



# Board of Supervisors

## Regular Meeting

~ Minutes ~

425 Wells Road  
Doylestown, PA 18901  
<http://doylestownpa.org/>

Stephanie Mason  
215-348-9915

---

Tuesday, December 18, 2012

7:00 PM

Public Meeting Room

---

**I. 6:30 PM EXECUTIVE SESSION- Personnel Matter**

**II. 7:00 PM REGULAR MEETING**

In attendance: Chairman Barbara N. Lyons: Present, Vice Chairman E. Thomas Scarborough: Present, Member Richard F. Colello: Present, Member Shawn Touhill: Present, Member Ryan Manion: Present, Solicitor Jeffrey Garton: Present, Chief of Police Dean Logan: Present, Township Manager Stephanie Mason: Present, Township Engineer Mario Canales: Present, and Dir. of Operations Richard John: Present.

A. Pledge to the flag

**B. *Executive Session***

The Board met prior to the meeting, to discuss matters of personnel including salary consideration.

C. Visitors/Public Comments

None

**III. ANNOUNCEMENTS**

A. Doylestown Township Municipal Offices will be closed Tuesday, December 25, 2012 in observance of Christmas and Tuesday, January 1, 2013 in observance of New Year's Day.

B. The Board of Supervisors Reorganization meeting is scheduled for Monday, January 7, 2013, time to be announced.

The Board agreed by consensus to begin the January 7, 2013 Board of Supervisors Reorganization meeting at 5:00pm.

C. Doylestown Township Board of Auditors Reorganization meeting will be held on Tuesday, January 8, 2013, at 7:00 PM.

D. The next regularly scheduled meeting of the Board of Supervisors will be held on January 15, 2013 at 7:00pm.

E. Christmas Tree Drop-Off - Trees can be dropped off at the New Britain Road entrance of Central Park anytime between December 26th – January 15th or Residents can sign up to have their trees picked up for recycling on January 5th. Email the Township by January 2nd if you would like to schedule a tree for collection.

- F. Consider giving the gift of life - The American Red Cross will hold a Blood Drive at the Township Building on January 25, 2013 from 2:30pm – 7:30pm. Feel free to register by contacting the Township or the Red Cross directly. Drop-ins are also welcome.

Please contact the Administrative Office by January 2, 2013

- G. Citizens interested in getting Township News email alerts should join our Google group. You can do so by visiting our website [doylestownpa.org](http://doylestownpa.org) and entering your email for the Google group.

**IV. MINUTES APPROVAL – Regular Meeting - December 4, 2012**

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the December 4, 2012 Board of Supervisors Regular Meeting minutes be approved.

MOTION CARRIED 4-0-1 with Mr. Colello abstaining due to his absence.

**V. CORRESPONDENCES**

None

**VI. REPORTS**

- A. Solicitor

No Report

- B. Police Chief

No Report

- C. Township Engineer

No Report

- D. Manager - Sensory Trail - \$10,000 Pledge from Foundations Community Partnership

Ms. Mason reported the Township received a \$10,000 pledge received from the Foundations Community Partnership for the Sensory Trail. The trail is a project currently being developed by a subcommittee of the Park & Recreation Board.

- E. Supervisors

Mr. Touhill reported several missing Mercer Tile artwork have been returned with no questions asked for the Kid Castle restoration project. Fund raising efforts are currently at \$17,500. The committee is hoping to raise \$25,000 by Christmas, so Byer's Choice can provide a matching donation. He encouraged everyone to donate and all information can be found on the township's website [www.doylestownpa.org](http://www.doylestownpa.org). He also informed anyone interested in volunteering with the restoration project to contact Parks & Recreation Director: Karen Sweeney.

Mr. Scarborough wished everyone Happy Holidays and Happy New Year.

Mr. Colello apologized for missing the December 4th Board of Supervisors Regular meeting, explaining as a Board member at times it's very difficult to attend all meetings.

He then reported...

A) Planning Commission has reviewed two land development plans. The first was McOwen/Orberg for a lot line change and the second was the Shelborne Healthcare Group where the applicants have been very

accommodating to resident's concern regarding a buffer.

B) PennDOT recently held the Route 202 Parkway opening ceremony and reported 15,200 cars use the parkway every day since opening on December 3rd.

C) Pool's Corner presentation is available online at [www.doylestownpa.org](http://www.doylestownpa.org) and was very informative.

D) Mr. Colello thanked the Telecommunications Advisory Board and Sandra Zadell on a great job with televising the Boards and Commission meetings.

E) Municipal Authority Committee recently passed the DTMA budget. Mr. Colello commented on how fortunate the township is in having very skillful volunteers who reviewed the budget, such as Ed Hege who is a CPA at one of the most prestigious firms in Bucks County.

Ms. Manion wished everyone Happy Holidays.

## VII. NEW BUSINESS

### A. 2013 Doylestown Township Final Budget

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the 2013 Doylestown Township Final Budget.

MOTION was ADOPTED 5 to 0.

### B. Resolutions – Fixing the Tax Rate for Fiscal Year Ending December 31, 2013

Mr. Scarborough made a MOTION; seconded by Mr. Colello The Doylestown Township Board of Supervisors adopted Resolution No. 1661 Fixing the Tax Rate for the Fiscal Year ending on December 2013.

MOTION was ADOPTED 5 to 0.

### C. Land Developments - McOwen/Orberg Minor Subdivision

Mr. Garton reported the proposed McOwen/Orberg Minor Subdivision is for a lot line change that relates to parcels TMP 9-34-37, TMP 9-34-38 and TMP 9-22-143-1. Plans were submitted by TLC Surveying on September 18, 2012, last revised on November 8, 2012. The plans have received a recommendation from the Doylestown Township Planning Commission on November 26, 2012.

Mr. Garton then asked Thomas L. Coolbaugh of TLC Surveying to provide an overview of the plans for Board review. Mr. Coolbaugh explained the two residential lots are part of the Pebble Wood subdivision and a 50 foot lot located behind is owned by the Orberg family. The proposed plan is to keep the 50 foot lot and the balance to be transferred to the McOwen family. The goal is to improve the land for a future septic replacement system. Mr. Garton added the site had a plan many years ago to construct a street which no longer has a place to go.

Upon the Doylestown Township Board of Supervisors' approval of applicants; McOwen / Orberg Preliminary / Final Land Development plan for minor subdivision, Mr. Garton set forth the following conditions...

1. *Compliance with the Pickering, Corts & Summerson, Inc. letter dated November 13, 2012, except the Board of Supervisors did grant waivers from the provisions of Sections 153-20.C.(10), (11), (13) and (15), as well as from the provisions of Sections 153-20.D.(1) through (21), all of which said waivers were granted from the provisions of the Subdivision Land Development Ordinance of Doylestown Township.*

*In addition to the aforementioned waivers, the Board of Supervisors also granted waivers from the provisions of Sections 153.21.D.(1) through (11) and Sections 153-22 through 153-44.1;*

2. *Compliance with Boucher & James report dated November 12, 2012;*
3. *Compliance with the Bucks County Planning Commission letter dated November 2, 2012;*
4. *Deeds of Consolidation with respect to the lot line adjustment to be recorded contemporaneously with the record plan;*
5. *Receipt of all permits and approvals from any agencies having jurisdiction over such matters to the extent applicable; and*
6. *Applicant to reimburse the Township for any and all costs incurred with respect to the Application, including professional fees, to the extent not paid to date.*

On behalf of applicants; McOwen and Orberg, Mr. Coolbaugh agreed to the conditions set forth by Doylestown Township Solicitor; Jeffrey P. Garton.

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve applicants; McOwen and Orberg Preliminary/Final Land Development plan for minor subdivision of a lot line change off Pebble Woods as per the conditions set forth by Township Solicitor; Jeffrey P. Garton.

MOTION was ADOPTED 5 to 0.

D. Bike / Hike Easement Agreement – Delaware Valley College

Ms. Mason reported Delaware Valley College granted the township an easement along the Neshaminy Creek for use of the Neshaminy Creek Greenway Bike and Hike Trail. Ms. Mason then noted a change on page 5, paragraph 8 of the agreement, which states "the construction of the bike and hike easement area has not commenced by November 9, 2009". The date will need to be changed to November 9, 2014. Vice President for Finance and Administration at DVC; Mr. Arthur Glass granted authorization to sign the original agreement and to initial the change notation as per the recommendation of the Bike and Hike Committee to move forward.

Mrs. Lyons questioned if the trail is at no cost to the township, except for the cost of construction. Mr. Garton answered; the township has an obligation to maintain, but there is no cost for the actual easement.

Mr. Scarborough made a MOTION; seconded by Ms. Manion The Doylestown Township Board of Supervisors approve the December 3, 2012 Easement Agreement between the Township and Delaware Valley College of Science and Technology.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons suggested a thank you note be sent to Delaware Valley College. Ms. Mason agreed and will forward a letter of thanks with the executed documents.

E. 2013 DTMA Budget – Acknowledgement of Receipt

The Board agreed by consensus to acknowledge receipt of the 2013 Doylestown Township Municipal Authority (DTMA) Budget.

F. Treasurer's Report – December 18, 2012

Mr. Scarborough made a MOTION; seconded by Mr. Touhill The Doylestown Township Board of Supervisors approve the December 18, 2012 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

G. Bills List – December 18, 2012

Mr. Scarborough made a MOTION; seconded by Ms. Manion The Doylestown Township Board of Supervisors approve the December 18, 2012 Bill's List in the amount of \$306,396.54.

MOTION was ADOPTED 5 to 0.

### **VIII. ANNOUNCEMENTS**

By executive decision, the Doylestown Township Administrative Offices will be closed on Christmas Eve, Monday, December 24, 2012 for cost savings.

The Kid Castle Renovation Project's fund raising is currently at \$17,500. The project needs \$25,000 by December 25th in order for Byer's Choice to provide a matching donation of \$25,000. Please send all contributions to Doylestown Township at 425 Wells Road, Doylestown PA 18901. All information can be found at [www.doylestownpa.org](http://www.doylestownpa.org).

Doylestown Township Municipal Offices will be closed Tuesday, December 25, 2012 in observance of Christmas and Tuesday, January 1, 2013 in observance of New Year's Day.

The Board of Supervisors Reorganization meeting is scheduled for Monday, January 7, 2013, at 5:00 PM.

The Doylestown Township Board of Auditors Reorganization meeting will be held on Tuesday, January 8, 2013 at 7:00 PM.

The next regularly scheduled meeting of the Board of Supervisors will be held on January 15, 2013 at 7:00 PM  
Christmas Tree Drop-Off - Trees can be dropped off at the New Britain Road 15th or Residents can sign up to have their trees picked up for recycling on January 5th. Email the Township by January 2nd if you would like to schedule a tree for collection.

Consider giving the gift of life - The American Red Cross will hold a Blood Drive at the Township Building on January 25, 2013 from 2:30pm - 7:30pm. Feel free to register by contacting the Township or the Red Cross directly. Drop-ins are also welcome.

Citizens interested in getting Township News email alerts should join our Google group. You can do so by visiting our website [doylestownpa.org](http://doylestownpa.org) and entering your email for the Google group.

### **IX. ADJOURNMENT**

The December 18, 2012 Doylestown Township Board of Supervisors Regular Meeting was adjourned at 7:18 p.m.

Respectfully submitted by,