

Doylestown Township Board of Auditors
Minutes of Meeting

Date: Wednesday, January 4, 2017
Location: Doylestown Township Municipal Building,
425 Wells Road, Doylestown, PA 18901
In attendance: W. Rodney Stone, Joseph D. Visco,
Township Manager Stephanie Mason.
Not present: Patricia Medd

2016 Vice Chairperson W. Rodney Stone called the meeting to order at 7:04 p.m.

REORGANIZATION

- A motion was made by W. Rodney Stone, seconded by Joseph D. Visco to nominate Patricia Medd for 2017 Chairperson. Motion passed 2-0
- A motion was made by Joseph D. Visco, seconded by W. Rodney Stone, to nominate W. Rodney Stone as 2017 Vice Chairperson. Motion passed 2-0
- A motion was made by W. Rodney Stone, seconded by Joseph D. Visco to nominate Joseph D. Visco as 2017 Secretary. Motion passed 2-0

SURETY BOND

- A motion was made by W. Rodney Stone, seconded by Joseph D. Visco to approve the recommendation of the Board of Supervisors for the amount of the annual surety bond for the Township Treasurer be set at \$3 million. Motion passed 2-0

SUPERVISOR EMPLOYEE SALARY

- As reported by Township Manager Stephanie Mason, no Township Supervisor was recommended at the January 3, 2017 Reorganization Meeting to be hired as a Township employee for 2017, therefore no action by the Auditors was needed.

PRIOR FISCAL YEAR AUDIT REPORT

- As reported by Township Manager Stephanie Mason, the Township Supervisors will continue the practice of hiring a C.P.A. firm (Major & Mastro, LLC) to complete the annual Township audit, therefore no action by the Auditors is needed. The Auditors request a copy of the Auditors Management Letter and Financial Reports be provided to them when completed.

Meeting adjourned at 7:21 p.m.

Minutes by Joseph D. Visco
Cc: Patricia Medd, W. Rodney Stone