



# Board of Supervisors

## Regular Meeting

~ Minutes ~

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
Twitter: @DoylestownTwp  
[www.facebook.com/doylestowntp](https://www.facebook.com/doylestowntp)  
215-348-9915

---

Tuesday, July 16, 2019

7:00 PM

Community Meeting Room

---

### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Ken L. Snyder with Supervisors; Richard F. Colello, Jennifer V. Herring and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Geoffrey J. Attanasio

#### A. Pledge to the flag

#### B. Visitors/Public Comments

Mrs. Lyons welcomed everyone in attendance to the first Board of Supervisor meeting held in the newly constructed Municipal Building. She then thanked everyone involved for their hard work and job well done.

Mr. Snyder added; the building is not fully completed, where sound levels and lighting in the meeting room may be in need of refining. Residents are welcome to provide comments to assist with improvements.

The Board met in Executive Session, prior to the meeting to discuss personnel and real estate. The Board also discussed New Britain Borough's request to discuss possibly providing police services. Chief Logan will be looking into the matter, with Mrs. Lyons and Ms. Mason meeting with New Britain Borough representatives to discuss their needs and possibly offer assistance.

A resident from Southwind Dr. asked if the Southwind Dr. will be paved. The Board of Supervisors indicated that the topic was on the agenda.

### II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, August 20, 2019 at 7:00PM

B. Doylestown Twp. Golf Outing – Monday, August 26, 2019 at the Doylestown Country Club. Please contact the Administration offices to register.

- C. Thompson Performing Arts Concert Series – All concerts will be performed at the C & N Amphitheater in Central Park– Events will start at 7:00PM unless noted otherwise.
- D. 2019 Discount Park Tickets and Movie Tickets and are NOW available! To purchase tickets please contact the Administration Office.
- E. Kids Castle is temporarily closed now until later this summer to install lots of new play equipment for children of all abilities - so stay tuned.
- F. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.
- G. July 19th – Park and Recreation Professional Day  
Mrs. Lyons recognized Telecommunications Advisory Board (TAB) superior job in working with the new communication equipment to continue providing top service for the community.

### III. MINUTES APPROVAL: Regular Meeting & Budget Work Session Notes – June 18, 2019

Mr. Snyder made a MOTION; seconded by Ms. Herring the June 18, 2019 Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0.

Ms. Manion made a MOTION; seconded by Ms. Herring the June 18, 2019 Doylestown Township Budget Work Session minutes be approved.

MOTION was ADOPTED 5 to 0.

### IV. CORRESPONDENCES - Resignation from Park and Recreation – R. Salanik

Ms. Herring made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors accept Robert Salanik resignation as member of the Parks & Recreation Committee.

MOTION CARRIED 5 to 0.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors appoint Robert Salanik as a member of the Pension Advisory Committee.

MOTION CARRIED 5 to 0.

### V. REPORTS

#### A. Solicitor

Mr. Garton reported; several months prior, the Board adopted an ordinance related to the regulations of the utilization of fireworks within the Township. During the July 4th holiday, a

resident comment was received noting the ordinance was missing a word and duplication of penalties for a first offense. The resident's comments are correct, where a word needs to be inserted between times.

The Commonwealth of Pennsylvania cut off takes priority before any municipality actions, where the activities have been chosen to be regulated. The Common Wealth of Pennsylvania regulates the sale, content of fireworks, where they can be sold and side yard boundaries. The Township regulates when fireworks can be displayed and used in a resident's back yard. The provisions of the Township's Second Class Code which grants the authority indicates under Section 66.506 the Board can make or adopt any ordinance, bylaws, rules or regulations not inconsistent with the constitutional laws of the Common Wealth of Pennsylvania necessary for the proper management, care and control of the township, its finances, maintenance, peace, good government or health to the welfare of the Township and its citizens at all. As a result, the ordinance was adopted by the Township for the safety and welfare of the residents and not inconsistent with the Commonwealth of Pennsylvania.

Ms. Mason will provide a response to the resident and Mr. Garton will update the ordinance.

- B. Police Chief
- C. Township Engineer
- D. Director of Operations

#### 2019-2020 Fuel Bids | Award Recommendation

Mr. Tomko noted a correction under his July 12, 2019, 2019-2020 Fuel Bids Award Recommendation as the purchase of propane fuel should be listed as the market price, plus .61 cents to Suburban Propane instead of fixed price.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the 2019-2020 Fuel Bids to PAPCO, Inc of Aston, PA for supply and delivery of unleaded regular gas at the delivered cost of \$0.2093 per gallon, plus the daily market fluctuation price per gallon and the delivery of ultra-low sulfur diesel fuel at the cost of \$0.0375 per gallon. In addition, award Suburban Propane of Whippany, NJ to supply and deliver propane at market price, plus \$0.6100 per gallon.

MOTION was ADOPTED 5 to 0.

#### 2019 Road Program - Award Recommendation

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors award the 2019 Road Program bid to James D. Morrissey, Inc of Philadelphia, PA for the revised base bid in the amount of \$400,188.20, plus the add alternates #4 at \$25,135.00 for Amherst Drive, #5 at \$20,568.00 for Alyssa Lane, #6 at \$65,449.50 for Barrett Drive and #11 at \$375.00 for full depth base repair, totaling \$511,715.70. The 2019 Road Program will include

Hidden Lane, Windsong Drive, Southwind Drive and Windy Run Road as per Mr. Tomko's recommendations.

James D. Morrissey, Inc Change Order

As per Mr. Tomko's request to revise verbiage of the proposal, the Board agreed to TABLE the matter until the August 20, 2019 Board of Supervisors Regular meeting.

JD Bravo Company Change Order #3 Owner Representative Services proposal Municipal Complex - Phase II

Mr. Tomko reported; JD Bravo Company has \$900.00 remains under the lump sum proposal to complete the project and submitted an invoice for time and materials with examples of tasks necessary to close out the project. The proposal includes an estimate of \$8,500.00 of additional expenses as hours, plus expenses to complete and close out the project.

Mr. Snyder commented; with the time and effort made by JD Bravo and stage of the project, it will be instrumental to process the proposal.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve JD Bravo Company Change Order #3 for time and materials with an estimated expenses proposal in the amount of \$8,500.00.

MOTION was ADOPTED 5 to 0.

E. Manager

F. Supervisors

Ms. Manion extended congratulations on a job well done with the newly constructed Municipal Complex project and recognized Mr. Snyder on his leadership with the Building Committee.

Mr. Colello reported; the Planning Commission met with representatives of the Grasso Group regarding the proposed Ashbridge at Furlong land development plan. The applicants presented a modified proposal noting a smaller, three story building and change in orientation. It was the consensus of the Commission to have the development plan move forward, where the applicant may present their plans to the Board in August.

Mr. Snyder reported; as per his earlier request, he'd like to remind the staff of the Bucks County Water & Sewer Authority to update their website on a weekly basis with information on the current Public Sewer project.

Ms. Herring reminded; July is Parks & Recreation Month and July 19th is Park & Recreational Day. Upon reading from a State flyer, Ms. Herring thanked the Parks & Recreation department and the Park and Recreation volunteer board on a job well done and recognized their efforts in preparations to locate options for a new Community Center.

She then thanked the Telecommunication Advisory Board (TAB) on their hard work setting up communication components for the new Administrative building.

The Environmental Advisory Council (EAC) hosted a summit for the Regional EAC on June 12th. The event was very successful and several topics were discussed, such as native planting, single use plastic, electric car charging stations, Ready for 100 programs, updating ordinances to become more environmental friendly and DR Management. The EAC also planted the flowers out in front of the new Municipal Complex and future plantings are scheduled.

Ms. Herring read a statement of recent issues with immigrant treatment and border control and urged community leaders to assist in the support of closing down retention areas at borders.

Mrs. Lyons reported; Lenape Valley Foundation Chief Executive Officer; Sharon Curran agreed to schedule a Question, Persuading and Refer (QPR) training session in the prevention of teen suicide. Mrs. Lyons suggested the township hold a town hall meeting in September for the training. The annual Suicide Prevention Conference will be held at Delaware Valley University on October 7, 2019 and details will be placed on the township's website at [www.doylestownpa.org](http://www.doylestownpa.org).

**VI. PUBLIC HEARING - Subdivision/Land Development Ordinance Amendment – Plantings in Parking Islands and Landscaping**

Mr. Garton reported; in May of 2019, the Board authorized advertising an ordinance amending the Subdivision Land Development Ordinance related to landscaping requirements and parking islands along lots. The amendment incorporates the Environmental Advisory Committee's (EAC) recommendations. The ordinance was prepared and duly advertised in The Intelligencer and Bucks County Law Library. The appropriate Planning Commissions viewed and provided comments as well.

Upon opening the floor for public comments, EAC Chairperson; Jeannine Mitchell commented; the ordinance outlines the transition of traditional landscaping to the use of native plants. The change will be slow, but will go a long way in making important environmental stewardship changes.

Michael Bueke of Boucher & James, Inc thanked the Board for initiating the process in amending the Subdivision Land Development Ordinance (SALDO). The amendments were based upon Audubon guidelines and the Planning Commission made recommendations pertaining to the design flexibility. The changes made to the native plants were to remove the invasive species and non-native plants.

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors adopt the Subdivision Land Development Ordinance amending provisions of Section 153-26G related to parking lot plantings and Section 153-34B related to landscaping requirements.

MOTION was ADOPTED 5 to 0.

**VII. UNFINISHED BUSINESS – NA****VIII. NEW BUSINESS****A. Naming of Amphitheater in Central Park – C&N**

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Memorandum of Understanding for Naming of the Doylestown Township Amphitheater in Central Park to C&N Amphitheater at Central Park beginning on June 1, 2019. C&N will make payment to the Township in the amount of \$50,000.00 in equal annual payments of \$16,666.67 over three years for naming rights.

MOTION was ADOPTED 5 to 0.

**B. Designation of July as Park & Recreation Month**

Ms. Herring made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors adopt Resolution No.2143 Designating and recognizing July as Park & Recreation Month with comments.

MOTION was ADOPTED 5 to 0.

**C. Permit Fee Waiver Request – Bucks County Food Alliance – 5K Run 8/31/19**

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors waive permits fees in the amount of \$210.00 as requested by the Bucks County Food shed Alliance (BCFA) for the Annual Fundraising 5K Run to be held on August 31, 2019.

MOTION CARRIED 5 to 0.

**D. Request Hook Up to Public Sewers**

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize public sewer connections for 41 Buttonwood Lane per Mr. Joseph Balaza's request and 47 Pine Valley Road per Richard and Sandra Kohler's request due to currently sitting on a public sewer line and malfunctioning on lot sewer systems.

MOTION was ADOPTED 5 to 0.

**E. Pebble Ridge/Woodridge and Vicinity Sewer Project – BCWSA Payment App. No. 4**

The Doylestown Township Board of Supervisors agreed by consensus to table the matter of Pebble Ridge/Woodridge and Vicinity Sewer Project request for BCWSA Payment as per Ms. Mason's recommendation.

**F. Development Agreement – Preserve at Burke Farm**

Mr. Garton reported; the Preserve at Burke Farm Development Agreement pertains to a small townhouse project off Bristol Road with the preservation of an existing home and open space. The Board previously approved the final Subdivision Land Development application subject to

the execution of the Development Agreement. The form is consistent with the Township's form and all conditions have been approved and incorporated by the developer.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Development Agreement between the Township and Winchester Acquisitions, LP pertaining to the Preserve at Burke Farm development plan.

MOTION was ADOPTED 5 to 0.

G. Zoning Hearing Board Applications

The Doylestown Township Board of Supervisors agreed to forward variance request from William and Michelle Fromholzer of 16 Cedarcrest Court request to install a small pool and patio and Frederick C. Thorpe of 1083 Ferry Road to construct an addition to the Zoning Hearing Board.

Mr. Colello commented; 90% of requests are forwarded to the Zoning Hearing Board and suggested to send along Board comments to avoid implications of agreement, specifically on the 1083 Ferry Road application.

H. Treasurers Report – July 16, 2019

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the July 16, 2019 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

I. Bills List – July 16, 2019

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the July 16, 2019 Bill's List in the amount of \$1,140,537.31.

MOTION was ADOPTED 5 to 0.

**IX. ANNOUNCEMENTS**

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, August 20, 2019 at 7:00PM
- B. Doylestown Twp. Golf Outing – Monday, August 26, 2019 at the Doylestown Country Club. Please contact the Administration offices to register.
- C. Thompson Performing Arts Concert Series – All concerts will be performed at the C & N Amphitheater in Central Park– Events will start at 7:00PM unless noted otherwise.
- D. 2019 Discount Park Tickets and Movie Tickets and are NOW available! To purchase tickets please contact the Administration Office.
- E. Kids Castle is temporarily closed now until later this summer to install lots of new play equipment for children of all abilities - so stay tuned.
- F. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.



G. July 19th – Park and Recreation Professional Day

**X. SWEARING IN OF POLICE SERGEANTS – Ofc. Stich and Ofc. Magee**

On behalf of the Police Department, Chief Logan thanked the Board in recognizing the need for a new complex and providing the department with additional space, resources and freedom to continue serving the residents. He then thanked and recognized all involved for their hard work in constructing the new building.

Upon introducing the entire police staff and providing a brief background of the current department, Chief Logan recommended Board approval to promote Officers Jeffrey L. Stich and Shawn P. Magee to the position of Sergeant with a swearing in ceremony.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors promote Officers Jeffrey L. Stich and Shaun P. Magee to the position of Sergeant with a swearing in ceremony.

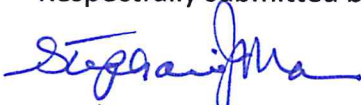
MOTION CARRIED 5 to 0.

Mrs. Lyons administered the swearing in oath to Officer, Jeffrey L. Stich to Sergeant as his wife Rachel looked on and Officer, Shaun P. Magee as his wife Jessica looked on.

**XI. ADJOURNMENT**

Hearing no further business, the July 16, 2019 Doylestown Township Board of Supervisors Regular meeting was adjourned at 7:58pm.

Respectfully submitted by



Stephanie J. Mason  
Secretary