

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
June 21, 2012

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, June 21, 2012 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman; Richard A. Bach, Secretary, Edward Harvey, Treasurer and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was Alfred S. Ciottoni, Municipal Authority Engineer; Richard E. John, Executive Director, Richard D. Magee, Municipal Authority Solicitor and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: April 19, 2012

Mr. Bach made a motion to approve the April 19, 2012 DTMA Minutes as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

MINUTES APPROVAL: May 17, 2012

Mr. Bach made a motion to approve the May 17, 2012 DTMA Minutes as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: May, 2012

Mr. LaRosa made a motion to approve the May, 2012 Bills List for the General Fund Account in the amount of \$94,137.80; the Developers Escrow Fund in the amount of \$-0-; the Debt Service Reserve Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$4,454.32; the Capitol Improvement Fund in the amount of \$3,800.00 and the Prepaid Invoices in the amount of \$2,614.00. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: June, 2012

Mr. LaRosa made a motion to approve the June, 2012 Bills List for the General Fund Account in the amount of \$84,179.42; the Developers Escrow Fund in the amount of \$144.00; the Debt Service Reserve Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$2,924.11; the Capitol Improvement Fund in the amount of \$-0- and the Prepaid Invoices in the amount of \$11,354.91. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: May, 2012

Mr. Hege made a motion to approve acceptance of the May, 2012 Treasurer's Report as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: June, 2012

Mr. Hege made a motion to approve acceptance of the June, 2012 Treasurer's Report as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

BEANS FAMILY DEALERSHIP SITE DEVELOPMENT – CROSS KEYS WATER SERVICE DISTRICT

Mr. Bach made a motion for approval to enter into a Professional Services and Developer and Escrow Agreements related to the extension of the Cross Keys water mains for various domestic and fire suppression services within and through Tax Parcel: 34-011-135-002 located at Beans Family Dealership, 825 N. Easton Road, Plumstead Township subject to the approval of the Municipal Authority Solicitor. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

BAILEY'S SQUARE –

Mr. Bach made a motion for approval to enter into Professional Services and Developer and Escrow Agreements related to the extension of the Fountainville water main for domestic and fire suppression services within and through Tax Parcels: 34-010-001; -002; and -010 aka Bailey's Square, Swamp and Ferry Roads, Doylestown, PA, 18092, subject to the approval of the Municipal Authority Solicitor. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

THOMPSON TOYOTA EXPANSION –

Mr. Bach made a motion for approval to enter into a Professional Services Agreement as well as a Developer and Escrow Agreement for providing domestic and fire suppression to various locations known as Tax Parcels: 09-009-026; 026-001 (129 Swamp Road); -106 (120 Swamp Road); 09-011-022 (20 Campbell Road); -023 (14 Campbell Road); -024 (106 Swamp Road); -036 (90 Swamp Road); -037 (76 Swamp Road); -038 (62 Swamp Road) aka, Thompson Toyota, Thompson Used Cars and Thompson Lexus sites in the Cross Keys Water Service District subject to the approval of the Municipal Authority Solicitor. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

BARN PLAZA, 1745 EASTON ROAD – CHICK-FIL-A RESTAURANT –

Mr. Bach made a motion for approval to enter into a Professional Services Agreement as well as a Developer and Escrow Agreement for providing domestic and fire suppression to various locations known as Tax Parcel: 09-014-037-003 located at the proposed Chick-Fil-A at the Barn Plaza Shopping Center, 1745 Easton Road in Doylestown Township subject to the approval of the Municipal Authority Solicitor. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

FINAL ESCROW RELEASE – CARROLLTON BLUEBERRY HILL ASSOCIATES, LP

This topic was withdrawn from the Municipal Authority's June 21, 2012 agenda.

TAP IN FEES

Mr. John's memo to the DTMA of May 17, 2012 was referenced and reviewed. Mr. Ciottoni processed his calculations to support a tap in fee increase from \$1,826 to \$2,300. If the tap in fees are to be increased to \$2,300, Mr. Magee recommended that an appendix should accompany the resolution showing how the DTMA reached its calculations. The Authority directed Mr. Ciottoni to prepare said formula with appropriate calculations for the July meeting.

CARRIAGE HILL/NORTH BOOSTER STATION

Mr. Ciottoni provided a review and update to the Authority members relative to the Carriage Hill/North Booster Station and the consensus of the Authority was to acknowledge the excellent work in this regard.

OTHER ITEMS -

OPERATIONS:

Copper Compliance Actions

A report from the DTMA's Engineer, SC Engineers, Inc., dated May 3, 2012 relative to this topic was reviewed by Mr. Ciottoni. Mr. Ciottoni recommended the report be filed with DEP and the Board concurred by directing Mr. John submit same to DEP.

System Waivers – Asbestos, Dioxin, Polychlorinated Biphenyls (PCBs)

Mr. John reviewed a letter dated April 27, 2012 from the Pennsylvania

Department of Environmental Protection relative to the DTMA's monitoring waiver application form dated January 19, 2012. The DEP letter stated the waivers for asbestos, dioxin and polychlorinated biphenyls was granted on April 27, 2012. No further action was needed nor taken on this item.

CAPITAL PROJECT STATUS: Doylestown Township

Edison to Pools Corner Water Main Extension Project – Upon receipt of DEP Permits, the bidding process will begin for the booster station. DEP stated on January 20, 2012 the plans were administratively complete and thus the 180 day review clock was started. (Ends July 20, 2012.) Mr. John also reported that it is hoped that this project should be ready by next month.

Fred Beans Family Dealership located on N. Easton Road between an existing Auto Rent Building (13,042 sf) and the Grease Monkey Building. An additional dealership building (13,140 sf) will be added to the site, which is located on 9.076 acres aka tax parcel #:34-11-135-2. Site will require a new water service for both buildings and will interconnect both abutting water mains with an onsite 8" DIP water main with three onsite fire hydrants. Mr. John reported that this project is moving ahead rapidly.

ICMA Program Excellence Awards

Mr. Bach applauded the Township and Municipal Authority staff for the national recognition awarded by the ICMA (International City/County Management Association) as recipients of the ICMA Community Health and Safety Award for the Cross Keys Water Project. Mr. John reported that some expenses will be accrued in attending this year's ICMA Conference which is being held October 7 -10, 2012 in Phoenix, Arizona. The consensus of the Authority was to authorize the attendance of Ms. Stephanie Mason and one other Township staff member to the event.

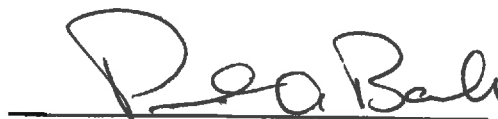
ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, July 19, 2012 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 4:40 pm.

Respectfully submitted,



Richard E. John
Executive Director



Secretary

Approved by DTMA
Date: July 19, 2012