

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY

Minutes of Meeting

December 15, 2011

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, December 15, 2011 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege; Vice-Chairman; Ed Harvey, Treasurer; Richard A. Bach, Secretary and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was Alfred S. Ciottoni, Municipal Authority Engineer; Richard D. Magee, Municipal Authority Solicitor; Richard E. John, Executive Director; and E. Thomas Scarborough, Jr., Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: November 17, 2011

Mr. LaRosa made a motion to approve the November 17, 2011 DTMA Minutes as submitted. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: December, 2011

Mr. Harvey made a motion to approve acceptance of the December, 2011 Treasurer's Report as submitted. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: December, 2011

Mr. LaRosa made a motion to approve the December, 2011 Bills List for the General Fund in the amount of \$77,791.73; the Repair and Replacement Fund in the amount of \$6,970.54; the Capital Improvement Fund in the amount of \$37.90 and the Prepaid Invoices in the amount of \$5,572.40. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

REQUEST FOR PROPOSAL: 2011 AUDIT

Mr. Bach made a motion to approve Major & Mastro, LLC as auditors for the 2011 Authority Audit in the amount of \$6,750. Mr. Harvey seconded the motion which was unanimously approved by the Authority.

BUILDING LEASE AGREEMENT – TURK ROAD BOOSTER STATION

The DTMA Solicitor, Mr. Magee, introduced discussion of this topic and recommended approval of the proposed building lease agreement. Mr. Bach made a motion to approve the building lease and execution thereof as offered by the Central Bucks School District for the accessory building located on the Kutz Elementary School site and the advertisement for the Turk Road Booster Station Project. Mr. Hege seconded the motion which was unanimously approved by the Authority.

OTHER ITEMS: 2011 Projects -

Cross Keys Project – The Staff sent out a cost reimbursement letter to commercial property owners within the Cross Keys Water Service district and some payments have been received.

Edison to Pools Corner Water Main Extension Project – CBSD approved the building lease and, upon DTMA approval, project bidding may begin.

Carriage Hill (Swamp Road, Plumstead Township) Offsite Water Main – The connection has been completed and pressure tested from the New Britain Shopping Center connection to a point of connection with the onsite meter pit. The meter pit design is completed and approved by the DTMA engineer. Installation of the main extension from the North Booster Station to the meter pit is completed and pressure testing is pending. The developer paid tap in fees for 17 units.

Silver Maple Farm/Executive Quarters (Lower State Road at 202 Parkway) –
This Water Utility is under design. The former warehouse units have been demolished.

Pavilion at Furlong (York & Rogers Roads) – There is no further action to report on this project at this time.

Plumstead Subdivision – Bailey's Square, located at the intersection of Swamp & Ferry Roads, has requested and received a letter of intent for service from the DTMA. The project will be a commercial shopping center.

Miscellaneous Operational Items

The staff is finalizing the fire protection survey as it relates to the new fire hydrant flows and pressures in Cross Keys. Completion of this will allow the fire underwriters to rate the insurance cost in the Cross Keys area.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, January 19, 2012 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 4:25 pm.

Respectfully submitted,



Richard E. John
Executive Director



1/19/2012

Date