

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
May 20, 2021

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, May 20, 2021 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Kevin Green, Secretary; Rod Stone, Treasurer. Absent was Daniel Stairiker. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Dick Bach, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

No report was issued at this time.

ACTION ITEMS

MINUTES APPROVAL: April 15, 2021

Upon a motion by Mr. Van Houten, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the April 15, 2021 DTMA meeting was approved as submitted.

AUTHORITY ENGINEER'S REPORT

CONTRACT #2020-2 CENTRAL SYSTEM WATER MAIN EXTENSIONS

Mr. Ciottoni provided a construction update on this project reporting that PACT One, LLC. recently completed most of the restoration work on this project. The Anvil Lane water main work and the Lower State Road water main pending the execution of the Development Agreement with Toll Brothers remains to be completed. A tentative start date is August 2021.

BUTLER AVENUE WATER MAIN EXTENSION (New Britain/Del Val University)

Mr. Ciottoni referenced his letter to the Authority dated May 20, 2021 regarding the Recommendation of Award of the Butler Avenue Water Main Extension.

Following some discussion, Mr. Van Houten made a motion to award the Butler Avenue Water Main Extension Project Contract No. 2021-1 to DOLI Construction Corporation in the amount of \$857,014.00 pending staff review and Mr. Stone seconded the motion. Prior to a vote on the motion, Mr. Van Houten made an addendum to the motion to include the following two parts:

1. Authorization to issue a formal Notice of Intent to Award to DOLI Construction Corporation which will allow the Contractor to prepare and submit the appropriate contract documents, including the agreement, bonds and insurance certificates.
2. Authorization to execute the Agreement, subject to the receipt of the appropriate contract documents from the Contractor and approval by the DTMA staff.

Mr. Stone seconded the amended motion and the amended motion was unanimously approved by the Authority.

Escrow Release

PRESERVE AT BURKE FARM (Bristol and Lower State Roads) Escrow Release #1

Mr. Stone made a motion to reduce the Winchester Acquisitions, Preserve at Burke Farm Letter of Credit by \$107,629 leaving a new escrow balance of \$23,919 with remaining funds in the construction escrow to be held pending the receipt and acceptance of the following documents:

1. Punch List completion,
2. As-built drawings,
3. Easement documents, including legal descriptions and plans suitable for recording,
4. Dedication documents,
5. Contractor's waiver of lien rights,
6. Maintenance Bond in the amount of 15% of the construction costs to be held for a period of 18 months from the date of acceptance.

Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

GATHERING AT UNIVERSITY VILLAGE (Knoell Property, New Britain Borough) Escrow Release #3

Mr. Van Houten made a motion to reduce the Ashley Property Management, LP Gathering at University Village Key Bank Letter of Credit No. S326313 by \$4,533 with a new escrow balance of \$25,467 to remain pending the receipt and acceptance of the following documents:

1. Punch List completion,
2. Minor comments in the SC Engineers, Inc. review letter of April 21, 2021 being appropriately addressed in the as-built drawings,
3. 8 ½ x 11 plans suitable for recording (in addition to other easement documents and legal descriptions previously submitted,
4. Dedication documents,
5. Contractor's waiver of lien rights,
6. Maintenance Bond in the amount of 15% of the construction costs to be held for a period of 18 months from the date of acceptance.

Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

TABOR VILLAGE (South Easton Road and New Britain Road) Escrow Release #2)

Mr. Van Houten made a motion to reduce the Tabor Farms, LLC. Tabor Village Covenant Bank Letter of Credit No. 15500022644 (Tabor Village Escrow Release # 2) in the amount of \$10,065 with a new escrow balance of \$30,187 to remain pending the receipt and acceptance of the following documents:

1. Punch List completion,
2. As-built drawings,
3. Easement documents, including legal descriptions and plans suitable for recording,
4. Dedication documents,
5. Contractor's waiver of lien rights,
6. Maintenance Bond in the amount of 15% of the construction costs to be held for a period of 18 months from the date of acceptance.

Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

METRO STORAGE

Mr. Van Houten made a motion for no release of funds to the Metro Storage developer subject to completion of all outstanding documents for approval by the DTMA as follows:

1. Completion of a minor item remaining in the Punch List dated May 13, 2021,

2. As-built drawings as accepted in SE Engineer's, Inc. letter of February 16, 2021,
3. Easement documents, including legal descriptions and plans suitable for recording submitted to the DTMA Solicitor,
4. Dedication documents,
5. Contractor's waiver of lien rights,
6. Maintenance Bond in the amount of 15% of the construction costs to be held for a period of 18 months from the date of acceptance.

Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

SOLICITOR'S REPORT

FURLONG AREA WATER SYSTEM

Mr. Richard Magee reported that a meeting has been scheduled for Wednesday, May 26 with representatives of the DTMA, Buckingham Township and Doylestown Township.

EXECUTIVE DIRECTOR'S REPORT

DELAWARE VALLEY UNIVERSITY PUBLIC WATER SYSTEM EMERGENCY SUPPLY

Mr. Hass referenced his letter dated May 14, 2021 to Mr. Colin Chambers agreeing to supply DTMA public water to the Delaware Valley University Public Water System while their current tank is out of service. Permanent bulk water agreements will be discussed in the future.

TOWNVIEW/SPRINGS DRIVE AREA PUBLIC WATER SURVEY RESULTS

Mr. Hass reported that letters and surveys were sent over the past few months to the Townview/Springs Drive area of the Township to evaluate possible interest in public water. Mr. Hass stated that, unfortunately, the interest was low due to cost and the desire of the homeowners to maintain their current wells.

Mr. Hass also reported that he hopes to present an update at the next DTMA meeting regarding Duane Road surveys.

NEW BUSINESS

WATER MAIN BREAK

Mr. Hass reported that a main break occurred at the Teversall development on Tuesday, May 18, 2021. He stated that contractors were brought in to fix the main break that impacted ten residents and the break was contained in less than an hour due to the quick response of the DTMA to employees.

Mr. Hass also reported the following:

- Mr. Brent Eaton has been promoted to Water Superintendent.
- Mr. Mark Matakonis has been promoted to Interim Chief Water Operator.
- An ad will be placed to hire a Water Operator to bring the water staff back to full operating capacity.

BILL'S LIST: May 2021

Mr. Van Houten made a motion to approve the May 2021 Bills List for the General Fund Account in the amount of \$23,499.96; Developers Escrow Fund in the amount of \$4632.66; Capital Improvement Fund in the amount of \$41,048.22; Prepaid Invoices in the amount of \$12,325.14; Prepaid ACH Credit Invoices in the amount of \$10,044.178; and Transfers to the Township in the amount of \$92,329.89. Mr. Stone seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: May 20, 2021

Mr. Van Houten made a motion approving acceptance of the May 20, 2021 Treasurer's Report as presented. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

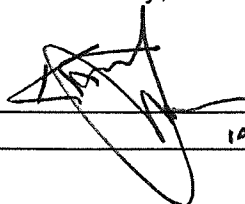
ANNOUNCEMENTS

The next DTMA Board of Directors Meeting is scheduled for June 17, 2021 at 3:30 pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:53pm.

Respectfully submitted,
Keith Hass
Executive Director



1 June 21

Date