



Board of Supervisors

Regular Meeting

~ Minutes ~

425 Wells Road
Doylestown, PA 18901
<http://doylestownpa.org/>

Stephanie Mason
215-348-9915

Tuesday, April 16, 2013

7:00 PM

Public Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; E. Thomas Scarborough and Supervisors; Richard F. Colello, Shawn Touhill and Ryan Manion.

Members of Doylestown Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; Dean A. Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

B. Visitors/Public Comments

Resident; John Everett of 2111 Turk Road commented on how impressed with the patience and fortitude of the Zoning Hearing Board shown at a recent meeting. Particularly, Chairman; McPherson's knowledge in citing a 1982 ruling. He then requested Board assistance on stopping advertising signs from being placed along the township, which is against the zoning ordinance.

Ms. Mason noted the Codes of Enforcement Director; Sinclair Salisbury is constantly collecting the signs and contacts the advertisers to pick up their signs from his office. Once picked up, the advertisers are presented with a citation.

Mrs. Lyons indicated the ordinance will be looked into closer to provide a better option to stop signage from being placed.

II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, May 7, 2013.

B. Kids Castle is CLOSED for restoration. Re-opening is anticipated end of June 2013. For additional information and/or to get involved with the Save Kids Castle efforts please visit

C. Local Government Week – April 15th – 19th

D. Violence Prevention Forum – April 17th, 3:00 PM – 5:00 PM, Doylestown Township Administration Building.

E. Great American Clean Up Sponsored by the Doylestown Community Bike/Hike Committee – Saturday, April 20th, 10:00 AM to 12:00 PM cleanup of the 202 Parkway Path. Meet at the Walter C. Berry Trailhead on New Britain Road.

- F. Arbor Day Tree Planting – April 20th, 8 AM – Noon at the New Britain Road Entrance of Central Park.
- G. Concert to Benefit Kids Castle – April 20th 3:00 PM – 7:00 PM at the Amphitheater in Central Park.
- H. Touch – A- Truck – Saturday, May 4, 2013, 10:00 AM – 1:00 PM at Central Park. Admission is free
- I. Community Yard Sale – Saturday, May 4th, 8:00 AM – 1:00 PM at Central Park. \$25 per Space.
- J. Spring Has Sprung Celebration at Dog Park – Saturday, May 11th, 12 Noon – 4:00 PM. Meet and Greet, Raffles, Demos, Food and Fun.
- K. Home Run Derby – Thursday, May 15th, 5:00 PM- Dusk at Turk Baseball Fields. Pre-registration is needed. Please visit our website or contact the Administration Offices for more information.
- L. Annual Doylestown Township Golf Outing – Monday, June 3rd at Doylestown County Club. Registration deadline is May 17th.

III. MINUTES APPROVAL: April 2, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the April 2nd Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 4 -0-1 with Mr. Touhill abstaining due to his absence.

IV. CORRESPONDENCES

A. 2013 PSATS Proposed Resolutions and Bylaw Change

Ms. Mason reported the Doylestown Township Board of Supervisor Voting Delegate; E.Thomas Scarborough will be present at the April 23rd Pennsylvania State Association of Township Supervisors (PSATS) Conference to vote on the 2013 PSATS Proposed Resolutions and Bylaws changes. She suggested the Board review the resolutions and bylaws to provide their comments.

V. REPORTS

A. Solicitor

No Report

B. Police Chief - Traffic Calming –North Street & Fonthill Drive

Chief Logan referenced the Pennoni & Associates, Inc letter dated April 9, 2013 consenting Doylestown Borough has satisfied all concerns regarding traffic calming along North Street. Specifically, posting "No Parking" signage from East Street to Swamp Road along the township. Chief Logan offered to present the issue to the Traffic Commission.

Mr. Garton questioned if there are any speed humps and/or bumps included. Chief Logan indicated there were none.

Mr. Touhill made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors approve Doylestown Borough post No Parking signage from East Street to Swamp Road to assist with traffic calming measures on North Street.

MOTION was ADOPTED 5 to 0.

C. Township Engineer

No Report

D. **Manager –**

1. Supervisors Meetings – One Per Month

At the Board's request, Ms. Mason reported her findings in conducting the Board of Supervisors meetings once per month instead of two. Since April of 2012, twenty meeting were conducted at an average length of 45 minutes. The first meeting averages over an hour, the second approximately 25 minutes. Only one meetings are held from July through September. Ms. Mason recommends the Board consider holding one meeting per month to save on staff time and costs.

Mr. Colello commented he believes it's easier and cost less to just cancel meetings if needed. Mr. Scarborough agreed.

Resident: Ken Snyder of 50 Fox Croft Road commented he hopes the meetings will continue at two per month and suggested the Board consider adding new topics to address to make the agenda fuller.

Upon discussions, it was the consensus of the Board to continue holding two meetings per month and cancel meetings if needed.

2. Sensory Trail

Ms. Mason reported, on April 1, 2013 the Open Space Committee recommended use of the County Open Space funding in the amount \$200,000 be applied towards the creation of a Sensory Trial in Central Park upon Board approval.

Mr. Colello commented he is in favor of the Sensory Trail. Ms. Manion agreed. Mr. Scarborough added it will be a great asset.

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve requesting the County Open Space Committee allocation of \$200,000 in funding be applied to the creation of a Sensory Trail along Central Park.

MOTION was ADOPTED 5 to 0.

Appointment to the Dog Park Advisory Board

Mr. Touhill made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors appoint Caitlin Kusan and Melissa Russell as Doylestown Borough Representatives of the Friends of Doylestown Dog Park Committee as per the recommendation of the Doylestown Borough Council.

MOTION was ADOPTED 5 to 0.

E. Supervisors

Mr. Touhill reported site work for the Game Grove has begun and will continue through the summer. The Life Trail is currently waiting a conservation district permit. Upon issuance, construction is also anticipated to continue through the summer.

This morning the Bike and Hike Committee met with Don Borden and a class from Delaware Valley College to discuss their intentions for a long term project working with New Britain Borough and surrounding municipalities regarding tying in other bike and hike trails. Representatives from other communities are in discussions for another long term plan regarding options for improving an access road along Lower State Road for runners and bikers. Mr. Touhill encouraged anyone interested to come to the meetings.

Mr. Touhill concluded by apologizing for his absence at the April 2nd meeting and thanked everyone for their kind wishes during his son's recovery.

Mr. Scarborough reported on April 5th the Central Bucks Regional Task Force conducted a very informative fraud alert seminar on how seniors citizens can be targeted for fraud through phone calls and mail. He encouraged everyone to view the seminar broadcasted on Doylestown Television (DTV). He also attended the demolition of Kids Castle, where it was interesting to view the extremely well done process. Mr. Scarborough recently had a conversation with Mr. John, where within six weeks the fire hydrants along Turk Road will be activated. This will enable homeowners close to the hydrants to receive a reduction on their homeowners insurance.

Resident: Ken Snyder questioned why the delay in activating the fire hydrants. Mr. John answered; grant funds became available before the township could complete the design and prepare the pumping station.

Resident: John Everett questioned if the access for public water is available. Mr. John answered; any residents that resides along the public connection line will have the option to connect. Notices will be mailed when the access becomes available within approximately six weeks.

Ms. Manion reported she attended a wonderful Traffic Advisory meeting. She concluded by passing along her sadness of the events that transpired in Boston and suggested everyone take advantage of the beautiful Doylestown trails to honor the victims.

Mr. Colello reported the Environmental Advisory Committee are currently looking for more volunteers to assist with the Bird Walk and reminded the public to view all the birds on May 18th. The 2013 Summit planning discussions focused on moving along the renovating of the bird blind and other issues. The Park & Recreation Board are moving along with the Game Grove plan, new exercise equipment and Sensory Trail project. Mr. Colello noted both the EAC and Park & Recreation Board was able to accomplish all tasks with the assistance of Township Solicitor; Jeff Garton's recommendation to vote on items without having a quorum. He then thanked Mr. Garton for his assistance.

Mrs. Lyons reported Central Bucks Ambulance Executive Director; Charlie Pressler forwarded an email noting an article in EMS World regarding Doylestown Hospital and Central Bucks Ambulance are working together in meeting Medicare standards for heart patients. Medicare standards for heart patients to receive a balloon treatment from a surgeon is a 90 minutes response time. Doylestown Hospital was able to accomplish the Medicare standard in a remarkable 28 minutes. Mrs. Lyons recognized both Doylestown Hospital and Central Bucks Ambulance for a amazing job with their technology.

VI. PUBLIC HEARING

A. Weis Market – Transfer of Retail License (Liquor License)

Mr. Garton reported on March 13, 2013 Weis Market at Mercer Square Shopping on 73 Old Dublin Pike filed an application with Doylestown Township requesting Board approval for an inter-municipal transfer of a liquor license from North Hampton Township (tax parcel 9-22-3). Notice of the hearing was advertised in the Intelligencer on March 29, 2013 and April 5, 2013. Mr. Garton noted for the record, provisions of the Pennsylvania Liquor Code (PLC) 47PS416 permits an inter-municipal transfer of a restaurant license provided the Board of Supervisors conducts a public hearing and determines the license

will not be detrimental to the welfare, health, peace and morals of the township. The code requires the Board to approve the application unless a finding of the above is proven.

Mr. Garton then announced, if anyone present requests a party status to participate in the proceedings besides Weis Market's Attorney; Mark E. Kozar. No other request was presented.

Mr. Kozar began his statement with a brief background of his services at Flaherty & O'Hara law offices located in Pittsburgh, Pennsylvania. He then noted Weis Market is requesting Doylestown Township Board of Supervisors pass a resolution permitting the inter-municipal transfer of a liquor license from outside the township within pursuant to the Liquor Code Title 47, Section 461B3. The liquor license will be transfer to the cafe restaurant located inside Weis Market located at 73 Old Dublin Pike, Doylestown (formerly Genuardi's Grocery Store).

Upon providing a history of Weis Market and their existence since 1912, Mr. Kozar indicated the sit down cafe provides prepared foods for 32 patrons. The request for a transfer of the liquor license is primarily to have customers be able to order malted brewed beverages in the cafe and takeout. Beer sales will begin at 9:00am, where a dedicated and trained cafe manager and servers will be present. A 100% carding policy will be enforced by utilizing card readers and cash registers that will lock out unless proper identification is shown, such as a birth date. A self imposed two beer limit for on premise consumption will be established. In addition, all beer purchases will be required to be made only at the cafe cash register. Three rotating security cameras were installed to cover the complete cafe area and monitored by security personnel. The cafe manager and associates will also monitor the cafe and outdoor seating area. The cafe is not designed for an extended stay. Along with the two beer limited, no live entertainment, video games and smoking is permitted.

Mrs. Lyons questioned if real time monitoring will be utilized. Mr. Kozar answered; real time monitoring and recording device will be implemented.

Mr. Touhill questioned if the outside seating will be cornered off. Mr. Kozar answered; a four foot separation will be installed to secure the outside cafe area as per PLC requirements. Mr. Touhill then questioned will the customers be allowed to consumed alcohol beverages outside of the cafe. Mr. Kozar answered; all alcohol beverages will be required to be consumed in a licensed area.

Chief Logan questioned what is Weis Markets internal policy on releasing of video tapes. Mr. Kozar responded Weis Markets will cooperate with the Doylestown Township Police Department in anyway possible. Chief Logan then questioned Weis Market's policy on reporting immediate violations. Director of Architecture for Weis Markets; David P. Gill answered; there are two procedures in place. First, the PLBC conducts regular inspections to monitor beer purchases within the law. If there is a known incident of an unruly guest(s), the police department will be called immediately. Chief White noted some criminal actively reported since Weis Markets took over where information coming out of the store has been less than responsive. He would like to receive assurances that any type of alcohol consumption incidents will be reported to the police in a timely manner. Mr. Gill was unaware of the any incidents, but assured Chief Logan that Weis Markets has complete respect of the law when he comes to their pharmacy with regards to drug handling and tobacco. They will comply 100% with all requests, including the PLC liquor laws.

Mr. Garton suggested Mr. Gill provide Chief Logan with a Weis Market direct contact information for future reference. Mr. Gill agreed.

Public Comment:

Resident: Ken Snyder questioned what is the additional revenue and/or benefit expected to be generated? Mr. Gill answered; up to 10% of increased food sales. The idea of a liquor license is to have customers buy food to go rather than just beer.

Resident; Ray Hendrick of 685 Spring Valley Road questioned why is the previous location in North Hampton relinquishing their license and if there are any problems recorded. Mr. Kozar did not have an answer. There is a county quota system requests to buy a liquor license within any county can be purchased under the open market. An application cannot be submitted to the PLBC. Also, there are no recorded problems with the previous liquor license on file.

Resident; John Everett questioned if there is a limit of the number of liquor licenses that can be requested within the township. Mr. Garton answered; there are limitations, but they are considered under the county along with approval required unless transfer is proven to be detrimental welfare, peace and morals to the township. Mr. Everett then questioned what is the market's corporate policy of retention of surveillance tapes. Mr. Gill answered; on site tapes are retained for one week before forwarding to their corporate offices. Corporate offices retained tapes beyond a week's time, but Mr. Gill was unsure of the exact time period.

Resident; Joseph Paternostro of Houk Road questioned if a 24 hour local monitor views the cafe or if surveillance is conducted at corporate headquarters. Mr. Gill answered; both a security company and the market monitors the cafe. The security company is tied into the Corporate headquarters where calls are received for various reasons. Mr. Paternostro then questioned if the corporate headquarters are in touch with Chief Logan. Mr. Gill responded the security company has Chief Logan's contact information on file.

Mrs. Lyons questioned if the cameras have views of both in and outside of the market where alcohol will be served. Mr. Gill answered; currently only inside the cafe is being monitored. However, once the outdoor cafe is completed, an outdoor camera will be installed.

Mr. Touhill questioned what will keep the sales of alcohol beverages from being the prime source of purchases in the cafe. Mr. Kozar answered alcohol sales are a small percentage of the overall grocery store. Alcohol sales is only considered as an accessory to the store for a convenience option. This will enable Weis Market to sustain as competitive place for convenience and continue to provide what consumers are looking for.

Chief Logan question if a two six pack limit will be enforced. Mr. Kozar answered yes, only two six pack of beer can be purchased per trip.

Mr. Scarborough questioned if any hard liquor will be for sale. Mr. Kozar answered only beer will be for sale.

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the resolution to have Weis Markets located on 73 Old Dublin Pike request a transfer of a restaurant liquor license R20365 from Northampton to Doylestown Township.

Resident; Chris Suessenguth questioned how would the transfer of the liquor license benefit Doylestown Township. Mr. Garton answered there is no benefit to the township.

Resident; Ken Snyder questioned what impact will the selling of beer have on distributors. Mr. Kozar answered there is no competitive harm to the nearby beer distributors.

MOTION was ADOPTED 4 to 1 with Mr. Touhill voting nay.

VII. NEW BUSINESS

A. Stream Crossing / Bridge Review – Presentation by Roman Jastrzebski

Roman Jastrzebski of Jastrzebski Engineers presented the board with his draft executive summary of the Township's thirty four (34) stream crossings. Upon the Board's request a bridge prioritization study to devise a list of maintenance, repair, rehabilitation or reconstruction of the township's stream crossings including bridges, culverts and pipes began during the Fall of 2012. While providing a power point side presentation with photos, Mr. Jastrzebski noted the condition assessment resulted in four bridges determined to be high priority in terms of funding for maintenance, repairs, rehabilitation or reconstruction. The determination doesn't state the bridges are in the worst shape, but a study needs to be completed in detail and a plan implemented in a short term.

The condition, substructure (foundation), barriers and railing ratings for the bridge located off Spring Valley Road between New Road and Pebble Hill Road was found to be poor. The approach roadway is in fair condition and narrow at 16 to 17 feet wide. The stream is in fair to poor condition with large amounts of debris, felt trees, erosion and undermining. The bridge itself is a fairly old structure with a significant amount of cracking. The cracked foundation was found to have undermining and erosion and considered to be nearing the end of it's useful service life.

The condition, superstructure, substructure, barrier and railing rating for the bridge located off Edison Road near Quarry Road was determined to be fair. The approach roadway is considered by Penn Dot to be in fair condition. Although Mr. Jastrzebski agrees with this rating, he did note some areas that are in poor condition. The stream is in fair to poor condition where evidence of stream scour and undermining was shown.

The superstructure, substructure of the bridge along Rickerts Road between Ferry and Pine Run Road was found to be in fair condition. The barriers and railings were in inadequate and substandard condition. The stream was fair to poor condition with erosion, scouring and undermining found.

The galvanized pipe outlet located at Olde Colonial Road between Shady Retreat and Limeclin Road works and in fair to poor condition. The upper part is in fair condition, but the base where the stream runs in is deteriorated. The split rail fence is inadequate and substandard. The approach road and stream is in fair condition. The end wall is in fair condition. However, the bottom half of the pipe is complete corroded. If the condition worsens, the pipe will drop with no notice.

Mrs. Lyons questioned why were the first three bridges not identified as dangerous. Mr. Jastrzebski answered; the pipe located off Old Colonial Road will become a sudden failure when the bridge collapses without warning. However, when the pipe does collapse it will only fall a short distance, leaving a depression. It will not have the same impact as with a bridge failing. He then clarified repairs should be completed as soon as possible to all stream crossings listed as high priority. Mrs. Lyons then questioned what would the next step be and will Jastrzebski Engineering be completing the work. Mr. Jastrzebski indicated a base line (in depth inspection) of all high and medium priority stream crossings should be completed by the end of 2013. Repairs for low priority stream crossing should be completed by the end of 2014. This will provide a idea on how the township should allocate their resources.

Mr. Colello commented on the very well written and detailed executive summary provided. He then questioned how did the bridges owned by the state, such as the one located off Edison and Quarry Road become so deteriorated if they are inspected every two years. Mr. Jastrzebski answered; the state ranks the bridge's maintenance requirements numerically. The state does not act unless the requirements fall below a priority code. If the requirement number never changes, the state will not list the bridges as high priority for repairs unless they become critical.

Mr. Colello then questioned if the Township's Engineer becomes involved with bridge inspections. Mr. Canales responded Pickering, Corts and Summersondoes conduct bridge inspections for the Pennsylvania Department of Transportation (Penn Dot). Mr. Jastrzebski confirmed several of Pickering, Corts and Summerson studies were referenced during his inspections.

Mr. Garton suggested the Board analyze their budget and prepare requests for proposals (RFP) as part of the next steps. Referencing the last page of Mr. John's Summary, Mr. Jastrzebski noted ten bridges that may qualify for Penn Dot funding grants under the national bridge inventory. Out of the ten bridges listed, Penn Dot inspects three of them. The remaining seven are believed to be good candidates for Penn Dot inspections, where 80% of cost will be refunded by the state. The remaining 20% of the township's liquid fuel costs allocation will be deducted by Penn Dot for each year they perform bridge inspections.

Mrs. Lyons made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors have the Township Manager develop Request for Proposal (RFP) engaging Director of Operations; Richard John's memorandum as part of the drafting in order to move forward with the recommendations noted in the April 11, 2013 Stream Crossing Inventory and Prioritization List provided by Jastrzebski Engineering, Inc.

Public Comment:

Resident; Ken Snyder questioned what is the township's schedule for inspecting bridges. Mr. John clarified all are considered township bridges, including inspected by the state. Mr. Snyder then questioned out of a total of 34 bridges, what is the inspection schedule for the remaining 24 bridges. Mr. John answered; the inspections are conducted biannually upon Board approval. The only bridges Mr. John is aware that were not inspected are state bridges. Ms. Mason added, which is why the township requested a study be completed.

MOTION was ADOPTED 5 to 0.

Mr Colello made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors engage Jastrzebski Engineers, Inc to gather all information necessary in order to obtain Pennsylvania Department of Transportation (Penn Dot) approval to have the seven additional bridges, culverts and pipes noted in the April 11, 2013 Stream Crossing Inventory and Prioritization List and added to Penn Dot's bi-annual bridge inspection in the amount of approximately \$3,000.00 or less, as per the recommendation of Director of Operations; Richard John.

MOTION was ADOPTED 5 to 0.

B. 2013 Fuel Bid

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award Riggins, Inc located in Vineland, New Jersey the 2013 Fuel Supply Bid for supply and delivery of diesel and gasoline fuels at the market fluctuation pricing plus fixed delivery charge at \$0.1450 per gallon delivered.

MOTION was ADOPTED 5 to 0.

C. 2013 Records Retention and Disposal

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Resolution #1626 adopted on January 15, 2012 where Doylestown Township declares its intent to follow the schedule and procedures for the disposition of records as listed and set forth in the Municipal Manual approved on December 16, 2008, updated July 23, 2009.

MOTION was ADOPTED 5 to 0.

D. Hook Up to Public Sewers – 418 Pebble Hill Road

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve a public sewer connection via the Green Street Wastewater Treatment Plant be made at 418 Pebble Hill Road.

MOTION was ADOPTED 5 to 0.

E. Ventresca Minor Subdivision – Development Agreement

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Development and Facilities Escrow Agreement between Doylestown Township and John Ventresca of 3136 Bristol Road, Doylestown (Tax Parcel 009-002-001)

MOTION was ADOPTED 5 to 0.

F. Eagle Scout Proclamation – Jacob R. Snively, Troop 71

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award Boy Scout Troop 71 member; Jacob R. Snively rank of Eagle Scout at the May 4, 2013 Boy Scout Court of Honor ceremony.

MOTION was ADOPTED 5 to 0.

G. Treasurer's Report – April 16, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the April 16, 2013 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

H. Bills List – April 16, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve April 16, 2013 Bill's List in the amount of \$188,635.49.

MOTION was ADOPTED 5 to 0.

I. Kids' Castle Restoration – Update/Request

Fundraiser Liaison for Save Kid's Castle Committee; Jon Biedermann began his presentation by requesting the Board approve an agreement between the township and the committee in order to ensure the success of the project. He then introduced the project's Logistic Coordinator; Rosemary Huether.

Ms. Huether reported demolition of Kid's Castle was completed by Zaveta Excavation who donated their \$35,000 labor and \$15,000 dumpster fees. Power washing and staining was completed by Pro-Coat painters in the amount of \$5,000. Red turrets have been protected on the first floor. Four original turrets will remain and covered, where additional work is scheduled to be completed. George's Tools donated construction equipment at an estimated \$5,000. Durable, red flooring is being installed by Munz's Construction. They will also be completing the onset of the flooring with other contractors and volunteers. Food was provided for contractors and volunteers at a cost of approximately \$5,000. Tech Solutions will donate \$15,000 in fees to install a security system. However, the committee will be paying for some pieces of equipment.

Mr. Biedermann voiced his concerns with the delay in processing the agreement as miscommunication with check processing and the Board. He recently met with Ms. Mason where the issue of processing checks signed by three approved signatures within a reasonable amount of time was resolved. This will assist the committee in moving forward with completing the restoration of Kid's Castle.

Upon providing a history and his background in fundraising, Mr. Biedermann explained the reason why the project is costing so much is mainly the Uniform Commercial Code (UCC) new codes, bathrooms which require plumbing, electricity and building materials, such as a rubberized surface to construct the

castle correctly. He then indicated hiring a paid professional as a strategic advisor will be an efficient use in raising money. Mr. Biedermann continued, a strategic advisor is important to prevent the project from failing. If the project doesn't fail, it will take seven years to complete. He concluded; the Save Kid's Castle committee was devised to assist the Board to have the castle's restoration and playground complex be a success. To complete the task, certain decisions need to be made either by the committee or in partnership with the Board of Supervisors.

Ms. Manion thanked the committee on their hard work and commented the Save the Kid's Castle committee is now a committee within Doylestown Township. The Board needs to set a precedent to other committees that may request to hire paid professionals for services. Finance Advisor; Lauren Sheehan indicated when the castle's action plan was submitted, fees for the strategic advisor was very transparent and included with the expenditures. Mrs. Lyons responded the action plan was not approved and therefore the Board nor the committee are bound to it. The Board only approved a resolution forming a committee of the Doylestown Township Board of Supervisors and representatives of the committee. She added as per the resolution, anything over \$500.00 requires Board approval. Mr. Biedermann reiterated in order to complete what was asked of the committee, it's necessary to hire a strategic advisor to assist in raising a large amount of money. The committee is different from others, because of their use of only donated money and not tax dollars. Ms. Manion clarified; the committee is considered a committee of the township and not a non-profit organization.

Mr. Biedermann noted when Kid's Castle was originally built, one architect was contracted and paid as the project and strategic manager in the amount of approximately \$31,000. The proposed strategic manager will have a cost of less than \$25,000 which is less than 10% of the allocated budget. Mrs. Lyons responded; engineers and architects have to be paid for their professional services and license. Also, the Board cannot accept plans that are not signed and sealed by architects or engineers. Ms. Huether noted the castle is currently not and cannot be brought up to code. Because of this, no playground equipment company will link to the existing castle.

Chairperson of the Parks & Recreation Committee; John Bray commented on how everyone supports the restoration of Kid's Castle and recognizes it's importance as an icon of the community and region. He also recognized the dynamic group of community members who raised money for the project. As a committee member for over twenty years, he and other committee members never expected to be paid for their services. With the unique opportunity and challenge ahead, Mr. Bray suggested everyone come together and figure out how to move forward within the context of public procurement laws in township tradition. He then suggested a discussion with Director of Code Enforcement; Sinclair Salisbury is needed to find out township needs and risks involved.

Mrs. Lyons suggested a meeting be scheduled between the township staff, engineer and Save Kid's Castle committee to discuss all concerns in detail. Mr. Garton offered to attend the meeting at the Board's request.

A discussion ensued amongst the Board and Ms. Huether regarding what tasks are needed to be accomplished as soon as possible. Mr. Garton clarified the issues needing to be addressed separately are the signing of the plans and someone being engaged to coordinate the fund raising. Ms. Mason requested someone from the committee contact her on Wednesday, April 17th to schedule a meeting by the end of the week. The committee agreed.

VIII. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, May 7, 2013.
- B. Kids Castle is CLOSED for restoration. Re-opening is anticipated end of June 2013. For additional information and/or to get involved with the Save Kids Castle efforts please visit
- C. Local Government Week – April 15th – 19th

- D. Violence Prevention Forum – April 17th, 3:00 PM – 5:00 PM, Doylestown Township Administration Building.
- E. Great American Clean Up Sponsored by the Doylestown Community Bike/Hike Committee – Saturday, April 20th , 10:00 AM to 12:00 PM cleanup of the 202 Parkway Path. Meet at the Walter C. Berry Trailhead on New Britain Road.
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- L. Annual Doylestown Township Golf Outing – Monday, June 3rd at Doylestown County Club. Registration deadline is May 17th.

IX. ADJOURNMENT

The April 16, 2013 Doylestown Township Board of Supervisors Regular meeting was adjourned at 8:52 p.m.

Respectfully submitted by,

Stephanie J. Mason