

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
December 17, 2020

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, December 17, 2020 via Zoom with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Dick Bach, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

No comments were presented at this time.

ACTION ITEMS

MINUTES APPROVAL: November 19, 2020

Upon a motion by Mr. Van Houten, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the November 19, 2020 DTMA meeting was approved as submitted.

AUTHORITY ENGINEER'S REPORT

Central Water System Water Main Extensions Update (Pebble Ridge/Woodridge Area)

Request for Payment Application #2 PACT One, LLC. Contract 2020-2 Central Water Main Extensions

Mr. Ciottoni provided an update on the work completed to date on this project and recommended that the developer's request for Payment Application #2 be approved noting that the project is moving along and is currently 35% complete. Mr. Van Houten then made a motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551, Payment Application #2 in the amount of \$257,844.60 for work completed on Contract 2020-2 Central Water Main Extensions. Mr. Stone

seconded the motion and the motion was unanimously approved by the Authority.

New Britain Borough/Delaware Valley University Meeting

Mr. Ciottoni and Mr. Hass reported that a kick-off design meeting was recently held, the purpose of which was to define the proposed water main route along Route 202/Butler Avenue.

AUTHORITY SOLICITOR'S REPORT

Doylestown Walk Development Agreement for Public Water Update

Mr. Magee reported that the attorney for the Developer of this property and DTMA staff are reviewing the Draft Development Agreement for Public Water System. He explained that no action was needed on the project at this time. The Developer is awaiting DEP and BCW&SA planning modules to be approved before executing any Authority or Township Development Agreements.

Township Chairman Barbara Lyons reported that she doesn't anticipate any problems or issues with said Development Agreement and that the plan is to sign the agreement upon its receipt.

EXECUTIVE DIRECTOR'S REPORT

South One Tank Rehabilitation Project Update

Request for Payment Application #1, Worldwide Industries Corporation Contract 2020-1 South One Tank Rehabilitation

Mr. Hass reported that this project is 99% complete and that the tank is almost back in service pending its DEP permit. Mr. Van Houten then made a motion to approve the Worldwide Industries Corporation, P.O. Box 1681, 470 Mitchell Hill Road, Butler, PA 16003-1681 Payment Application #2 in the amount of \$27,846.00 for work completed on Contract 2020-1 South One Tank Rehabilitation. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

Cross Connection Control and Backflow Prevention Program Update

Mr. Hass reported that officials of the National Water Specialties Company have been very impressed with the response of the DTMA's commercial customers to this program. Mr. Hass anticipates statistics to be ready for next month's DTMA meeting.

Duane Road Area Public Water Survey

Discussions have been ongoing regarding public water expansion in the Township where it is feasible and when enough interest is generated in connecting. Mr. Kevin Green reported an initial interest among residents for public water to be extended along Duane Road. Mr. Hass stated that they will follow-up with survey letters to the Duane Road residents to include an approximate cost.

NEW BUSINESS

BILL'S LIST: December 2020

Mr. Stairiker made a motion to approve the December 2020 Bills List for the General Fund Account in the amount of \$40,694.38; Developers Escrow Fund in the amount of \$538.25; Capital Improvement Fund in the amount of \$328,683.98; Prepaid Invoices in the amount of \$15,302.93; Prepaid ACH Credit Invoices in the amount of \$10,959.72; and Transfers to the Township in the amount of \$89,602.76. Mr. Van Houten seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: December 17, 2020

Mr. Van Houten made a motion approving acceptance of the December 17, 2020 Treasurer's Report as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

DTMA WATER MAIN EXTENSION AND WATER SERVICE PROJECT SUMMARY

DTMA Board Chairman Mr. Richard Bach commended and thanked Mr. Hass and his staff for the incredible job done by him and his team throughout 2020 including the emergencies and crises that the team triumphed through this past year.

Township Chairman Barbara Lyons agreed and reported that the Board of Supervisors are very impressed with the DTMA and its ongoing expansion!

ANNOUNCEMENTS

The next DTMA Board Meeting is scheduled for January 21, 2021 at 3:30 pm.

The tentative 2021 DTMA Board of Directors Meeting Schedule was established as follows with each meeting to begin at 3:30pm in the Doylestown Township Building:

January 21
May 20
September 16


February 18
June 17
October 21

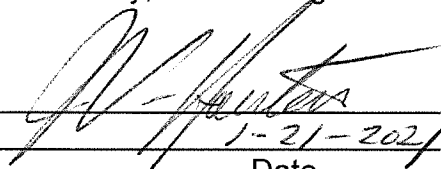
March 18
July 15
November 18

April 15
August 19
December 16

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 3:59pm.

Respectfully submitted,
Keith Hass 
Executive Director



1-21-2021
Date