

## Doylestown Township Finance Committee

Meeting Minutes for Wednesday, May 17, 2023 @ 7:00 PM In-Person

### Resident Members

Brenda Jones Bray, Chair  
Eric Cornwell, Vice-Chair  
Joe Volk, Secretary  
Jason Showmaker

### Township Participants

Ed Ebenbach, Budget Consultant  
Stephanie Mason, Township Manager  
Ken Wallace, Twp. Finance Director  
Ryan Manion, Board. of Supervisors  
Nancy Santacecilia, Supervisor. (Zoom)

Guests: Rob Caroselli, Trish Murphy, and Joe Lukaitis

I. Call To Order-7:00 PM-Welcome by Chair Brenda Jones Bray.

II. A motion was made by Jason Showmaker and seconded by Eric Cornwell to approve the February 22, 2023 minutes, the motion being unanimously approved.

III. A discussion took place regarding Colleen Mullin's resignation letter. Stephanie Mason and Ryan Manion commented that the Doylestown Township Board of Supervisors will look to take action to find a replacement. Everyone present commented that Colleen Mullin will be sorely missed due to her due diligence on the Doylestown Township Finance Committee as past members.

IV. Ken Wallace discussed the DTWP and DTMA 2022 Audit update.

V. Ed Ebenbach gave a presentation regarding the 2023 Year to Date Report and comparison to 2022 year to date including a revenue comparison and expense summary. Property tax and Earned Income Tax collections have increased and spending on debt service is down.

VI. Ed Ebenbach gave a brief update on the accelerated road program. JD Morrissey Paving submitted a bid, twenty-eight miles of roads have been rehabbed, and two thirds of Doylestown Township roads will be re-paved in a ten-year period.

VII. Stephanie Mason led a discussion regarding the Community Recreation Center. June 7th is the kick-off event and there is a need for plan finalization. Quatrefoil was selected as the owner's rep as with the building of the current township building. Quatrefoil will oversee landscape plans, assist with bids, and interface with the contractor. It was mentioned that borrowing will be impacted, and that debt service begins in 2024.

VIII. Brenda Jones Bray led a discussion regarding 2023 goals for the Doylestown Township Finance Committee. A budget work session will take place at 5 PM on July

18th. 2023 Goals to be considered for the Doylestown Township Finance Committee are the following:

- 1) Support the Doylestown Township Pension Advisory Committee.
- 2) Continue participation with the progress of the Doylestown Township Community Recreation Center.
- 3) Doylestown Township Finance Committee recruitment.

IX. A motion was made by Jason Showmaker and seconded by Joe Volk to adjourn the meeting at 8:18 PM. The next meeting will be held July 26, 2023 at 7 PM.

Respectfully Submitted,

Joe Volk, Secretary