

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**September 28, 2017**

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, September 28, 2017 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; C. Edward Hege, Vice-Chairman; and Kevin Green. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

## **VISITORS**

## **ACTION ITEMS**

### **MINUTES APPROVAL: August 17, 2017**

Mr. Green made a motion to approve the minutes of the August 17, 2017 meeting minutes as submitted. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

### **BILL'S LIST: September, 2017**

Mr. Hege made a motion to approve the September, 2017 Bills List for the General Fund Account in the amount of \$26,351.95; Developers Escrow Fund in the amount of \$3,293.63; Repair and Replacement Fund in the amount of \$6,050.86; Capital Improvement Fund in the amount of \$83,374.98; Prepaid Invoices in the amount of \$29,702.40; Prepaid ACH Credit Invoices in the amount of \$9,470.16 and Transfers to the Township in the amount of \$82,543.27. Mr. Green seconded the motion which was then unanimously approved by the Authority.

### **TREASURER'S REPORT: September 28, 2017**

Mr. Hege made a motion to approve acceptance of the September 28, 2017 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

### **REQUEST FOR PAYMENT: DOLI CONSTRUCTION CORPORATION**

Mr. Ciottoni reported that this project is 75% complete with all water mains constructed and the only item remaining is connection to the existing tank. Upon a motion by Mr. Hege, seconded by Mr. Green, the Municipal Authority unanimously approved DOLI Construction Corporation Payment Request #1 in

the amount of \$305,448.04 for work completed on the Sawmill Road Cross Keys Water Main Extension Project.

### **AUTHORIZATION TO EXECUTE DOYLESTOWN HOSPITAL EXPANSION AND NEW MEDICAL OFFICE BUILDING DEVELOPER AGREEMENT**

Mr. Magee reviewed this agreement with the DTMA explaining that it covers all improvements to the entire project. He explained paragraph nine of this otherwise standard agreement and stated that a pre-construction meeting is scheduled for tomorrow (September 29, 2017). At the recommendation of Mr. Magee, Mr. Hege made a motion to authorize the execution of the Doylestown Hospital Expansion and New Medical Office Building Developer Agreement with the Hospital being solely responsible for any maintenance or work on the water pipe installed by Doylestown Hospital under the generators and parking lot. Mr. Green seconded the motion which was then unanimously approved by the Authority.

### **AUTHORIZATION TO SEND 1999 FORD F450 TO AUCTION**

Mr. Hass stated that this vehicle was replaced earlier in the year by the Municipal Authority. Upon a motion by Mr. Hege, seconded by Mr. Green, the Municipal Authority unanimously approved the selling of the Ford F450 at the J.J. Kane public auction on November 4, 2017.

### **AUTHORIZATION TO EXECUTE INTER-MUNICIPAL AGREEMENT BETWEEN NEW BRITAIN BOROUGH, DOYLESTOWN TOWNSHIP, AND DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**

Mr. Magee reviewed the two revisions that were made to this agreement and recommended moving forward with this project. Mr. Hass provided an additional update regarding the status of said negotiations. Mr. Hege made a motion to authorize the execution of the Inter-Municipal Agreement between New Britain Borough, Doylestown Township and the Doylestown Township Municipal Authority. Mr. Green seconded the motion which was then unanimously approved by the Authority.

## **CAPITAL PROJECT UPDATES**

### **2017 WATER METER REPLACEMENT PROJECT**

Mr. Hass reported that 96-97% of the meters have been replaced with some details and plans to be finalized with respect to replacement of the water meters for some of the commercial entities due to the necessary scope of work involved therein. He also stated that a closeout meeting with the installers is pending at which time the project will be turned over to the DTMA. No further action on this topic was necessary at this time.

## **RIDINGS LANE WELL UPGRADE PROJECT**

Mr. Ciottoni reported that the bid is currently open for this project with all bids due by Tuesday, October 10. He stated that further information will be available at the next DTMA meeting. No further action on this topic was necessary at this time.

## **MYERS AVENUE (NEW BRITAIN BOROUGH)**

Mr. Hass reported that the "go ahead" for this bid project is pending word from area residents and business owners who were a part of the presentation for this proposed project. He also stated that many of these residents and business owners have expressed their appreciation to the DTMA for its cooperation with this pending project.

## **DEVELOPER PROJECT UPDATES**

Mr. Hass referenced the Developer Project Update document provided in the DTMA meeting packet.

## **NEW BUSINESS**

### **NESHAMINY MANOR WATER SERVICE**

Mr. Hass reported on negotiations he has been actively pursuing with Neshaminy Manor regarding their interest in purchasing water from the DTMA. He stated that he made them an offer for a discounted long-term agreement with an incentive for an even larger discount if they agreed to purchase water at greater volumes. Members of the DTMA thanked Mr. Hass for his efforts with this prospective customer and encouraged him to continue his pursuit.

### **FURLONG/VANDOR HSCA DEP PROJECT**

Mr. Hass reported on receipt of the grant and was awaiting his upcoming meeting with Buckingham Township.

## **UNFINISHED BUSINESS**

### **DELAWARE VALLEY UNIVERSITY OPERATIONS UPDATE**

Mr. Hass stated that this new alliance is going extremely well and that they are tremendously pleased with the quality of water and service that they have received from the DTMA to date.

**DTMA WATER MAIN EXTENSION POLICY**

Discussion of this topic was tabled pending full board presence.

**DOYLESTOWN TOWNSHIP EASTON ROAD PFC UPDATE**

Mr. Hass reported that the DEP is in the process of drilling monitoring wells in order to secure future sites.

**OTHER BUSINESS:**

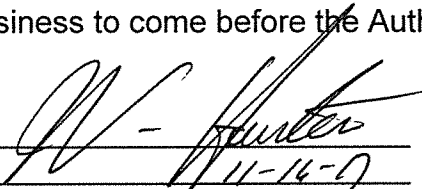
**The Pavilion at Furlong:** Water service is fine but the Township needs to alter the agreement to allow public water and sewer; Land Development agreement to follow.

**Audit:** Mr. Magee affirmed that the law was clearly followed with respect to the awarding of two contracts at the end of 2016. The audit noted, however, the summary of the written or telephonic quotes should be compiled and dated prior to the invoice date.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, October 19, 2017 starting at 4 pm.

**ADJOURNMENT:** There being no further business to come before the Authority, the meeting was adjourned at 5:09 pm.

Respectfully submitted,  
Keith Hass  
Executive Director

  
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11-14-17  
Date