



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, April 17, 2018

5:00 PM

Meeting / Activity Trailer

I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, and Jennifer V. Herring

Township Staff in attendance included Township Manager; Stephanie J. Mason, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

Absent: Supervisor; Ryan Manion

Absent: Director of Operations; Dave Tomko

A. Pledge to the flag

B. Visitors/Public Comment

Mrs. Lyons reported; the first Doylestown Township Budget Work Session was held earlier at 3:00pm. Each meeting is open to the public and will continue until the Township Budget is hung in November of 2018.

Public Comment:

Friends of Kid Castle Chairman; Joe Salvati reported; students of Jamison Elementary School is hosting a I Run for Life Event with a color run program on May 2, 2018 to raise funds for the ongoing renovations of Kids Castle. A color run program is described as individuals throwing bags of color at each other. The event will be held at the school and donations are being accepted by contacting Jamison Elementary School.

Friends of Kids Castle are also accepting donations to honor the memory of three year old, Jaylee White who passed away on Friday, March 23, 2018. Jaylee's mother created a sponsorship, where all funds raised will go towards creating a play piece to be named after Jaylee. All donations can be submitted via www.jayleewhite.org.

Mrs. Lyons requested contact information for the May 2nd event at Jamison Elementary School be provided to the township. Mr. Salvati agreed.

II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, May 1, 2018 at 4:00PM

- B. Upcoming Bicentennial Celebrations:
5/6/18 – Dedication of Native Plant Demonstration Garden Party -3pm-5pm
5/28/18 – Bicentennial Float in Doylestown Memorial Day Parade
- C. Bicentennial Memorabilia for sale:
Mercer Tiles - \$20, T-Shirts - \$10, Commemorative Bricks - \$10, Legacy Oak Trees (to be planted in Township parks) - \$200
- D. Touch-A-Truck –Saturday, May 5, 2018 – Central Park 10AM – 1:00 PM – FREE
- E. Home Run Derby – Thursday, May 17, 2018 – Turk Baseball Fields – Check in 4:30PM FREE but Pre-Registration is required. www.doylestownrec.com
- F. 2018 Thompson Performing Arts Series kicks off on May 18, 2018, Movie “Finding Dory”
Admission is FREE. All movies will be held at the Covenant Bank Amphitheater in Central Park.
- G. Doylestown Township Annual Golf Outing – June 4, 2018 at Doylestown Country Club. Please contact the Administration offices or www.doylestownrec.com to register.
- H. Create a New Flag for Doylestown Township Contest win a \$1,000 prize – Design submissions are due by June 1, 2018. Guidelines can be found on the Township’s website.

III. MINUTES APPROVAL: Regular Meeting – March 20, 2018

Mr. Snyder made a MOTION; seconded by Ms. Herring the March 20, 2018 Doylestown Township Board of Supervisors Regular meeting minutes be approved with corrections as noted by Ms. Herring:

- 1) Page 8, under School Safety Section: Lakeland, Florida be changed to Parkland, Florida
- 2) Page 11, under the Announcement Section; change the word inanimate to inclement

MOTION CARRIED 4 to 0.

IV. CORRESPONDENCES

A. Automated Red Light Enforcement Funding Program – Award

Ms. Mason reported; the 2017 Automated Red Light Enforcement (ARLE) funding program awarded the Township \$171,415.30 towards the Pedestrian Crossing Improvement Project. One of the pedestrian crossing locations to be considered is at Lower State Road and Wells Road. The second will be located at the intersection of Route 611 and Turk Road.

B. Resignation from Doylestown Twp. Municipal Authority – E. Harvey

Ms. Herring made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors accept member; Ed Harvey's resignation from the Doylestown Township Municipal Authority (DTMA) with regrets.

MOTION CARRIED 4 to 0.

C. Pebble Ridge/Woodridge Sewer Improvements – Discount Request

Ms. Mason reported; the Township is in receipt of the April 9, 2018 letter from Bucks County Water and Sewer Authority Chief Executive Director; Benjamin W. Jones indicating the BCWSA cannot reduce tap-in-fees for all property owners within the sewer service district. In addition they cannot offer a 20% discount will be offered to property owners.

Mr. Garton informed; Mr. Jones will be attending the April's Pennsylvania State Association of Township Supervisors (PSATS) conference. Mrs. Lyons indicated she will have a discussion with Mr. Jones during the conference. She added; BCWSA has been responsive to the township's questions and no further actions need to be raised pertaining to discounts towards the sewer project.

V. **REPORTS**

A. Solicitor

B. Township Engineer

Mr. Canales reported; last week, the bid process was open and the township received seven proposals for the 2018 Road program. The bids are currently under review for a base bid and four separate add alternates. However, a recommendation will be presented at the May 1, 2018 Board of Supervisors meeting.

C. Police Chief

D. Dir. of Operations

2018 Illicit Discharge Detection & Elimination Program :

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve GHD proposal for Scope of Work and Cost Estimates as presented by Robert J. Burns, P.G. in the amount of \$20,86.50 for the 2018 Illicit Discharge Detection & Elimination Program and to meet the MS4 requirements.

MOTION was ADOPTED 4 to 0.

2018 Lawn Maintenance Program:

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors authorize a one year extension of the 2018 Lawn Maintenance Contract with GTO Landscaping, Inc at Bensalem, PA for a base bid amount of \$90,244.00.

MOTION was ADOPTED 4 to 0

Neshaminy Greenway Trail - Phase II | Change order #2

On behalf of Mr. Tomko, Ms. Mason reported the change order presented is a deduction. The Township has been working with New Britain Borough and are the lead agency under the grant for the trail along Almshouse Road and Neshaminy Greenway. A New Britain Borough resident had a fence requirement, and a decision not to install the fence was made. The change order is to represent the deduction of \$7,100.

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisor accept the Neshaminy Greenway Trail Phase II change order #2 as a credit in the amount of \$7,100.

MOTION was ADOPTED 4 to 0.

JD Bravo Company Monthly Executive Project Report:

On behalf of Mr. Tomko, Ms. Mason presented the JD Bravo Company's monthly report dated April 6, 2018 noting the recent activity of the Doylestown Township Municipal Complex for Board review.

Municipal Complex - Demolition Phase | Tamco Construction, Inc Change Order #1,#2, #3:

On behalf of Mr. Tomko, Ms. Mason reported Tamo Construction, Inc submitted three changes orders related to the removal of unsuitable soils. The first change order is in the amount of \$18,550.00 and second is for \$15,794.00. The third change order in the amount of \$315.00 for the disposal of residual fuel from the gas and diesel.

Mr. Snyder informed; the first changed is allowed under the contract and the township was well informed of the others.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Municipal Complex Change orders #1, #2 and #3 from Tamo Construction, Inc totaling \$34,659.00 for the removal of unsuitable soils and disposal of residual fuels.

MOTION CARRIED 4 to 0.

E. Township Manager

Ms. Mason reported; the township was invited to comment on the Warrington Township Comprehensive Plan revisions. There are two reports. The first is for the proposed amendment along Bristol Road and the second concerns Pickertown Road. The Doylestown Township Planning Commission reviewed the plan and recommends changes are warranted.

They also recommend continuing working together with Warrington Township with regards to the traffic off Bristol Road and trails.

Upon Board approval, a letter will be forwarded to Warrington Township indicating there are no objections of the proposed changes to the Comprehensive plan and encourage a continued working relationship. Mrs. Lyons requested Mr. Colello oversee the creating and sending of the letter. Mr. Colello agreed.

Mr. Colello commented on the successful meeting and discussion with Warrington Township Chairperson; Shirley Yannich.

F. Supervisors

Ms. Herring reported on her first meeting with the Central School District and parents concerning school safety. New protocols have been placed or scheduled to be. Ms. Herring added; she will be working with other groups and provide future progress reports.

The Parks & Recreation Board announced, The Thompson Performing Arts was a finalist at Bucks Happening.

The Environmental Advisory Council (EAC) received a donation of trees from Bucks Beautiful. Planting will begin this week. The EAC will be holding a Garden Party on May 6, 2018. Arbor Day will be held on April 28, 2018, beginning at 9:00am at New Britain Road. Work days are scheduled for every Saturday until April 28th to maintain the Native Plant Garden in preparation of the Native Plant Demonstration. Mr. Herring encouraged anyone interested to volunteer.

Mr. Snyder reported; a developer was present last week for Asset Management. The plan is to return in June with a recommendation.

Mr. Colello reported; the Planning Commission held three meetings, The commission also conducted a site tour of the township, which was beneficial for future developments and Comprehensive plan. Two public meetings were held regarding the Bray property and another scheduled for Friday, April 20th.

The Doylestown Township Municipal Authority (DTMA) recently met to discuss the Furlong Contamination Water project. The DEP, Doylestown Township and Buckingham Township along with the DTMA are running water pipes along the contaminated area and residents were advised. The anticipated, final date is scheduled for June 30, 2018.

Mrs. Lyons reported; the Rotary is awarding \$5,000 worth of oak trees to either the EAC or Bicentennial Committee.

Along with Ms. Mason, Mrs. Lyons met with nine municipalities that make up the Central Bucks School District. A committee was organized and will meet again the end of May. The discussion was regarding coordinating officers to be present at the three high schools and how

it will be funded. The cost may be the responsibility of the Central Bucks School District and the municipalities will provide a team of safety resource officers.

VI. PUBLIC HEARING

A. PENNVEST Loan Ordinance – M. McHugh

Mrs. Lyons reported; the closing of the Pennvest loan scheduled for May 22, 2018. The ordinance will provide Board authority to borrow funds from Pennvest in the amount of \$8,599,354.

Matthew P. McHugh, Esquire of Obermayer Rebmann Maxwell & Hippel, LLP, outlined two items listed under the ordinance. The first is the public hearing, which in a form of a note, authorizes the Pennvest proposal attached as an exhibit. It will also authorize the filing of an application with DCED, which approves all borrowing of the township and to have the documents prepared by Mrs. Lyons, Mr. Colello and Ms. Mason as requirement for the settlement of the Pennvest loan.

Upon hearing no public comments, Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Pennvest Loan Ordinance.

MOTION was ADOPTED 4 to 0.

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve the Reimbursement Resolution and comply with the IRS regulations to allow the Township reimburse themselves from loan proceeds to the General Fund that would have been paid out in advanced through the project fund.

MOTION was ADOPTED 4 to 0.

Mrs. Lyons indicated the township will need authorization from Pennvest to reassign the loan. Mr. McHugh clarified; as part of a contractual obligation of authority and set out in the proposal as approved through the ordinance, authorization was provided. Upon completion of construction, the assignment will occur and consistent with the agreement with Bucks County Water & Sewer Authority (BCWSA). At the time of completion, BCWSA will issue documents for authorization with Pennvest, where another round of documents will need to be signed.

VII. NEW BUSINESS

A. Pebble Ridge/Woodridge Area Pump Station Bids

James Matticola of Gilmore & Associates reported; bids for three contracts related to the Pebble Ridge \ Woodridge area pump station were received under Contract#2018-1 and Contract#2018-2. The first contract covers the general site work and mechanical. The second contract covers the electrical work.

Three bids were received for each contract. The lowest bidder for the mechanical under Contract #2018-1 was received from Almeida and Hudak Contractors, LLC in the amount of

\$464,500. The lowest bidder for the electrical portion was Pinnacle Electrical Construction, LLC in the amount of \$96,100. Upon reviewing all materials, Gilmore & Associates recommends both contracts be approved.

Mr. Colello questioned; if the estimate was in the amount of \$311,000 and why was the bid submitted higher at \$464,500. Mr. Matticola answered; the estimate was completed in 2016 and given inflation, there was an increase. The three biggest items which contributes to the costs are Bucks County Water & Sewer Authority (BCWSA) required a pump muter be added to the pump station design. A pump muter is a grinder installed on the grind well to assist in extending the life of the pumps at a cost of approximately \$50,000. Other factors associated with the increase includes, changes to the pump station upon challenged presented by a home owner and the addition of substantial landscaping to supply a buffer for the same resident.

Mr. Snyder questioned; how does the increase impact the \$8.6 million maximum. Ms. Mason answered; there is no impact due to the \$650,000 contingency.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors award the Pebble Ridge / Woodbridge area Pump Station bids under Contract#2018-1 and Contract#2018-2 for the general mechanical and electrical portion of the project to Almeida and Hudak Contractors, LLC in the amount of \$464,500 and Pinnacle Electrical Construction, LLC in the amount of \$96,100.

MOTION was ADOPTED 4 to 0.

Upon Mrs. Lyons question, Mr. Matticola explained; bids for the clearing and grubbing portion of the project will be a separate contract under Contract#2018-3. Although, BCWSA will be constructing the sewers, approximately 6,000 feet will be located along a wooded easement area. Additional tree clearing and grubbing will be required. Bucks County chose to complete the work themselves and list under a separate contract. Upon the bidding process on March 15, 2018, one bid was received from Rutledge Excavating in the amount of \$296,098.56. Upon reviewing all materials, Gilmore and Associates will recommend Board approval to award the contract.

Upon Mr. Garton's question, Mr. Matticola explained; the initial estimate of the project was created approximately two years ago. It was assumed tree and stump removal would be included under BCWSA's agreement. However, when the job was placed to bid, edits were completed to the documents to facilitate the work. This increased the amount of the estimate. Upon a discussion with BCWSA, they agreed to complete the stump removal in conjunction with the installation. At the same time, a commitment was received from Rutledge Excavating to also complete the removal in the amount of \$229,800. Mr. Garton added; the bid will be awarded subject to the condition of the change order reducing the cost of the stump removal.

Ms. Herring questioned; what is the difference between the original estimate of \$190,000, which is now increased to \$229,800. Mr. Matticola answered; the initial estimate was completed in 2016, where again inflation is a factor.

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors award the clearing and grubbing bid to Rutledge Excavating in the amount of \$296,098.56 for the Pebble Ridge \ Woodbridge Sewer Connection project subject to the condition of the change order reducing the cost of the stump removal.

MOTION was ADOPTED 4 to 0.

B. Request Waiver of Land Development – Bucks County Dept. of Corrections – Woman’s Facility

Mr. Garton reported; Bucks County is responding to an increase of inmates currently serving under the criminal justice system by expanding the facilities. There is no planning issues or engineering issues. The County is requesting a waiver of land development, subject to the execution of the land development agreement covering the storm water and other issues related to the expansion.

County of Bucks' Director of Operations; Kevin Spencer explained; due to the increase of female population in the prison system, a land development waiver is requested. The facilities are located along Easton Road and Route 611 and the existing main entrance is off Easton Road. The parking lot is along Almshouse Road to the south of the site.

Working with USA Architects, the proposal is to build a 50,000 square foot addition. Upon reviewing several options, an addition inside the secured, fencing area is proposed. This will enable the male and female population to be centralized, provides a separate facility for the female population to meet specific needs and psychological needs under the mental health services. The proposed expansion will have 304 beds, which will be broken off into 292 beds for higher security levels and 32 restrictive housing units.

The County has been working with the township to review the site capacity calculations. The lot is 210 acres and deducted all of the ultimate rights of way along Almshouse Road and Route 611. In addition, environmental calculations were completed. The addition does not impact any existing environmental features, outside of any watercourse and riparian buffers. There are no setbacks, outside of any flood plains, woodland areas and steep slopes. The total protection resource area is 108 acres. Upon subtracting out the rights of way, the net billable site area is 93 acres, which totals 210 acres.

Upon referencing the handout provided, Mr. Spencer reported; the existing impervious coverage includes buildings and equals 30 acres. The plan proposes an additional 1 1/2 acres, which brings the total of impervious surface to 32 acres. Maximum impervious ratio is at 50% and net billable, total allowable acres are 47. This brings the plan under the township's requirements for site capacity.

The land development waiver will be in lieu of a land development agreement to cover any legal standards, such as storm water calculations and full grading process. The goal is to begin construction during the summer or fall of 2018.

Mr. Snyder questioned; how are the calculations verified. Mr. Garton answered; Township Planning Consultant; Judy Stern Goldstein and Township Engineer Mario Canales to verify all calculations.

Ms. Herring made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors grant applicants; Bucks County Department of Corrections request for a waiver of land development to construct an extension of the women's prison facilities.

MOTION was ADOPTED 4 to 0.

C. Turk Road/Pebble Hill Road Trail – Feasibility Study

Ms. Mason reported; the Bike and Hike Committee reviewed the Michael Baker International, Inc proposal and recommends approval. As a reminder, a \$25,000 Department of Conservation and Natural Resources (DCNR) grant is available for the project and coordinating with Doylestown Borough.

Bike and Hike member; Thomas Kelso reported; Michael Baker International, Inc made some changes to expand the study area from Route 202 towards Turk Road. The committee will review options, due to the challenges of the road. One option is to increase public meetings without any additional costs.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Turk Road/Pebble Hill Road Trail Feasibility Study as recommended by Michael Baker International, Inc with comments.

Mr. Snyder questioned; is Cherry Lane part of the study purpose scope. Mr. Kelso answered; there is a section along Turk Road and Cherry Lane, along Pebble Hill Road where neighbors requested to provide a connection. There is an easement on Cherry Lane and part of the challenging portion of the trail.

MOTION was ADOPTED 4 to 0.

D. Request to Hookup to Public Sewer – 118 Willowbrook Drive

Mr. Colello made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve Mr. & Mrs. Gregory Thomas of 118 Willowbrook Drive request for hook up to the public sewer system through the Castle Valley interceptor.

MOTION CARRIED 4 to 0.

E. Furlong Water Service District Ordinance – Authorization to Advertise

Mr. Garton reported on the soon to be on-going Furlong Water Service project providing public water to properties. One of DEP requirements is everyone under the service area must connect to public water. The Authority has no legal basis to compel connection. The township only has authority. He then clarified; the Board approval for the ordinance for consideration at the May 1, 2018 Board of Supervisors Regular meeting. Upon adoption and meeting requirements, DEP must connect the service.

Mrs. Lyons questioned; if all tax parcels will receive notice. Mr. Garton answered; tax parcels will be notified and homeowners are going to be required to meet with DEP to pay any fees related to the project.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve advertisement of the Furlong Water Service District Ordinance for consideration at the May 1, 2018 Board of Supervisors Regular meeting.

MOTION was ADOPTED 4 to 0.

F. Zoning Hearing Board Application – Eliz. Burke, 3725 Bristol Road – Request Variance

The Doylestown Township Board of Supervisors agreed by consensus to have Mr. & Mrs. Franklin Burke of 3725 Bristol Road request for a variance to the Zoning Hearing Board.

G. Bray/Long/Schmidt Tracts – Conditional Use Application Extension Request

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors award applicants; Bray / Long / Schmidt Tract request for an extension until July 1, 2018.

MOTION CARRIED 4 to 0.

H. Treasures Report – April 17, 2018

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve the April 17, 2018 Treasurer's Report.

MOTION was ADOPTED 4 to 0.

I. Bills List – April 17, 2018

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve the April 17, 2018 Bill's List in the amount of \$583,482.62.

MOTION was ADOPTED 4 to 0.

VIII. ANNOUNCEMENTS

A. The next meeting of the Board of Supervisors is scheduled for Tuesday, May 1, 2018 at 4:00PM

B. Upcoming Bicentennial Celebrations:

5/6/18 – Dedication of Native Plant Demonstration Garden Party -3pm-5pm

5/28/18 – Bicentennial Float in Doylestown Memorial Day Parade

C. Bicentennial Memorabilia for sale:

Mercer Tiles - \$20, T-Shirts - \$10, Commemorative Bricks - \$10, Legacy Oak Trees (to be planted in Township parks) - \$200

- D. Touch-A-Truck –Saturday, May 5, 2018 – Central Park 10AM – 1:00 PM – FREE
- E. Home Run Derby – Thursday, May 17, 2018 – Turk Baseball Fields – Check in 4:30PM FREE but Pre-Registration is required. www.doylestownrec.com
- F. 2018 Thompson Performing Arts Series kicks off on May 18, 2018, Movie “Finding Dory” Admission is FREE. All movies will be held at the Covenant Bank Amphitheater in Central Park.
- G. Doylestown Township Annual Golf Outing – June 4, 2018 at Doylestown Country Club. Please contact the Administration offices or www.doylestownrec.com to register.
- H. Create a New Flag for Doylestown Township Contest win a \$1,000 prize – Design submissions are due by June 1, 2018. Guidelines can be found on the Township’s website.

IX. ADJOURNMENT

Hearing no further business, the April 17, 2018 Doylestown Township Board of Supervisors Regular meeting was adjourned at 5:58pm.

Respectfully submitted by

Stephanie J. Mason, Secretary