



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
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215-348-9915

~ Minutes ~

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Tuesday, November 17, 2020

7:00 PM

Community Meeting Room

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, with Supervisors; Jennifer V. Herring, Nancy Santacecilia and Dan Wood.

Vice Chairperson Ryan Manion was absent.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan, and Township Engineer Geoffrey J. Attanasio.

A. Pledge to the flag

B. Visitors/Public Comments

### II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 1, 2020 at 5:00PM.
- B. Doylestown Township Municipal Building will be closed on Thursday and Friday, November 26 & 27, 2020 in observance of Thanksgiving.
- C. Doylestown Township Leaf and Yard Waste Recycling – The drop off site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK.
- D. Boards and Committees current and upcoming vacancies:
  - Agricultural Security Area Advisory Council
  - Friends of Kids Castle
  - Local Traffic Advisory Committee
  - Parks and Recreation Board
  - Public Water & Sewer Advisory Board
  - Telecommunications Advisory Board
- E. GIFT GIVING IDEAS – Contact the Administration offices for more information
  - 1. Park and Recreation Gift Certificates – Programs
  - 2. Park Benches
  - 3. Mural Print
  - 4. “Dogs Around Doylestown” Poster
  - 5. Bricks at Kids Castle
  - 6. Bricks at the Service Memorial
  - 7. Bricks at the Dog Park

8. Twp. Bicentennial Commemorative Mercer Tiles

**III. MINUTES APPROVAL – Regular Meeting: 10/20/20**

Mr. Wood pointed out a typographical error on page 3, 1<sup>st</sup> paragraph, there is an extra space after the apostrophe in “township’ s”. Ms. Herring MOTIONED; seconded by Mr. Wood to approve the meeting minutes with noted corrections. MOTION passed 4-0.

Budget Work Session notes for 10/20/20 - Mr. Wood page 3 “only \$40 per year” should be corrected to “on average per year”.

Ms. Herring corrected page 3 to read “to reduce the amount in the future”.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the budget work session minutes for 10/20/20 with corrections. MOTION passed 4-0.

Budget Work Session notes for 10/27/20 - Ms. Herring MOTIONED; seconded by Mr. Wood to approve the budget work session minutes for 10/27/20. MOTION passed 4-0.

**IV. REPORTS**

- A. Solicitor - None

- B. Police Chief

Chief Logan reminded the board of updates he provided in June and July regarding Police relations. He stated the department received updated training in implicit bias, and de-escalation. The use of force policy has undergone review and is acceptable.

- C. Township Engineer

Mr. Attanasio provided the update on the curbing operations in the Pebble Ridge/ Woodridge area. He stated paving is complete in the current area and will continue in other areas.

He addressed stormwater discharge and responded that discharge water over the curbs and into the street is not permitted.

- D. Dir. of Operations

- E. Manager

Setting Meeting Dates for 2021 for Board of Supervisors and Time for Reorganization meeting: Mason proposed the 2021 Board of Supervisors meeting schedule to the Board and suggested the Board consider a reorganization meeting time.

Ms. Lyons stated 4pm is the typical time for the Reorganization meeting. Ms. Herring suggested a later time of 5pm. The Board agreed.

Mr. Wood suggested later meeting times in the future. Ms. Herring agreed and suggested it does not allow residents to participate.

Ms. Santacecilia agreed with Ms. Lyons on an earlier meeting time and suggested the senior community to be considered.

Ms. Herring presented a chart of times other municipalities meet showing Doylestown Township is the only municipality with meetings early in the day.

Ms. Lyons stated they provide two different times to be flexible for residents and staff.

Ms. Mason noted one meeting a month is a possibility to move towards.

Ms. Herring suggested adding a budget meeting in the other time slot.

Ms. Mason will provide an updated calendar to the Board at an upcoming meeting.

Pebble Ridge/Woodridge Public Water Project - Ms. Mason stated she invited DTMA Executive Director Keith Hass to present an update on the ongoing water system project. Mr. Hass noted 100% completion in Stony Lane Circle. He stated Willow Lane is complete and ready for testing and Westaway Lane is almost complete. They will continue to the other roads and the project is on track. He stated the information on the website is up to date.

F. Supervisors

Ms. Santacecilia noted that there will be an opening position on TAB in January. She also stated the Bike and Hike Committee is evaluating the Neshaminy Greenway Trail. Also, a virtual meeting will be held for the 202 feasibility study connecting Central Park to art. 202 Pooles Corner.

Ms. Mason stated residents will be notified of the meeting.

Ms. Herring suggested amending the Fireworks ordinances to include the Diwali celebration.

Mr. Wood proposed resuming Zoom format for staff and residents. Ms. Mason stated boards will continue to do so and the supervisors meetings are broadcasted.

V. **CORRESPONDENCES**

A. PennDOT Notice of Bridge Repairs – Lower State Road

Ms. Mason explained that Mr. Rebert from PennDOT provided notice of bridge repairs scheduled for Lower State Road. She noted repairs will begin in the spring. Penn DOT will also be replacing some pipe along Lower State Road next week.

VI. **UNFINISHED BUSINESS - NA**

**VII. NEW BUSINESS****A. Tabor Westrum Land Development – Request Landscape Plan Modification**

Ms. Kulp, of Gilmore and Associates, presented a sketch of the landscape plan and provided a formal garden area plan. She stated plant replacement has met requirements and a large evergreen tree will be included. She noted impervious coverage will not change the arrangement.

Mr. Garton reviewed previous discussions on the matter.

Mr. Wood inquired about the non-native tree selections and inquired if it was against the resolution.

Sean Torpey, of Pennoni, stated the recommended selections did not provide concern and would do well. He asked for a grading plan to review transitions.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Tabor Westrum landscape modification. MOTION passed 3-0-1. Ms. Lyons abstained.

**B. 2020 PECO Green Region Grant – Poole’s Corner Bike Hike Trailhead**

Ms. Mason stated reapplication has opened for the Green Regions Grant. She stated \$3,500 would be required from the Borough and Township. Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve Resolution No. 2259. MOTION passed 4-0.

**C. Preliminary Budget Presentation**

Ms. Lyons stated the 2021 Township Preliminary Budget was proposed.

Ms. Santacecilia inquired about the addition of a Public Works employee. Ms. Mason stated it is built in the budget that a new employee will be hired at the end of the first quarter.

Ms. Mason presented the 2020 forecast and the 2021 plan and the real estate tax plan which includes a tax increase of .75mills. The budget will hang for 20 days and can be viewed on the website.

Ms. Herring MOTIONED; seconded by Mr. Wood to authorize advertising of the preliminary budget. MOTION passed 4-0. Ms. Herring commended staff and volunteer teamwork.

**D. Pebble Ridge Woodridge Sewer Project – BCWSA Payment Application No. 18**

Mr. Wood noted the subcommittee approved the BCWSA payment # 18. Mr. Wood MOTIONED; seconded by Ms. Herring to approve the BCWSA payment request #18. MOTION passed 4-0.

**E. Treasurer’s Report – November 17, 2020**

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Treasurers Report. MOTION passed 4-0.

F. Bills List – November 17, 2020

Ms. Santacecilia MOTIONED; seconded by Ms. Herring to approve the Bills List. MOTION passed 4-0.

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**IX. ADJOURNMENT**

The meeting was adjourned at 7:50 pm by Ms. Lyons.

Respectfully submitted by

Stephanie J. Mason  
Secretary