

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
May 19, 2022

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, May 19, 2022 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman; Rod Stone, Treasurer; and Daniel Stairiker, Secretary (via Zoom). Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer (via Zoom) and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:34pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

The Water Department team was officially thanked for their attendance at the Doylestown Township Touch -A -Truck show held Saturday, May 14. DTMA's utility truck received much praise for its well-maintained condition even though the truck was purchased in 2018.

ACTION ITEMS

MINUTES APPROVAL

April 21, 2022

Upon a motion by Mr. Green, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the April 21, 2022 DTMA meeting was approved as presented.

REPORTS

AUTHORITY ENGINEER'S REPORT

DOYLESTOWN WALK

Request for Doylestown Walk Escrow Release No. 4

Mr. Ciottoni recommended approval for the Doylestown Walk Escrow Release No. 4 but referred to his report in the DTMA packet dated May 6 and stated that he would not recommend any further release pending receipt and completion of the following:

1. Punch List completion.
2. As-built drawings.
3. Easement document, including legal descriptions and plans suitable for recording.
4. Dedication documents.
5. Contractor's waiver of lien rights.
6. Maintenance Bond in the amount of 15% of the construction costs to be held for a period of 18 months from the date of acceptance.

Mr. Stone made a motion to approve Doylestown Walk, Toll Mid-Atlantic, LP Co., 250 Gibraltar Road, Horsham, PA 19044 Escrow Release No. 4 reduction in the amount of \$32,274.00 leaving an escrow balance of \$158,003.00. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

PFAS TREATMENT CONSULTANT INTERVIEWS

Mr. Ciottoni reported that RFPs were requested from three Consultants who are experts in the field of PFAS Treatment with responses due on May 26. He anticipates that the Board members would be able to review those responses prior to their next meeting.

AUTHORITY SOLICITOR'S REPORT

N/A

EXECUTIVE DIRECTOR'S REPORT

CENTRAL WATER SYSTEM PROJECT UPDATE

Mr. Keith Hass discussed the water main installation's possible impacts on 2367 Lower State Road. Mr. Hass indicated this property is located at a low spot in the Township and had preexisting groundwater discharge issues. The DTMA construction may have exacerbated the situation causing a constant flow of water down the driveway. After several meetings with the property owner, DTMA agreed to secure a quote to collect the water away from the driveway.

Following some discussion and based upon a suggestion from the DTMA Board Chairman, Mr. Joseph Van Houten, the consensus of the Authority was to grant approval for Mr. Hass to negotiate a settlement with the homeowner at a not-to-exceed price to remedy the situation.

BILL'S LIST: May 2022

Mr. Stone made a motion to approve the May 2022 Bills List for the General Fund Account in the amount of \$40,853.62; Developers Escrow Fund in the amount of \$1,033.50; Capital Improvement Fund in the amount of \$12,393.30; Prepaid Invoices in the amount of \$12,991.77; Prepaid ACH Credit Invoices in the amount of \$12,073.43; and Transfers to the Township in the amount of \$89,502.84. Mr. Green seconded the motion that was then unanimously approved by the Authority.

TREASURER'S REPORT: May 19, 2022

Mr. Green made a motion approving acceptance of the Treasurer's Report for May 19, 2022 as presented. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE SESSION

Doylestown Township Municipal Authority Solicitor, Mr. Richard Magee, left the meeting as the Municipal Authority adjourned to Executive Session at 4:00pm to discuss the following:

DTMA v. Plumstead Township and the North Wales Water Authority
Bucks County Court of Common Pleas Docket No: 2020-00325


The regular meeting of the DTMA was reconvened at 4:59pm following its Executive Session.


ANNOUNCEMENTS

The next DTMA Board of Directors Meeting is scheduled for June 16, 2022 at 3:30pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 5:00pm.

Respectfully submitted,
Keith Hass 
Executive Director



6/16/2022

Date