

Doylestown Township Finance Committee  
February 22, 2023 @ 7:00 PM  
DRAFT Minutes

Resident Members

Brenda Jones Bray, Chair  
Eric Cornwell, Vice Chair  
Joe Volk, Secretary  
Colleen Mullin  
Jason Showmaker

Township Participants

Jennifer Herring, Board of Supervisors, Liaison  
Stephanie Mason, Township Manager  
Ed Ebenbach, Budget Consultant  
Ken Wallace, Township Finance Director

The Doylestown Finance Committee Meeting was called to order at approximately 7:01 PM by Brenda Jones Bray.

Reorganization: The meeting was turned over to Doylestown Township Manager Stephanie Mason. She asked for a motion to nominate a chair for the meeting to proceed.

Chairman: On motion of Mr. Cronwell, seconded by Mr. Showmaker - Brenda Jones Bray was unanimously approved to serve as Chairman.

Vice Chairman: On motion of Mr. Showmaker, seconded by Mr. Volk - Eric Cornwell was unanimously approved to serve as Vice Chairman.

Secretary: On motion of Ms. Mullin, seconded by Mr. Cornwell – Joe Volk was unanimously approved to serve as Secretary.

All three officers thanked the committee for their vote of confidence.

Minutes Approval: On motion of Mr. Volk, seconded by Mr. Cornwell, the minutes of December 7, 2022 were unanimously approved.

Review of Resolution #2465 Creating Finance Committee & Finance Committee Membership: Ms. Mason was given time to explain the evolution of the Finance Committee. The Doylestown Township Board of Supervisors presented their input by passing a resolution to change the committee's name from Ways and Means to Finance. There was also an exit/loss of two long standing members and another member did not submit their paperwork to continue to serve on the committee in time. There have also been some changes in the Doylestown Township Finance Department. Ms. Bray mentioned that different township boards/commissions have worked together. Ms. Mason commented that the dialogue among township boards is good. Doylestown Township Supervisor Liaison Ms. Herring said that the Pension Board has also reduced the number of meetings held during the year.

Preliminary Review 12/31/22 Operations: Mr. Ebenbach gave his outstanding as always revenue/expense/capital/major spending balance reports. The Township is \$1 million better in operational revenue and Earned Income Tax is \$175,000 better than budgeted. Local services tax is \$20,000 better than budgeted, and the amount of delinquent taxes is down. Building permits income is \$240,000 over budget, and the sewer project is being reimbursed early. Mr. Ebenbach discussed more good news such as 900 permits have been processed/inspections have been held in 2022. There was \$300,000 less spending than budgeted, and legal fees are under budget. The Township paid less for insurance premiums due to staff shortages being \$50,000 to the good. There was \$119,000 less spent on capital projects, the Township is responsible for thirty-two bridges, and cameras for Kids Castle have been delivered and are being tested. The Township Trails Feasibility Study has been finished and the Emergency Management radios have arrived. Overall, the Township is \$1.9 million better than budgeted which helps the bond rating.

Public Works Project Updates: Ms. Mason's report included announcing the Doylestown Township Campaign Committee for the Community Center has been recognized by the State Township Association. Seven trails have videos on the township web site. The Township Community Center will have a 100% renewable electric rate. The negotiations for the township police four-year contract have been completed, signed, and delivered.

Adjournment: On motion of Mr. Showmaker, seconded by Ms. Mullin the Doylestown Township Finance Committee Meeting adjourned at approximately 8:55 PM. The next meeting will be held April 26, 2023.

Respectfully Submitted,

Joe Volk, Secretary