



Board of Supervisors

Regular Meeting

MINUTES

425 Wells Road
Doylestown, PA 18901
215-348-9915
<http://doylestownpa.org>

Follow us on social media!    

Tuesday, May 2, 2023

7:00 PM

Community Meeting Room

Members of the Board of Supervisors in attendance: Barbara N. Lyons, Chairman; Jennifer Herring, Vice Chairman; Nancy Santacecilia and Dan Wood.

Absent: Ryan Manion

Township Staff in attendance: Stephanie J. Mason, Township Manager; Dave Tomko, Director of Operations; Stacy E. Crandell, Assistant Township Manager; Chief Dean Logan; Sean Torpey, Township Engineer and Jeffrey Garton, Township Solicitor.

7:00 PM REGULAR MEETING

Pledge to the flag

Ms. Lyons welcomed everyone to the meeting. She stated that before we get to the presentation from GHD and the Stormwater Report she would like to call up a very special young woman and her family, Delia Catherine McHugh. Ms. McHugh has been awarded the rank of Eagle Scout, Ms. Lyons read the proclamation from the Board of Supervisors for her accomplishments and wished her well with her continued service to the community.

Presentations

GHD Stormwater Report

Kimberly Hunsberger, GHD presented the Illicit Discharge Detection & Elimination Program Summary for 2022. She explained the number of samples, what they are finding, they will continue to map, photograph and document inspections. Going forward they will continue the process of inspecting hot-spots and do additional inspections and sampling as requested while complying with the PAG-13 permit.

The Township is in compliance, continuing with septic system maintenance, public participation, pollution prevention. The goal is to improve water quality.

Ms. Lyons thanked Ms. Hunsberger for the presentation.

Public Comment Agenda Items Only

No Comments

ANNOUNCEMENTS

- A. The next regular meeting of the Board of Supervisors will be held on Tuesday, June 20, 2023 at 7:00 PM.
- B. The Doylestown Township Administration Offices will be closed on Tuesday, May 16th Primary Election Day and Monday, May 29th in observance of Memorial Day.
- C. Keep up to date with Township News / Events – sign up for E-news at www.doylestownpa.org. E-News is sent out every Friday at 4:00PM. Don't miss out, sign up today!
- D. Upcoming Community Events:
 - May 13th – Bird Walk – Central Park Neshaminy Trail Head – 8:30am

- May 13th – Touch A Truck – Central Park – 10am
- June 7th – Capital Campaign Kick Off Event – Central Park 4pm followed by Thompson Performing Arts Kick off Concert – Boat House Row (Yacht Rock)
- June 24th – VIA Village Fair – Central Park - Noon
- August 1st – National Night Out – Central Park
- August 21st – Annual Golf Outing – Doylestown Country Club

For more information on all events please go to our website www.doylestownpa.org

MINUTES APPROVAL

Meeting – March 21, 2023

On motion of Ms. Herring, seconded by Ms. Santacecilia the minutes were approved. The motion carried 4 – 0.

CORRESPONDENCES

REPORTS

Solicitor

Nothing until later in the meeting.

Township Engineer

No Report

Police Chief

No Report

Dir. of Operations

1. CRC Owners Representative – Award Recommendation

Mr. Tomko stated that they received five proposals, they interviewed the two companies. The lowest proposals were from Greyhawk & Quatrefoil Consulting, LLC. The staff recommends that the Board award the Owners' Representative contract to Quatrefoil Consulting, LLC. for the amount of \$50,000.00 for the Community Recreation Center Owners Representative Services.

Ms. Lyons stated that they are lower than the other quotes and asked if there is recourse built into the contract if they cannot do the work for that amount?

Mr. Tomko stated that they asked them, and they feel that they can do the scope of work for that amount. Right now, they replied to the RFP, once this is approved tonight, then we will move forward with the contract.

Mr. Garton stated that it is awarded subject to a contract.

It was noted that this company worked with Doylestown Health, Pine Run and in Philadelphia. They are located in Blue Bell, and we are confident that they can do the job.

The motion is to approve Quatrefoil Consulting, LLC as the Owners Representative for the Community Recreation Center, subject to the execution of a contract and approval by the Board of the contract at a later meeting.

On motion of Ms. Herring, seconded by Mr. Wood, the motion was carried 4 – 0.

Ms. Santacecilia –

Thanked Ms. Herring for the information on NAMI.

She stated that the 2nd Class Township Code Handbook states that supervisors are charged with the execution legislative, executive, and administrative powers in order to insure sound fiscal management and secure the health, safety, and welfare of the citizens of the Township. Public discourse and transparency are the foundation of good government and are in the public interest as elected officials.

She went on to state that she voted for the Park & Rec Center when it was at a projected cost of \$7million. Circumstances have changed, inflation pressures along with the change in the scope of the Park & Rec Center are enough that we must execute our duty, do due diligence. Have our stakeholder, Park & Rec Board & Finance Committee to collaborate and answer questions on the cost benefit analysis and projected revenue using data driven decision making before this project goes out to bid. She looks forward to finding common ground and moving forward with civil discourse.

Ms. Lyons –

No Report

UNFINISHED BUSINESS

None

NEW BUSINESS**A. Land Development****1. Doylestown Country Club – Development Agreement**

Mr. Garton stated that several months ago the Board approved the Final Land Development Plan for Doylestown Country Club. The project entails some improvements to the club house and construction of additional parking with appropriate stormwater and other facilities. The Club has executed the Development agreements as well as the Stormwater agreement, has provided a letter of credit and insurance. He recommends that the Board approve the appropriate agreements and authorize the Vice Chairman to sign the agreements, as the Chairman has recused herself.

The motion to approve the Doylestown Country Club – Development Agreements and have Ms. Herring sign the agreements was made by Ms. Herring, seconded by Mr. Wood the motion carried 3 – 0 – 1 with Ms. Lyons recusing herself.

B. Proclamations

1. Eagle Scout – Ms. Delia Catherine McHugh was presented her proclamation earlier in the meeting.
2. Girl Scout Gold Award – Morgan R. Miller’s proclamation was read by Ms. Lyons, congratulations and success were wished to Ms. Miller.
3. Eagle Scout – Eric Lorenzo Simon’s proclamation was read by Ms. Lyons, congratulations and success was wished to Mr. Simon.

Ms. Lyons asked if there was a motion to approve the three proclamations. On motion of Mr. Wood, seconded by Ms. Herring the motion carried 4 – 0.

C. Resolutions

1. America250PA – Resolution Celebrating America’s 250th
Ms. Lyons stated that his resolution is endorsing the Semi quincentennial of the United States which will be celebrated in 2026.

On motion of Ms. Herring, seconded by Ms. Santacecilia the motion carried 4 – 0.

2. Sterling Act Amendment

Ms. Lyons stated that through the Sterling Act counties surrounding Philadelphia are trying to get 1% of the Earned Income Tax that its residents pay to Philadelphia to be remitted to the municipalities in which they live. It is time that the act be modified so that some of the taxes paid come back to us instead of all of it staying in Philadelphia.

On motion of Ms. Herring, seconded by Ms. Santacecilia the motion carried 4 – 0.

ANNOUNCEMENTS

- A. The next regular meeting of the Board of Supervisors will be held on Tuesday, June 20, 2023 at 7:00 PM.
- B. The Doylestown Township Administration Offices will be closed on Tuesday, May 16th Primary Election Day and Monday, May 29th in observance of Memorial Day.
- C. Keep up to date with Township News / Events – sign up for E-news at www.doylestownpa.org. E-News is sent out every Friday at 4:00PM.
- D. Upcoming Community Events:
 - May 13th – Bird Walk – Central Park Neshaminy Trail Head – 8:30am
 - May 13th – Touch A Truck – Central Park – 10am
 - June 7th – Capital Campaign Kick Off Event – Central Park 4pm followed by Thompson Performing Arts Kick off Concert – Boat House Row (Yacht Rock)
Please go to www.doylestownrec.com for complete list of 2023 Concerts.
 - June 24th – VIA Village Fair – Central Park – Noon
 - August 1st – National Night Out – Central Park – 4pm
 - August 21st – Annual Golf Outing – Doylestown Country Club

For more information on all events please go to our website www.doylestownpa.org

Public Comment – All Items

Ms. Donna Shannen, Steeplechase Drive – commended the residents of Turk Rd for taking matters into their own hands, she travels that road during the week and has noticed the homeowners have placed signs along the road telling commuters to Please Slow Down. She believes that this will make people aware that people live there and are worried about speeding and safety.

She also addressed comments made at the previous meetings by Mr. Wood and suggested sensitivity training for the Board members. She also commented on a recent Central Bucks School District report and addressed Ms. Herring. She also stated that we should come together as a community.

Mr. Bill Lahr, Zoning Hearing Board Chairman, questioned when the next Board of Supervisors meeting will be held? He is concerned that they have received a Zoning Hearing Board application for the proposed car wash on 611 and if the next Board meeting is June 20th that means they cannot have this meeting until July.

Ms. Mason stated that the next meeting will be held June 6th, it is a special meeting when the Board and Commission will give their reports to the Board of Supervisors. The next regular meeting of the Board will be June 20th. She also stated that she spoke to the lawyer for the proposed car wash, and they are fine

waiting. If it is necessary, she will speak with the chair to see if this application can be added to the June 6th advertised special meeting.

Ms. Marianne Davies, Cobblestone Way – wanted to thank Mr. Tomko very much for all the help given over the years by Doylestown Township with the Doylestown Hunt community entrances. She also wanted to send her congratulations to the Eagle Scouts. She thanked Mr. Wood for his Eagle Scout and that she is a Mom of an Eagle Scout. Thank you for recognizing them.

Mr. Peder Cox, Pine View Drive– stated that the minutes have him living on Dogwood Lane, however that is where his daughter lives, he lives on Pine View Dr.

Ms. Lyons stated that will be corrected going forward.

Mr. Cox requested that Ms. Lyons step down as Chairman and Director of Public Safety while a pending investigation is ongoing.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:38pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stephanie J. Mason', with a long horizontal flourish extending to the right.

Stephanie J. Mason, Secretary