Mr. Green seconded the motion that was then unanimously approved by the Authority.

TREASURER'S REPORT: February 17, 2022

Mr. Stone made a motion approving acceptance of the February 17, 2022 Treasurer's Report as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 4:04pm to discuss the following topics:

1. Personnel Issues
2. DTMA v. Plumstead Township and the NWWA, Bucks County Court of Common Pleas Docket No.: 2020-00325

The regular meeting of the DTMA was reconvened at 5:14pm following its Executive Session.

ANNOUNCEMENTS


The PMAA Board Member Training is scheduled for March 24 in Allentown, PA and members of the DTMA were encouraged to attend.

The next DTMA Board of Directors Meeting is scheduled for March 17, 2022 at 3:30pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 5:16pm.

Respectfully submitted,
Keith Hass
Executive Director



3/17/22

Date