

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**December 15, 2016**

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, December 15, 2016 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; Edward Harvey, Treasurer; Frank LaRosa, Secretary and Joseph C. Van Houten, Assistant Secretary/Treasurer. Also present at the meeting was Richard E. John, Executive Director; Keith Hass, new Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor and Alfred S. Ciottoni, Municipal Authority Engineer.

**ACTION ITEMS**

**MINUTES APPROVAL: August 18, 2016**

Mr. Harvey made a motion to approve the minutes of the August 18, 2016 meeting minutes as submitted. Mr. Van Houten seconded the motion and the motion was unanimously approved by the Authority.

**MINUTES APPROVAL: November 17, 2016**

Mr. Van Houten made a motion to approve the minutes of the November 17, 2016 meeting minutes as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**BILL'S LIST: December 15, 2016**

Mr. LaRosa made a motion to approve the December 15, 2016 Bills List for the General Fund Account in the amount of \$13,193.55; Developers Escrow Fund in the amount of \$-0-; Debt Service Reserve Fund in the amount of \$-0-; Repair and Replacement Fund in the amount of \$283.80; Capital Improvement Fund in the amount of \$-0-; the Prepaid Invoices in the amount of \$14,134.66; the Prepaid ACH Credit Invoices in the amount of \$10,349.95 and Transfers to the Township in the amount of \$221,225.03. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

**TREASURER'S REPORT: December 15, 2016**

Mr. John reported pursuant to the Authority directive, four CDs were purchased via PLGIT as follows:

Bank Of The Ozarks	Matures: 12/11/17	Amount: \$ 247,000.00
Landmark Community Bank	Matures: 12/11/17	Amount: \$ 247,000.00
First National Bank of Mcgregor	Matures: 06/07/18	Amount: \$ 245,000.00
Enerbank USA	Matures: 06/07/18	Amount: \$ 245,000.00

Mr. LaRosa made a motion to approve acceptance of the November 17, 2016 Treasurer's Report as presented. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

**OTHER ITEMS:**

**CAPITAL PROJECTS:**

**1. SAW MILL ROAD WATER MAIN EXTENSION -**

**PA SMALL WATER & SEWER PROGRAM GRANT**

Mr. John reported the Grant Application for PA Small Water and Sewer Program Grant submitted 10/29/16 was accepted and that DCED advised, on 12/08/16, that DTMA is still in the running for the grant with the final decision to be made in March, 2017. He stated this means that the project will not start until a later date. Mr. Ciottoni reported that the easement plans have been prepared with plans submitted to DEP but the DTMA needs a Business Partner # from PennDOT in order to submit the application to PennDOT. Mr. Ciottoni stated that the water main extension project is ready to go pending award of the grant.

**2. THE PAVILION AT FURLONG**

Mr. Ciottoni said that this project was looking very positive as he received a Del Val Soils report stating the following:

- a - the well was drilled to a depth of 480 feet and appears to have a minimum capacity of 200 gpm;
- b – however, at the 160 to 180 foot level, unconsolidated (unstable) soils were found. He stated this means the well casing would need to be installed to a level below this depth in order to minimize the chance of a well collapse;

c - on the positive side, there were no contaminants found during the initial water test; he cautioned much more testing would be needed upon completion of the well construction in order to satisfy conditions of a DEP well permit.

Lastly, he indicated a meeting with the developer is now in order.

### **3. NEW BRITAIN BORO – GATEWAY WATER EXPANSION**

Mr. Ciottoni is working on a project routing and cost estimate for the Myers Way area .

## **FACILITY UPGRADES – ENGINEER’S REPORT**

### **CENTRAL BOOSTER STATION/METER PIT STATUS**

Still awaiting SCADA system finalization.

### **NORTHWEST WELL #1 – DESIGN & ENGINEERING STATUS**

Design and engineering continue to be finalized; submitted to DEP about a month ago; project can be put out to bid upon receipt of DEP permit approval anticipated to be received no later than August, 2017.

### **SAW MILL ROAD WATER MAIN EXTENSION STATUS**

Design, easement plans and permit applications for the Saw Mill Road Water Main Extension are completed and review of changes needed at Cross Keys pump station and storage tank begun.

### **NEW BRITAIN BORO – MEYERS AVENUE WATER MAIN STATUS (behind Gate Way project)**

Need to finalize routing and to prepare a cost estimate.

### **NEW BRITAIN BORO GATEWAY – KNOELL SITE STATUS**

Met with developer and DTMA is awaiting water system plans.

**WINDOVER LANE AND SYCAMORE WAY - Exploratory Well**

Agreement being processed with the developer but is not yet finalized.

**SILVER MAPLE FARM and STONE BARN MANOR**

Board Chairman, Mr. Bach, expressed concern about the long past due accounts of Silver Maple Farm and Stone Barn Manor. Mr. John stated that they had slipped through the cracks and would be addressed by Mr. Hass. The Board suggested including a lien and penalty clauses in all new work. The DTMA Solicitor, Mr. Magee, agreed to review the present contract in consideration of making said additions.

**POTENTIAL CEDAR CREST WATER SYSTEM HOOK-UP**

Mr. Hass distributed a site map of Upper State Road in New Britain Township to the members of the DTMA and stated that the DTMA has been approached by a homeowner who is looking into provision of water for two homes on his property. The property is approximately 400 feet away from where the current distribution system ends. The homeowner may want to subdivide the property into five lots. Messrs. John and Hass plan to meet with New Britain Township to get their feedback. Some discussion took place regarding cost estimates to run water main, fire hydrant and water meter pit.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, January 19, 2017 starting at 4 pm and will be a reorganization meeting.

**ADJOURNMENT:** There being no further business to come before the Authority, the Authority adjourned the meeting at 4:26 pm.

Respectfully submitted,

Richard E. John  
Executive Director

  
Secretary

1-19-17  
Date