



Board of Supervisors

Regular Meeting

~ Minutes ~

425 Wells Road
Doylestown, PA 18901
<http://doylestownpa.org/>

215-348-9915

Tuesday, June 4, 2013

7:00 PM

Public Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance; Chairman; Barbara N. Lyons, Vice Chairman; E. Thomas Scarborough, Supervisors; Richard F. Colello, Shawn Touhill and Ryan Manion.

Members of Township Staff in attendance; Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton and Chief of Police; Dean A. Logan.

Absent: Township Engineer; Mario Canales

A. Pledge to the flag

Mrs. Lyons announced that the Board met in Executive Session, prior to the meeting to discuss matters of a real estate purchase.

B. Swearing in of new Police Officer – Jeffrey L. Stich, Jr.

Honorable District Justice Judge Mark D. Double sworn in Jeffrey L. Stich, Jr as a police officer of the Doylestown Township Police Department with his wife, Rachel and daughter, Kyleigh by his side.

Mrs. Lyons provided a brief background of Officer Stich's achievements to include his service in the United States Air Force and Air National Guard. He completed the mandatory ACT 120 training and graduated from Temple University Police Academy on October 7, 2010. Previously, Officer Stich worked part time for the Rockledge Borough Police Department.

C. Visitors/Public Comments

None

II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, June 18, 2013.

B. Kids Castle is CLOSED for restoration. Re-opening is anticipated end of July 2013.

C. 2013 Discount Park Tickets are available! To purchase contact the Administration Office or online at www.doylestownrec.org

D. Fishing Derby, June 16, 2013(rain or shine) at Peace Valley Park. Contact the Administration offices for details and to register.

- E. Sounds of Summer Concert Series begin on Wednesday, June 26, 2013 at Central Park with a performance by the "Robert Eric Band". Concert starts at 7:00 pm and is free to the public.
- F. The Public Comment period for the Minor Act 537 Sewage Facilities Plan 3m Component – Pebble Ridge/Woodridge and Vicinity is open until June 14, 2013. All comments must be in writing and received by the Township no later than June 14th.

III. MINUTES APPROVAL: May 7, 2013

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the May 7, 2013 Doylestown Township Board of Supervisors meeting minutes be approved with the following corrections...

Under the Land Development Section B: change the Board's vote to 3 to 1 with Mr. Colello voting nay.

MOTION was ADOPTED 4 to 1 with Mrs. Lyons abstaining due to her absence.

IV. CORRESPONDENCES

A. Hot Air Balloons – J. Mertens

Ms. Mason reported on the May 17, 2013 letter received from Ms. Jennifer Mertens of 25 Oak Drive, requesting the township have hot air balloon operators be prohibited from landing in residential communities and observed the minimum altitude of 1000 feet as per the FAA regulations. Six months ago, the Merten's family dog was struck and killed by a vehicle when it ran off because it was frightened by a hot air balloon flying above their home.

Ms. Mason recommends sharing the information with the township's Planning Commission for their comments and recommendation. Mr. Garton indicated he believes the township does not have jurisdiction regarding a hot air balloon occupying air space or to prevent an emergency landing. Mr. Colello commented since the township doesn't have jurisdiction, the issue should not be forwarded to the Planning Commission. Mrs. Lyons noted the township should be able to decide where a hot air balloon can be allowed to land and take off and agrees the issue should be reviewed by the Planning Commission. Consensus of the Board of Supervisors was to send the letter to the Planning Commission.

B. Doylestown Commerce Center – Directional Signage

Ms. Mason referenced the May 16, 2013 letter received from CEO of Penn's Grant Corporation; Christopher B. Chandor requesting Board approval to enlarge the current directional signage at Doylestown Commerce Center to improve visibility for business locations along the campus, but not to exceed six square feet as per the township ordinance.

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the directional signage at Doylestown Commerce Center be enlarge and provide better visibility to search for businesses as per the recommendation of Township Manager; Stephanie J. Mason.

MOTION CARRIED 5 to 0.

V. REPORTS

A. Solicitor

No Report

B. Police Chief

No Report

C. Township Engineer

No Report

D. Manager

1. Training Request – K. Wallace to PICPA Local Government Conference

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Finance Director; Kenneth Wallace attend the July 15th & 16th, 2013 PICPA Local Government Conference in Hershey, PA with an overnight stay at a shared cost with the Doylestown Township Municipal Authority totaling \$525.00.

MOTION CARRIED 5 to 0.

2. ARLE Funding Program Approval

Ms. Mason reported the Township received two significant grants from the Automated Red Light Enforcement Funding Program (ARLE) in the amount of \$300,000 through the Pennsylvania Department of Public Transportation (Penn Dot). The first grant was to cover costs for the adaptive control system which helps the traffic flow smoother along Route 611. The second was for costs to replace LED along the corridor.

Ms. Mason commended Assistant Township Manager; Sandra Zadell for her assistance in preparing the materials submitted for the grant.

3. Chem-Fab – EPA Update

Ms. Mason updated the Board on the Chem-FAB project where she recently attended the May 28, 2013 Customer Advisory Group meeting of the EPA in Doylestown Borough. The priority list for the superfund sites across the country has not been scheduled by the EPA Prioritization Board and will not be set due to lack of funding.

However, businesses and residents along the effected Chem-FAB and Westwick areas are continuing to meet and monitor the area. They are hoping money will be available by this summer, so they may continue with ground water work along Cooks Run and wetlands.

Ms. Lyons questioned if the ARLE grant will assist in improving traffic along the Route 611 Parkway corridor. Ms. Mason answered; with the adaptive control system in place, traffic response will become smoother by improving traffic signals and flow.

E. Supervisors

Mr. Touhill reported the Kid Castle Restoration project is anticipated to be completed by the end of July, 2013. Work is ongoing with flooring completed, a new entrance will follow. All designs and plans have been submitted to Director of Codes; Sinclair Salisbury for township approval. The new slide has been assembled and fund raising t-shirts are available for purchase online at www.savekidcastle.org

Mr. Scarborough reported the Doylestown Township Golf Outing was well attended and raised money towards Kids Castle's restoration project. The Municipal Authority has opened fire

hydrants along Turk Road towards East Street and letters are scheduled to be sent to neighboring residents alerting public water connection is now available. Mr. Scarborough then noted the public water connection may provide home insurance discounts. Mr. John added letters will be mailed out this week to residents regarding public water connection.

Mr. Colello reported the Park & Recreation Board's order of new exercise equipment in Central Park near the Sack Race statue will be delivered soon.

Seven Bird town and Tree City emblems have been installed on township signage. The Bird Blind has been updated to have more slats opened up.

A recommendation from the EAC Summit is to work to bring inline the township's ordinances to specify native trees or shrubs. Mr. Colello is hoping to address the issue with the Planning Commission and take the next step towards allowing planting of native trees and shrubs once new developments are completed.

Mr. Colello congratulated Mrs. Lyons on receiving an award at the Central Bucks Chamber of Commerce 23rd annual VIA Women in Business Leadership ceremony.

Mrs. Lyons recently attended an impressive event hosted by the Manion Foundation and Ms. Manion supporting soldiers and their families. Mrs. Lyons requested the Board consider developing a similar program to support Doylestown Township soldiers and their families who served in the armed forces. To begin, Mrs. Lyons requested a resident connected to the Veterans Administration work with Bucks County to create an inventory of names.

As per a request from a resident, Mrs. Lyons asked Chief Logan if a police car can sit at the intersection of Route 202 and 313 near Pooles Corner to provide enforcement for every car that doesn't stop at the stop sign. Chief Logan agreed.

The Doylestown Township Golf Outing raised approximately \$15,000 towards the restoration of Kid Castle. \$400.00 was also collected from the tip bucket.

Mrs. Lyons apologized for two errors made in her recent Chairman letter published in this month's township's newsletter. She hopes it does not reflect in the quality of the newsletter.

VI. NEW BUSINESS

A. Destination Peace Valley Trail Proposal – Michael Baker, Jr.

Ms. Mason reported the township recently received a grant from the Department of Conservation and National Resources (DCNR) in the amount of \$200,000 towards the Destination Peace Valley Bike and Hike Trail project. Engineer; Michael Baker, Jr submitted his technical and price proposal to complete the plans for the Trail in the amount of \$45,867.37, of which \$40,000 will come from the DCNR grant. The cost will also be split with New Britain Township, with each paying \$2,933.69.

Mr. Touhill made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors approve Michael Baker Jr., Inc design fee towards Destination Peace Valley Trail proposal in the amount of \$22,933.69.

MOTION was ADOPTED 5 to 0.

B. Township Bids

1. Pipe & Inlet Bid

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the 2013 Pipe & Inlet Bid to Ferguson Water Works in Whitehall, PA for supply and delivery of pipe and soil fabric in the amount of \$7,277.25 as per the recommendation from Director of Operations; Richard E. John.

MOTION was ADOPTED 5 to 0.

2. Street Sweeping

Mr. Scarborough made a MOTION; seconded by Mr. Colello The Doylestown Township Board of Supervisors award the 2013 Spring / Fall Street Sweeping bid to Reilly Sweeping, Inc in Fairless Hills, PA in the amount of \$37,980.00 as per the recommendation from Director of Operations; Richard E. John.

MOTION was ADOPTED 5 to 0.

3. Seal Coating

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors reject the Seal Coating Bid received from Sunguard in Bethlehem, PA in the amount of \$74,680.00 as per the recommendation from Director of Operations; Richard E. John.

MOTION was ADOPTED 5 to 0.

4. Line Painting & Pavement Marking

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the 2013 Line Painting & Pavement Marking bid to Traffic & Safety Signs, Inc in Hazelton, PA in the amount of \$25,660.00 as per the recommendation from Director of Operations; Richard E. John.

Mrs. Lyons questioned if the bid includes handicapped markings along township owned parks. Mr. John answered; handicapped markings will be noted under the seal coating program.

MOTION was ADOPTED 5 to 0.

C. Zoning Hearing Board

1. Estate of H. Everett, 360 Old Dublin Pike – Request Variance

The Board agreed by consensus to forward a request for variance from the Estate of Herbert E. Everett at 360 Old Dublin Pike, Doylestown to the Zoning Hearing Board as per the recommendation from Township Manager; Stephanie J. Mason.

2. C. Cafiero, Blueberry Hill – Request Variance

Ms. Mason reported Blueberry Hill Development Group will need to comply with recent state law changes for daycare centers by changing the playground surfacing. This relief was not addressed at their last meeting with the Zoning Hearing Board.

Mrs. Lyons requested Ms. Mason confirmed the Blueberry Hill Group is aware and paid the township \$5,000 upon renting a unit at the property or \$20,000 towards road improvement. Ms. Mason agreed and indicated the issue was discussed with the new owner of the property where they agreed to meet with previous obligation. Mrs. Lyons then noted an outstanding balance

owed from the previous owner.

The Board agreed by consensus to forward the request for variance from Chris Cafiero (Blueberry Hill Development Group) at 421 Germantown Pike, Plymouth Meeting to the Zoning Hearing Board as per the recommendation from Township Manager; Stephanie J. Mason.

D. Schaefer Pyrotechnics Contract – 6/30/13

Mr. Scarborough made a MOTION; seconded by Mr. Colello The Doylestown Township Board of Supervisors approve the Fireworks Display contract between the township and Schaefer Pyrotechnics, Inc in the amount of \$5,000.00 for firework services during the 2013 Summer Concert.

MOTION was ADOPTED 5 to 0.

E. Bills List – June 4, 2013 and May 22, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approved the Bill's Lists dated May 22, 2013 in the amount of \$212,548.85 and June 4, 2013 in the amount of \$454,280.68.

MOTION was ADOPTED 5 to 0.

F. Treasurers Report – May 22, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approved the May 22, 2013 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

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VIII. ADJOURNMENT

Respectfully submitted by

Stephanie J. Mason