



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, August 17, 2021

7:00 PM

Community Meeting Room

7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, Nancy Santacecilia, Jennifer Herring, and Dan Wood.

Township Staff in attendance included Township Manager Stephanie Mason and Director of Operations Dave Tomko, Police Lt. Zeigler and Michael Meginniss filling in for Twp. Solicitor Mr. Garton.

Absent staff included Township Solicitor Jeffrey Garton, Township Engineer Sean Torpey, and Chief of Police Dean Logan.

Ms. Lyons noted the Board held an executive session before the meeting regarding the creation of an assistant manager position. Ms. Lyons also indicated that it's her recommendation that the Board of Supervisors appoint Aaron Walizer to the newly created position of assistant manager. The Board by consensus concurred with Ms. Lyons recommendation and congratulated Mr. Walizer.

A. Pledge to the flag

B. Presentations:

1. Environmental Advisory Council – A. Woodbury, Vice Chairman

The Board watched the video of Ms. Mitchell, Chair of the EAC. She reported an impactful year in the community and noted that due to COVID they were only able to host one event due to the pandemic. She noted the tree planting at Poole's Corner. She also reported on the environmental education area in Central Park with the beautiful native plant garden won its fourth award. She pointed out many goals and projects for 2021 including an energy audit. Ms. Woodbury from the EAC was present to answer any questions from the Board. The Board thanked the EAC for their ongoing contributions to the community.

2. Parks & Recreation Board – K. Brown, Chairman

Ms. Brown's video reviewed the board's adapted programs throughout the year due to Covid, noting movie night and annual golf outing were both successful. She noted a park needs assessment and inventory occurred. She explained that members worked with other boards to create new signage and description uses for the Township. She then reviewed goals and projects for 2021, including presenting at short term and ten-year project plan for all parks.

C. Visitors/Public Comments

None

II. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, September 21, 2021 at 7:00PM
- B. Budget Work Sessions are scheduled for the following dates:
- C. REMINDER – Central Bucks School District 1st day of school will be August 30, 2021.
- D. Doylestown Township’s Administrative Offices will be closed on Monday, September 6th in observance of Labor Day.
- E. Upcoming Twp. Events:
- F. ANNUAL GOLF OUTING – August 23rd @ the Doylestown Country Club. For further information please go to or contact our Administration Offices.
- G. Leaf and Yard Waste Recycling – 1st and 4th Tuesday from 9AM-2PM as well as the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.
- H. 2021 Bucks County Household Hazardous Waste Collection Events:

III. MINUTES APPROVAL: Regular Meeting: July 20, 2021

Mr. Wood noted correction, under section F, from Ms. to Mr. Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the July 20, 2021 minutes with correction. MOTION passed 5-0.

IV. CORRESPONDENCES

- A. Fireworks Request – Mercer Gate
Ms. Mason noted new guidelines implemented by the Township require approval from the Board. Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Mercer Gate firework request if they coordinate with the fire marshal’s office. MOTION passed 5-0.
- B. Warrington Township Comprehensive Plan Amendment
The Board acknowledged the amendment and requested that a letter be sent to Warrington Township.
- C. PennDOT 2019 Green Light Go Program– Rejection
Ms. Mason reported the rejection of the grant application for this project.

V. REPORTSA. Solicitor

None

B. Police Chief

None

C. Township Engineer

None

D. Director of Operations1. Bridge Point Park Roof Replacement

The Board discussed the cost it was noted that the structure is historic.

Ms. Manion MOTIONED; seconded by Mr. Wood to award Hulton Contracting the base bid and alternate bids for the replacement of the Bridge Point Park Roof in the amount of \$38,365.00. MOTION passed 5-0.

2. Replacement of Public Works Garage Doors

Mr. Tomko noted the approval is for the replacement of two doors due to age and deterioration.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the purchase and installation of the replacement overhead for the Public Works shop to The Jaydor Co. in the amount of \$20,080.00. MOTION passed 5-0.

E. Manager1. Board of Auditors Resignation-R. Repko

Ms. Mason reported Mr. Repko's resignation.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to accept Mr. Repko's resignation. MOTION passed 5-0.

2. Township Sponsored Events – Beer/Wine Vendor

Ms. Mason explained the Park Board is requesting consideration to remove temporary fencing around the beer garden. It was noted that since having beer available at the concerts there has been no issues. She also requested authorization to have a wine vendor at the food truck festival. There was some discussion and clarification on the topic.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve both requests. MOTION passed 5-0.

3. Training Request – R. Schea

Ms. Mason explained the Fire Marshal requested training including overnight stay.

Ms. Mason MOTIONED; seconded by Ms. Herring to approve costs associated with training for the Fire Marshall. MOTION passed 5-0.

F. Supervisors

Ms. Manion noted many veterans living in the Township and requested residents to check in on them and noted veteran suicide is high.

1. Select meeting date for next public meeting with MKSD – B. Lyons suggested that the Board hold the public meeting MKSD for the proposed park/recreation community center on September 28th at 7pm. The Board agreed to the proposed date.

2. Pension Advisory Committee Update on RFP Process – J. Herring/N. Santacecilia

Ms. Herring noted RFPs are being organized by a sub-committee of the Pension Advisory Committee to work with staff. She noted RFP's have been distributed and are due on the 20th. Ms. Santacecilia stated they would all be screened and thanked the Committee for their hard work. Ms. Mason noted the uniform and non-uniformed employees are represented on the Committee.

VI. UNFINISHED BUSINESS

A. PA Driving Forward EV Charger Grant

Mr. Wood inquired what the timeframe for installation is to align with spending bills being released. Mr. Meginniss noted not to delay.

Ms. Herring MOTIONED; seconded by Ms. Manion to authorize the award of \$23,865 for the PA Driving Forward EV Charger along with Granahan Electrical Contractors installation and participating in the rebate program as follows: NESI Charger & Installation. MOTION passed 5-0.

VII. PUBLIC HEARING - None

VIII. NEW BUSINESS

A. Delaware Valley Turf – Waiver of Land Development Agreement

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the Waiver of Land Development Agreement for Delaware Valley Turf. MOTION passed 5-0.

B. Township Record Retention /Destruction Resolution

Ms. Santacecilia MOTIONED; seconded by Ms. Manion to approve resolution No. 2325. MOTION passed 5-0.

C. PennDOT Tree Planting Agreement Resolution (Easton Rd)

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the PennDOT tree planting agreement resolution. MOTION passed 5-0.

D. 2022 Financial Requirement and Minimum Municipal Obligations

The board acknowledged receipt of the MMO's for the Township's pension plans.

E. Pebble Ridge/Woodridge Sewer Project – BCWSA Payment Request No. 27

Mr. Wood MOTIONED; seconded by Ms. Manion to approve payment #27 to BCWSA. MOTION passed 5-0.

F. Bills List – August 17, 2021

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Bills List in the amount of \$823,860.33. MOTION passed 5-0.

G. Treasurers Report – August 17, 2021

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Treasurers Report. MOTION passed 5-0.

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H. 2021 Bucks County Household Hazardous Waste Collection Events

X. ADJOURNMENT

The meeting was adjourned at 7:44pm by Ms. Lyons.

Respectfully submitted by

Stephanie Mason
Secretary