



Board of Supervisors

Regular Meeting

~ Minutes ~

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

Tuesday, July 17, 2018

7:00 PM

Meeting / Activity Trailer

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, Jennifer V. Herring and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

B. Presentations

The Board met in Executive Session, prior to the meeting to conduct interviews for Board and Commission vacancies, discuss zoning issues, personnel and real estate matters.

1. Swearing in of new Police Officer – Ofc. Alexander Weldie

Chief Logan requested Board approval to appoint Alexander Weldie as an officer of the Doylestown Township Police Department. Officer Weldie completed all phases in the testing process to fill the 21st sworn position, due to a recent resignation. Alex is twenty six years old and resides in Trevoze, Pennsylvania with his wife, Chelsea.

Alex's background includes graduating from Neshaminy High School and Montgomery County Police Academy. He served four years in active duty in the United States Air force.

Mrs. Lyons made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Officer Alexander Weldie be sworn in as a member of the Doylestown Township Police Department.

MOTION CARRIED by a vote of 5 to 0.

Magisterial District Judge, Maggie Snow swore in Officer Alexander Weldie as his family looked on.

2. Dr. Joshua Feldstein – T. Feldstein

Bicentennial Committee member; Ted Feldstein thanked the Board and Township staff for the flower arrangement in honor of his father, the late Dr. Joshua Feldstein.

He then quoted Dr. Feldstein by stating to "Give while you are living". Dr. Feldstein was honored and privileged to serve the community as member of the Open Space Committee in conserving open space for the township, especially Central Park.

Dr. Feldstein was President emeritus of Delaware Valley College, now University.

3. Public Discharge of Fireworks – S. Salisbury and R. Schea

Mr. Garton reported; the Board previously approved the advertisement of an Ordinance related to the sale of fireworks under zoning. However, there was no relation to the setting off of fireworks, which is an issue under the township's obligation for the health, safety and welfare of residents. Ms. Mason added; Mr. Colello's requested to receive additional information regarding the discharge of fireworks and understand the difference between each type of bottle rocket. With the new House Bill 542 passed into law, it will also assist in having users understand how and when to use fireworks.

Fire Marshall; Rich Schea explained; the new ordinance equates from October 2017 to present. Prior, only ground based sparklers were legal in Pennsylvania. After October 30th, consumer grade, Class C fireworks became legal. Class C fireworks can only be used on public property, owned by the user. They cannot be used from a vehicle, inside of a building, towards a vehicle, or towards a building. Discharge is only allowed greater than 150 feet away from an occupied structure, to include a business or home. No user under the influence of drugs or alcohol are permitted to discharge fireworks and must be eighteen years or older.

Mrs. Lyons questioned; if the fireworks are controlled by any time frame. Mr. Schea answered; there is no time frame noted.

Mr. Colello commented; the ordinance should consider if fireworks will be allowed to be used every day of the year.

Ms. Herring commented; upon reviewing other state and other municipalities' regulations, it was passed fireworks are only allowed to be set off the day before, the day of and after a national holiday between the hours of 11:00am and midnight. With the exception of New Year's Eve. Mr. Garton responded; Pennsylvania pre-empted document is considered, because it does not note what times fireworks can be discharged. However, it's worth the effort for the Township to consider creating an ordinance. In addition, fireworks may be precluded along the public parks.

Ms. Herring questioned; does the 150 feet to discharge fireworks include the user's own property. Mr. Schea answered; fireworks cannot be set off 150 feet towards an occupied structure. Ms. Herring then questioned; who is responsible to issue a warning to violators. Ms. Mason answered; violators will be issued a \$100.00 fine. Mr. Schea added; ground based sparklers are not listed under the requirement.

Mr. Garton indicated; the township staff will construct a draft ordinance for Board review only during the August Regular meeting.

C. Visitors/Public Comments

II. ANNOUNCEMENTS

Mr. Snyder updated the Board of the status of the construction costs for the new Municipal Building, by explaining since the last presentation of December 19, 2017 several changes occurred. In December, Phase I construction was coming to an end the design of Phase II began. Tonight's presentation is to provide an overview of the current figures and what has been accomplished to date. Spreadsheets have been created to provide an accurate tracking of all costs and identities which task was completed per phase.

Mr. Tomko reported most recent accomplishments included, walls of the new building have been constructed and framing will begin shortly. Major decisions were to determine how to cut costs with computer servers. Moving the new server back into the building will be a costly task. On option to cut cost will be to move in the existing system and upgrade in the future. The current control system serves the Police, Administrative departments and the perimeter of the building for visitors and staff. This also includes the yard

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, August 21, 2018 at 7:00PM
- B. Bicentennial memorabilia for sale: Mercer Tiles - \$20, T-Shirts - \$10, Commemorative Bricks - \$10, Hats - \$18, and Park Trees - \$200
- C. Upcoming Bicentennial Events:
- D. Doylestown Twp. Golf Outing – Monday, August 20, 2018 at Doylestown Country Club. Please contact the Administration offices or www.doylestownrec.com to register.
- E. Thompson Performing Arts Concert Series – All concerts will be performed at the Covenant Bank Amphitheater in Central Park– Events will start at 7:00PM unless noted otherwise.
- F. 2018 Discount Park Tickets are NOW available! To purchase ticket please contact the Administration Office.
- G. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

III. MINUTES APPROVAL: Regular Meeting - June 19, 2018

Mr. Snyder made a MOTION; seconded by Ms. Herring the June 19, 2018 Doylestown Township Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0.

Ms. Herring made a MOTION; seconded by Mr. Snyder the June 19, 2018 Doylestown Township Budget Work Session minutes be approved.

MOTION was ADOPTED 5 to 0.

IV. CORRESPONDENCES**A. Lenape Valley Foundation – Request fee waiver for Zoning Application**

As a board member at Lenape Valley Foundation organization, Mrs. Lyon reported; the organization is currently campaigning to build various facilities. They are also preparing to celebrate their 60th Anniversary. Mrs. Lyons removed herself from voting due to her relationship with Lenape Valley Foundation. However, she is in support of their efforts.

Ms. Herring made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors waive a \$240.00 fee and allow Lenape Valley Foundation to display a banner at 500 North West Street from August 3rd until November 3, 2018 in recognition of their 60th Anniversary.

MOTION CARRIED 4 to 1 with Mrs. Lyons abstaining due to her relationship with the Foundation.

B. 2018 Great Places in Pennsylvania

Ms. Mason reported; Central Park has been designated as one of the 2018 Great Places in Pennsylvania in the category of Great Public Spaces by the PA Chapter of the American Planning Association (APA-PA) and showcased under their website www.planningpa.org.

C. Request Amendment to Code re: Bamboo - 339 Almshouse Rd.

Ms. Mason referenced resident; Larry Thierolf of 339 Almshouse Road, July 6, 2018 letter requesting to create an amendment to Township code section 62-4 and recognize Pachymorph (clumping Bamboo) as non-invasive. Ms. Mason recommended the Board forward the request to the Environmental Advisory Council (EAC) and Planning Consultant; Judy Stern Goldstein to evaluate for consideration. The Board agreed.

V. REPORTS**A. Solicitor****B. Police Chief**

C. Township EngineerD. Director of Operations

Mr. Tomko reported; major accomplishments of the Municipal Complex construction project includes underground conduits installed, concrete floors started, steel framing in place and block wall construction started. Major decisions to save on costs is to move the existing computer servers into the new building and upgrading at a later time. The access control system that serves the police and administration departments. It will also control the perimeter of the building for visitors and staff moving in and out. The yard, police secure parking area and evidence building will also have access control. A proposal will be presented for Board approval during tonight's meeting to purchase a back up generator to have the building continue functioning during electrical outages or emergency situations.

Upon referencing the Municipal Complex - Bond Funded report, Mr. Tomko explained; soft cost is now acknowledged as Furniture, Fixtures and Equipment (FF&E) and at \$1.4 million. As the global costs were reviewed, construction in phase I was in the amount of \$2,189,706. The demo phase was in the amount of \$186,497. Total cost to date is \$11,391,155 to include contractually obligated engineering cost at \$916,115. However, prior to having the bond revenue in place, money was being spent on engineering. In order to reimburse the general fund, \$178,109 was transferred from the bond revenue and placed into the general fund for engineering occurred in 2015, 2016 and a portion of 2017.

Cost for Phase II increased due to change orders previously reported. The Long Depreciation FF&E is reported at \$519,382. Upon reviewing all items under \$1.4 million remained under the bond revenue figure. Phase II construction costs increased to \$7,017,217 due to testing and inspection figures included with the December total of \$6,830,500. Contingency is noted at 5% and only placed on construction, engineering, inspection and testing costs.

Upon referencing the Municipal Complex - Non Bonded Funding items, Mr. Tomko explained; items noted on the spreadsheet can be put off for future projects and funded by means other than the bond.

Mr. Snyder requested Board consideration to determine numbers to remain on the construction project list will be determined via a policy. The township policy will outline what is a capitalized or expensed item. It will also assist in designing an audit trail. Ms. Lyons questioned; what is the financial benefit in having the items expensed and capitalized. Mr. Snyder answered; it will determine how long the items will be depreciated. The Board agreed.

Mr. Tomko indicated; the Municipal Complex - Non Bonded Funding items spreadsheet outlines additional FF&Es. Some items, such as with the police and administration department, can be deferred.

Upon providing Ms. Herring an overview of the December 19, 2017 cost presentation versus current figures, Mr. Tomko reported on the Project Change Orders Engineering & Construction spreadsheet as \$177,675 to date and includes engineering and construction costs. Overall with the total construction project, the percent change is at 1.462%.

Upon reviewing the Timeline and Schedule spreadsheet, Mr. Tomko noted; the construction steel was completed ahead of schedule. Mixture, wall and framing will begin shortly and the building will be primarily enclosed by November, weather permitting.

Administration and Police Building - Back up Generator Proposal

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors authorize the purchase of a MTU Onsite Energy 350 Kilowatt diesel fuel generator to provide back up power to the Administration and Police Building from Penn Power Systems, Philadelphia PA, a Costars approved company in the amount of \$71,000.00.

MOTION CARRIED 5 to 0.

Access Control and Camera System Proposal Recommendation

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve Access Security Corporation, Warminster, PA June 27, 2018, a Costar approval company proposal to provide and install an Avigilon Enterprise Camera System in the amount of \$81,372.00. Further, approve the purchase of an Avigilon Enterprise Access Control system for \$127,138.00 for a grand total of \$208,511.00.

MOTION CARRIED 5 to 0.

Administration and Police Building - Penn Builders, Inc Construction Change Directive (CCD) #1

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors acknowledge the approval of Construction Change Directive (CCD) #1 to Penn Builders, Inc in the amount of \$15,717.00 to tie in the perimeter rainwater piping system, as recommended by the Building Committee.

MOTION CARRIED 5 to 0.

Penn Builders Request for Schedule Extension

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve Penn Builders, Inc request for a schedule extension to 23 work days at zero dollars due to 56 works days lost, due to inclement weather. An updated date of project completion is anticipated for May 9, 2019.

MOTION CARRIED 5 to 0.

Bucks County Consortium - 2018 \ 2019 Fuel Bids

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors award the 2018\2019 Fuel Bids to PAPCO, Inc of Aston, PA for supply and delivery of unleaded regular gas at a delivered cost of \$0.2375 per gallon, plus the daily market fluctuation pricing per gallon, Ultra Low Sulfur Diesel Fuel at the delivered cost of \$0.2651 per gallon, plus the daily market fluctuation pricing per gallon and Diesel Winter Additive at \$0.0495 per gallon

Propane Bid - 2018 \ 2019

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors award the 2018\2019 Suburban Propane of Whippany, NJ to supply and deliver propane for the firm fixed pricing of \$0.5200 per gallon.

MOTION CARRIED 5 to 0.

2018 Traffic Signal Maintenance Contract - Award Recommendation

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the execution of a one year contract with Armour & Sons Electric, Inc of Langhorne, PA to provide annual traffic signal maintenance, inspections, emergency and non-emergency traffic signal maintenance service calls for the Township in the amount of \$4,950.00.

MOTION CARRIED 5 to 0.

PennDOT 2018 Automated Red Light Enforcement (ARLE) Grant Application for Traffic Signal Upgrades at Swamp Road (SR 0313) and Easton Road (SR 1001)

Mr. Tomko requested Board approval to submit an application for an ARLE grant for the intersection of Swamp Road and Easton Road. The grant is 100% reimbursable for traffic signal items. Pennoni & Associates compiled the application and submitted on July 6th. Board approval is needed to submit the resolution. The total cost for the signal is \$380,817. If the grant is awarded, it will become reimbursable.

Mr. Snyder questioned; if the proposed changes to Route 313 occur, will it impact the status of the grant. Mr. Tomko answered; a better idea of timing of the project will be known once the ARLE grant is received. There is also an option not to accept the grant.

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors adopt the resolution to authorize and sign the Automated Red Light Enforcement Program Project Funding Agreement.

MOTION was ADOPTED 5 to 0.

E. Manager

PennDot Proposed Roundabout

Ms. Mason updated the Board on receipt of the Penn Dot Manager \ Traffic Engineering & Safety Division; Ashwin Patel's July 11, 2018 memorandum indicating a design agreement has been executed to begin proposed roundabout locations. The attached schedule and maps noted a roundabout proposed at Route 611 and Saurman Road along the New Britain area. PennDot will inform Ms. Mason of all updates to the project

Pebble Ridge/Woodbridge Sewer Project - Request Building Permit Fee Waiver

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve Director of Code Enforcement; Sinclair Salisbury request to waive a Building Permit fee in the amount of \$1,297.50 on behalf of the Township regarding the pump

station at tax parcel #09-007-002 Lower State Road pertaining to the Pebble Ridge / Woodbridge sewer project.

MOTION CARRIED 5 to 0.

F. Supervisors

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors appoint Wally Paterson to the Vacancy Board.

Mr. Wally Paterson was appointed to the Vacancy Board by a 3 to 2 vote with Mr. Snyder and Ms. Herring voting nay.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors appoint Sam Constanza as a member of the Zoning Hearing Board.

Mr. Constanza was appointed as a member of the Zoning Hearing Board by a 5 to 0 vote.

Ms. Herring reported; the Native Garden Plant work session continues every last Saturday of the month, with the next scheduled for July 28th between 9:00am until 11:00am. The next scheduled School Safety meeting is Thursday, July 26th at 1:30pm. Any interested residents are to contact Ms. Herring to secure seating. The Central Bucks Executive Board Senior Center has excellent programs for senior residents. Any resident 55 years and older are welcome to attend and enjoy activities, such as casinos, knitting and bun bake fund raising. All meetings are held at 700 Shady Retreat Road in Doylestown. The center is open from 8:00am until 3:00pm.

Mr. Colello reported; Ben Jones of the Bucks County Water & Sewer Authority (BCWSA) agreed to meet with the Townships Public Sewer & Water Authority (PSWA). Mr. Colello thanked Mrs. Lyons for her efforts in arranging the August 1st meeting at 9:00am. The township received another resident letter praising Township Secretaries; Jackie Rowand and Kelsey Harris

Mrs. Lyons reported; the fireworks event previously postponed is rescheduled to Sunday, July 22nd.

As per Mr. Snyder question, Mr. Colello updated the Board of the status of the Pebble Ridge \ Woodridge sewer project as currently on schedule and beginning the end of July, 2018. Ms. Mason added; upon speaking with BCWA Representative; John Butler, the project will begin with tree clearing the first week of August. They will begin with the area near the Neshaminy Creek behind Almshouse Road. The month of August was selected to begin due to the water levels of the creek. Clearing will take a few weeks to complete.

An extension was recently received for installation of the Furlong water project. However, installation of the overall system is complete and individual connections are currently being installed.

VI. UNFINISHED BUSINESS – NA**VII. NEW BUSINESS****A. Growing Greener Grant – Sauerman Park**

Upon Mrs. Lyons question, Ms. Mason explained Princeton Hydro was selected for the Sauerman Park project due to completing the initial report and previously working with former Township Director of Operations; Dick Johns. Additionally, Princeton Hydro has coordinated with the Environmental Advisory Council (EAC). The township attempted to submit an application for the Growing Greener Grant. The submission is currently incomplete, due to a resolution needed from the Board.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize submission of an resolution and have the Township move forward in submitting an application for the Growing Greener Grant.

MOTION CARRIED 5 to 0.

B. Zoning Hearing Board Application – 12 Bittersweet Dr. – Request Special Exception

The Doylestown Township Board of Supervisors agreed by consensus to have Mr. & Mrs. Nicholas D'Amico of 12 Bittersweet Drive request for special exception to construct an in-law suite with walkout basement to the Zoning Hearing Board.

C. Treasurers Report – July 17, 2018

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the July 17, 2018 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

D. Bills List – July 17, 2018

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the July 17, 2018 Bill's List in the amount of \$771,476.15.

MOTION was ADOPTED 5 to 0.

Connor and Ian Kennedy of Doylestown Borough addressed the Board to receive authorization in clearing invasive vines along the Bike and Hike trails during the second Saturday in August. They will coordinate a group to assist in clearing English Ivy. Ms. Mason suggested they speak with Chairperson of the Environmental Advisory Council; Jeannine Mitchell and Director of Operations; Dave Tomko, who are both present at tonight's meeting. The meeting is to inform where the clearing will be focus and how the vines will be removed. Connor offered to present a full report before work will begin.

VIII. ANNOUNCEMENTS

Fireworks events with entertainment by Big Romeo will be held on Sunday, July 22nd at 7:00pm in Central Park. The parking lot opens at 5:00pm and the charge is \$5.00 per car load.

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, August 21, 2018 at 7:00PM

B. Bicentennial memorabilia for sale: Mercer Tiles - \$20, T-Shirts - \$10, Commemorative Bricks - \$10, Hats - \$18, and Park Trees - \$200

C. Upcoming Bicentennial Events:

D. Doylestown Twp. Golf Outing – Monday, August 20, 2018 at Doylestown Country Club. Please contact the Administration offices or www.doylestownrec.com to register.

E. Thompson Performing Arts Concert Series – All concerts will be performed at the Covenant Bank Amphitheater in Central Park– Events will start at 7:00PM unless noted otherwise.

F. 2018 Discount Park Tickets are NOW available! To purchase ticket please contact the Administration Office.

G. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

IX. ADJOURNMENT

Hearing no further business, the Tuesday, July 17, 2018 Board of Supervisors Regular meeting was adjourned at 8:04pm.

Respectfully submitted by

Stephanie J. Mason
Secretary