



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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Twitter: @DoylestownTwp
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215-348-9915

~ Minutes ~

Tuesday, December 4, 2018

4:00 PM

Meeting / Activity Trailer

I. 4:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, Jennifer V. Herring and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

B. Visitors/Public Comments

The Board met prior to the meeting and interviewed Boucher & James, Inc, CKS and Pennoni & Associates as candidates for the Township Engineer position. Prior to appointing an engineering service, Mrs. Lyons indicated appointment will be condition upon the new firm familiarizing themselves with the position before the start date of January 7, 2019 at no cost to the township.

Mrs. Lyons made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors appoint Boucher & James, Inc as the Township Engineer condition to familiarizing themselves with the position before the start date of January 7, 2019 at no cost to the township. Ms. Lyons further stated Boucher & James has a long history with the Township. They are our current land planner. Their staff is from the area. They have sufficient resources to meet our needs and will be responsive and server our residents well.

Mr. Colello questioned; if the motion can be amended to have Boucher & James, Inc be appointed to commence on December 4, 2018 as a transition prior officially become the Township Engineer. Mr. Garton answered; another appointment will need to be made at the January 7, 2019 Board of Supervisors Reorganization meeting.

MOTION AMENDED to have Boucher & James, Inc appointment date as December 4, 2018.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons reported; prior the meeting, the Board also discussed the Police Benevolent Association (PBA) contract which is upcoming.

Public Comments:

Resident: Elizabeth Thomas of 118 Willow Brook Drive informed of a raw sewage leak behind her property near the Neshaminy Creek. Ms. Thomas reached out to Bucks County Water & Sewer

Authority (BCWSA) with no response. Mrs. Lyons indicated the matter has been resolved. Ms. Thomas responded; she has yet to receive information on when the area will be cleaned up. Ms. Mason answered; she left several messages with Ms. Thomas informing; upon speaking with John Butler at BCWSA the initial problem has been repaired and they are aware of the sewage on the property. However, the Department of Environmental Protection (DEP) advised due to the recent weather and soft grounds, clean up is not possible at this time. DEP will continue to monitor the situation and work with Ms. Thomas to address the issue. Mr. Butler will be reaching out to Ms. Thomas as well.

Ms. Herring questioned; if there is point of contact to provide Ms. Thomas. Ms. Mason answered; Mr. Butler will be coordinating with Ms. Thomas and that he is the best point of contact. Ms. Mason will follow up to ensure Ms. Thomas is contacted.

Mr. Snyder questioned; if a timeline can be provided on when the clean up will begin. Ms. Mason indicated she will follow up with BCWSA to provide more information.

Mr. David Sutton of Duane Road indicated he also has been trying to contact BCWSA and the Health Department regarding the sewage spillage. After several calls, he was informed by BCWSA the system is overloaded and can only be repaired by increasing the pump pressure at Kings Plaza pumping station. Mr. Sutton question; what was the recent repair made to the system to stop the seepage. Mrs. Lyons informed the spillage was resolved earlier this week and questioned the last time Mr. Sutton reported the issue. Mr. Sutton answered; two weeks prior what the last conversation made with DEP. Mrs. Lyons informed; the matter may have been repaired and the township will follow up to ensure no further issues.

Ms. Thomas and Mr. Sutton provided their contact information.

II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 18, 2018 at 7:00 pm.
- B. Township Bicentennial Official Franking and Time Capsule Placement – Tuesday, December 18, 2018 @ 3:00pm – 425 Wells Road. The Township will be accepting donation of non-perishable food items that will be donated to a local food bank.
- C. Doylestown Twp. Park and Recreation in partnership with Premier World Discovery is offering two trips in 2019;
 1. California Rail Discovery – April 3, 2019 - 7-day trip and Rome
 2. Country Roads of Tuscany – November, 2019 – 9-day trip.
- D. Doylestown Township Leaf and Yard Waste Recycling – The drop off site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK.
- E. GIFT GIVING IDEAS – Contact the Administration offices for more information
 1. Movie Tickets and Ski Tickets
 2. Bicentennial Gifts –Bricks, Mercer Tiles and Clothing
 3. Park and Recreation Gift Certificates – Programs
 4. Park Benches
 5. Mural Print
 6. “Dogs Around Doylestown” – Poster

7. Kids Castle Bricks

- F. Central Bucks Emergency Medical Services' annual subscription drive is in the mail. This annual mailing is a vital source of revenue for CBEMS. If you receive a mailer please take a moment to read it through and consider a subscription. The annual subscription drive is vitally important in making up for CBEMS's billing revenue deficit.

III. MINUTES APPROVAL – Regular Meeting – November 20, 2018

Ms. Manion made a MOTION; seconded by Ms. Herring the November 20, 2018 Doylestown Township Board of Supervisors Regular meeting minutes be approved with the following corrections as noted by Ms. Herring.

Under Supervisors Report for Ms. Herring; change Transgender Remembrance Day Celebration to Transgender Remembrance Day Observance.

MOTION was ADOPTED 5 to 0.

IV. CORRESPONDENCE - NA

V. REPORTS

- A. Solicitor
- B. Police Chief
- C. Township Engineer
- D. Dir. of Operations

Mr. Tomko referenced his November 29, 2018 Memorandum regarding PennDot Lower State Bridge Replacement. The bridge is located adjacent to the Pebble Ridge \ Woodridge pump station and the project is supposed to replace the Lower State Road Bridge over an unnamed tributary to Mill Creek. A contractor will be selected in the year 2020 and has two to the three years to complete the project. The township requested the shoulders be widened. The project is anticipated to be a full closure construction and take between four to six months to complete.

Additionally, the township requested PennDOT to coordinate with the Bucks County Sewer and Water Authority with regards to the pumping station, the potential Bray Long Tract, potential bike & hike paths and to contact schools to inform of detours and possible effects to routes. They will also inform and speak with adjacent neighbors.

Mr. Garton questioned; if a date of when the four to six month construction will be implemented. Mr. Tomko answered; a contractor will be selected during the spring of 2020. The Lower State Road Bridge is one structure of a group slated to be repaired. The contractor will schedule repairs as they see fit and have two to three years from 2020 to complete the replacement. The actual date is currently unknown.

Mr. Snyder questioned; if the Board can influence the construction start dates. Mr. Tomko answered; other bridge repairs have been mentioned and will be working with the contractors to possibly coordinate a start date.

E. ManagerF. Supervisors

Ms. Herring reported; the Central Bucks Senior Task Force continues to support the senior citizens. However, find no connection with the township's senior community and prefer to redirect their skills to advising the senior center. As a result, the Central Bucks Senior Task Force requested to sunset their organization permanently.

Mr. Snyder questioned; when the Committee was initially formed, was there an association with Bucks County Agency on Aging and should permission be requested to make a change. Ms. Mason explained; prior our Committee the Bucks County Agency on Aging first initiated an event with the County Commissioners. The township took the initiative to form a Committee, where the last three to five years the group has slowly taken a different approach.

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors sunset the Central Bucks Senior Task Force to no longer be associated with Doylestown Township. The Board thanks the Committee for their contributions to the Township.

MOTION was ADOPTED 5 to 0.

Ms. Manion reported; the Bike & Hike Committee will be applying for a trail grant for a study for further connections via the Route 202 corridor and Route 313 from the proposed WaWa convenience store in the Borough. There is no action required from the Board at this time.

Bike & Hike Committee member; Thomas Kelso added; the grant is to complete a feasibility study to prepare for the funds to be received from WaWa. The Committee anticipates applying for grant to use the funds as a match. The grant request will be \$30,000 and the match is 20% as in-kind services from Township, Bike & Hike Committee and from Michael Baker International, LLC.

VI. PUBLIC HEARING - NA**VII. UNFINISHED BUSINESS –**A. Permit Waiver Request - Ann Silvermann Community Health Clinic -Tabled from 11/20/18

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors waive \$1,000 of permit fees out of the \$7,314.41 requested by the Ann Silverman Clinic for a building permit.

MOTION CARRIED 5 to 0.

B. “Year of the Bird” Proclamation - Tabled from 11/20/18

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve The Year of the Bird Proclamation to proclaim 2018 the Year of the Bird with comments.

Mr. Colello urged the Board and township to view all materials made public carefully and noted a misspelling of the word recognizing on the title of the proclamation.

Ms. Herring made an AMENDED MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve The Year of the Bird Proclamation to proclaim 2018 the Year of the Bird with the corrected title as A PROCLAMATION OF THE DOYLESTOWN TOWNSHIP BOARD OF SUPERVISORS RECOGNIZING 2018 AS THE YEAR OF THE BIRD.

MOTION was ADOPTED 4 to 1 with Mr. Colello abstaining.

VIII. NEW BUSINESS

A. Zoning Hearing Board –132 Steeplechase Dr. – Appeals from a Determination of the Zoning Officer and Requests a Special Exception

Ms. Mason reported; the township recently denied Bradley and Barbara Seiden request to run a home based business from their home at 132 Steeplechase Drive without properly submitting a Zoning Hearing Board application. Director of Code Enforcement; Sinclair Salisbury issued a cease and desist order. Ms. Mason recommends Township Solicitor; Jeffrey P. Garton attends the Zoning Hearing Board meeting pertaining to the request on behalf of the Board. Ms. Mason further informed; upon hearing from the applicant's attorney, the business has since stopped operating and possibly searching for commercial facility to conduct business.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize Township Solicitor; Jeffrey P. Garton to attend a Zoning Hearing Board meeting pertaining to Bradley and Barbara Seiden request to run a home based business from their home at 132 Steeplechase Drive on behalf of the Board.

MOTION CARRIED 5 to 0.

B. 2019 DTMA Budget – Acknowledgement of Receipt

The Doylestown Township Board of Supervisors acknowledges receipt of the 2019 Doylestown Township Municipal Authority (DTMA) 2019 Budget.

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X. ADJOURNMENT

Hearing no further business, the December 4, 2018 Doylestown Township Board of Supervisors Regular meeting was adjourned at 4:30pm.

Respectfully submitted by,

Stephanie Mason
Township Manager