



Board of Supervisors

Regular Meeting

MINUTES

425 Wells Road
Doylestown, PA 18901
215-348-9915

<http://doylestownpa.org>

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Tuesday, April 18, 2023

7:00 PM

Community Meeting Room

Members of the Board of Supervisors in attendance: Barbara N. Lyons, Chairman; Jennifer Herring, Vice Chairman; Ryan Manion; Nancy Santacecilia and Dan Wood.

Township Staff in attendance: Stephanie J. Mason, Township Manager; Dave Tomko, Director of Operations; Stacy E. Crandell, Assistant Township Manager; Chief Dean Logan; Karen Sweeney, Director of Parks & Recreation; Sean Torpey, Township Engineer and Jeffrey Garton, Township Solicitor.

7:00 PM REGULAR MEETING

Pledge to the flag

Ms. Lyons welcomed everyone to the meeting. She stated that prior to this meeting they had an Executive Session regarding matters of personnel.

Presentations

Pension Presentation – EAC Presentation – Local Climate Action Plan Update

Mr. Curt Sawyer gave a brief presentation on the progress made on the Local Climate Action Plan; he stated that Climate Change is one of the most significant challenges we face in the future. He spoke about the progress that is being made in order to reach the Ready for 100 goals with 100% clean renewable electricity by 2030 & 100% renewable energy for all uses by 2050. Developing a Climate Action Plan is the next step. They hope to reduce zero greenhouse gas emissions by 2050. They have been meeting with representatives from Doylestown Borough and brainstorming actions, they are currently in the modeling phase of evaluating actions. The Climate Action Plan – Reducing greenhouse gas emissions to provide cleaner air & water, healthier living environment and better economic outcome.

Ms. Lyons thanked Mr. Sawyer and the EAC for their work.

Public Comment Agenda Items Only

No Comments

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- C. Keep up to date with Township News / Events – sign up for E-news at www.doylestownpa.org. E-News is sent out every Friday at 4:00PM. Don't miss out, sign up today!
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For more information on all events please go to our website www.doylestownpa.org

MINUTES APPROVAL

Meeting – March 21, 2023

On motion of Ms. Manion, seconded by Ms. Herring the minutes were approved. Motion carried 5 – 0.

CORRESPONDENCES

Ms. Colleen Mullin resigned from the Finance Committee and the Pension Advisory Committee; the Board accepted her resignation with regrets.

REPORTS

Solicitor

Nothing until later in the meeting.

Township Engineer

No Report

Police Chief

No Report

Dir. of Operations

1. 2023 Road Program – Award Recommendation

Mr. Torpey, Pennoni explained the 2023 Road Program Part, there were four qualified bidders. We received a low bid from James D. Morrissey, Inc, Philadelphia, PA. They were the lowest qualified bidder and have worked in our Township on previous projects. It was requested that the Board award the contract of James D. Morrissey in the amount of in the amount of \$927,119.20 for Part 1 of the 2023 Road Program.

On motion of Ms. Manion, seconded by Ms. Herring, the motion was carried 5 – 0.

2. 2023 Street Sweeping Contract – 1 Year Extension – Award Recommendation

Mr. Tomko stated that 2023 Street Sweeping Contract is a one-year extension to the 2022 contract with Reilly Sweeping, LLC dba SCA Sweeping of Pennsylvania, Fairless Hills, PA. He is asking the Board to approve the one-year extension in the amount of \$40,964.00 for spring and fall street sweeping. The hourly rate in case of emergency is \$150.00.

On motion of Ms. Manion, seconded by Ms. Herring the motion carried 5 – 0.

Township Manager

Special Event Fee Waiver Request – VIA Doylestown

Ms. Mason stated we have a request from the Village Improvement Association, they are planning to do a Village Fair in Central Park on June 24th and are requesting waivers. The total anticipated cost will be approximately \$6,550.00.

Ms. Lyons stated that the VIA approached the Township to partner with them, this is more than the typical \$1,000. Fee waiver.

Ms. Manion stated that this should be looked at as more of a partnership and made the motion to approve the fee waiver of \$6,550.00; Ms. Herring seconded the motion. The motion carried 5 – 0.

Special Event Fee Waiver Request – Tile Works

Ms. Mason stated that we have a Special Event Fee Waiver request from the Tile Works for the Tile Festival in May, in the amount of \$150, this is their first request for 2023.

On motion of Ms. Mansion, seconded by Ms. Herring, the motion carried 5 – 0.

Waiver of Penalty Request for Township Taxes

Ms. Mason stated we received a request from the County and the Township Tax Collector to waive the penalty for the Township portion for a resident, the taxes were paid, but there was an issue with the bank. The amount to be waived will be \$34.98.

On motion of Ms. Manion, seconded by Ms. Santacecilia, the motion carried 4 – 0 – 1 Ms. Herring abstaining.

PSATS Township News Awards

Ms. Mason shared happy news that the Township has received the following awards from Pennsylvania State Association of Township Supervisors Communications Awards: First Place for the Township Website, Second Place for the Doylestown Fire Company Recruitment Video and Third Place for the most improved Newsletter.

Winner of Bucks Happening 2023

Ms. Mason shared that we were winners of some Bucks Happening Awards for 2023. In the following categories: Live Music Venue – C & N Amphitheater, Summer Event – Thompson Performing Arts Series was the first of two finalists and Outdoor Event – Thompson Performing Arts Series at C & N Amphitheater was the first of two finalists.

Capital Campaign

Ms. Mason stated that the Finance Department will reallocate \$35,000.00 from the money allocated in the 2023 budget for the Community Recreation Center project to use as Capital Campaign expenses for campaign materials, donor software, give-a-ways, t-shirts etc. These funds can be repaid through the resolution on the bond issue as has been done in the past.

Supervisors

Ms. Santacecilia –

Stated that today they had their first Budget Work Session, and she would like to thank Mr. Ebenbach & Mr. Wallace for their efforts for a fully comprehensive and fiscally responsible plan, she really appreciates their thoroughness and openness to all questions.

Ms. Santacecilia stated that she has concerns about the cost of the new building and courts in this economic climate. She does not think we will be able to utilize the space fully with programs and feels that the composite flooring will deter groups from using the gym and the continued raising costs and the low enrollment costs that the building should be tabled. There was discussion among the Board members that the points raised by Ms. Santacecilia were refuted.

Ms. Santacecilia made the motion to put the recreation center to a referendum on a ballot for an upcoming election in 2023.

Ms. Lyons called for a second to the motion, hearing none the motion failed.

Mr. Wood –

Wanted to make it clear that we did not remove solar panels from the community center project because they are too expensive, we removed them because we are currently getting 100% renewable energy with our last power purchase agreement that will last several years. At this stage it would not make financial sense to add solar panels to the project. The building will be built with an HVAC system so that if in the future there is a need we can outfit the building with solar panels, electric heat pumps or the latest technology at that time.

Mr. Wood discussed utilization rates, we had a professional firm come and tell us utilization rates are not 100% capacity. He stated that engineers have told the board that every time one of these buildings is proposed, supervisors always think they will be able to cover 100% of the costs and they are always wrong. This is a government service; it would be great if we could break even but at the end of the day, we are looking to provide a service to our community.

Mr. Wood stated that he had another nice compliment on the Performing Arts Series and wanted to remind residents that we have a public mulch pile at the back entrance of Central Park.

He also wanted to remind the residents that the Doylestown Township Police department have a permanent collection box for expired and unused drugs. This is located in the Police department lobby at the Township Building. CVS Pharmacy also has a drug take back program as well.

He thanked the Police for dealing with the incidents at the Barn Plaza Cinema, there have been several pop-up events leading to cars drag racing up and down 611.

Ms. Manion –

Stated just wanted to say that the scope of the community center project has not changed. There has been a thing or two that have come up like pickleball and tennis courts, but the scope of the project has remained the same. She feels that it is important to note that our robust Park & Recreation Board is in full support of this plan as well.

Ms. Herring –

Mentioned that at the last Planning Commission meeting they discussed a property across from Kutz Elementary School, it is just a concept about making some improvements to that property. This is early in the process. They also discussed some of the ordinances that we will discuss later in this meeting.

The EAC are doing amazing work as you saw from the presentation today. They are also cleaning up the retention basins and small properties that the Township owns, making improvements not only for the environment but also for the neighborhood. They also maintain the Native Plant Garden in Central Park.

She was honored to attend the Sari Run this year, a wonderful, empowering event. It is all about strength, women empowerment, community, culture, and benefits education around the world. She is looking forward to next year's event.

Ms. Lyons –

Welcomed one new member to the Community Recreation Center Capital Campaign Honorary Committee, Joan B. Parlee, she is well known in this community. She was head of the VIA for many years, she is please to welcome her to the committee.

UNFINISHED BUSINESS

None

NEW BUSINESS**Public Hearings****EV Charging Stations & Maximum Height for Manufactured Homes – Ordinance Amendment**

Mr. Garton stated that Doylestown Township authorized advertisement of this public hearing for the Zoning Ordinance Amendment for EV Charging Stations & Maximum Height for Manufactured Homes. This was advertised in the Intelligencer; a copy was sent to both the Bucks County Law Library, the Bucks County Planning and Doylestown Township Planning Commission.

The Bucks County Planning Commission had some comments. Ms. Judy Stern Goldstein can address those comments.

Mr. Garton asked if anyone had any comments about Ordinance Amendment for EV Charging Stations & Maximum Height for Manufactured Homes?

Ms. Santacecilia inquired about EV Charging – Teslas are different than the others, how is that addressed?

Ms. Goldstein stated that there is legislation that soon there will be universal chargers. Tesla still has some chargers that are their own. This ordinance does not state what someone has to do, it permits EV Charging Stations as an accessory use within the Township. You choose the type or level of charger.

It is not known how many electric cars are in Bucks County.

There were no further questions, the hearing closed.

On motion of Ms. Herring, seconded by Ms. Manion, the changes were approved. The motion carried 5 – 0.

Doylestown Township General Obligation Loan Ordinance

Mr. Garton stated that for the next part of the Road Program proposals were solicited from various banks to fund the \$3,000,000.00 for the Township to complete Phase 2 of the project, if it does not finish it will continue to next year.

At the last meeting, the proposal from TD Bank was accepted as having the most beneficial rate for the Township. In order to go to closing a loan ordinance is required. Mr. Garton has prepared the necessary documents that were provided to the council of TD Bank who were satisfied with the version of the ordinance. It was advertised in the Intelligencer and the Bucks County Law Library.

Mr. Garton asked if there were any questions regarding the Highway Loan Ordinance TD Bank Proposal?

There were no questions, the hearing closed.

On motion of Ms. Manion, seconded by Mr. Wood, the motion carried 5 – 0.

Mr. Garton stated that in addition he has prepared a resolution designed to demonstrate the intent of the Board of Supervisors to conclude this transaction with an invited bid as opposed to a public auction. The bids were invited from about five or six institutions, so he would ask the Board to approve the resolution to authorize the Chairman to sign same manifesting the Boards intent to proceed.

On motion of Ms. Manion, seconded by Ms. Santacecilia the motion carried 5 – 0.

Ordinances to be Authorized for Advertisement

Mr. Garton explained that if the Board decides to proceed, these will not be done all at one time.

Ms. Goldstein started with Open Burning Chapter 93 goes hand in hand with the minor change in Chapter 94, one section that dealt with modifications to the overall regulations that dealt with open burning. We are taking those out of that ordinance because it is no longer applicable. Creating a separate Open Burning Ordinance that is based on those modifications the Township made previously and on the recommendations of the Fire Marshal and Code Enforcement Officer.

Mr. Garton stated the if the Board is inclined, they would authorize preparation advertisement for a future public hearing.

Ms. Lyons inquired if Chapter 93 Open Burning is a new chapter to our ordinance? Ms. Goldstein stated that it was.

Authorization to advertise this proposed ordinance on motion of Ms. Herring, seconded by Ms. Santacecilia, the motion carried 5 – 0.

Ms. Mason stated Chapter 95 and Ordinance #409 were already adopted, she wanted the Board to see how they dovetail with the amendment for Chapter 175. At this meeting they will be adopting Zoning Chapter 175.

There were some small components of the fireworks change that necessitated change to the Zoning Ordinance and they had not been authorized for advertising. They are requesting authorization for advertising so they can complete the full fireworks amendments.

Authorization to advertise Chapter 175 Zoning Ordinance to include the amendments to the Consumer Fireworks Ordinance. On motion of Ms. Manion, seconded by Ms. Herring the motion carried 5 – 0.

Land Development**Ashbridge at Furlong – Planning Module**

Ms. Mason stated that this is for their public sewer, a low-pressure line, proposed onsite gravity collection to the proposed onsite station and construction of a force main to convey the wastewater to and existing BCWSA gravity sewer system up to Juniper Drive to the Green Street. They have completed all of the information related to this in the Sewage Planning Module. We need the Board to authorize this so we can submit everything to DEP for their approval.

Mr. Garton stated that it is consistent with the approved plan and the court stipulation.

On motion of Ms. Herring, seconded by Ms. Manion the Ashbridge at Furlong Planning Module was approved. The motion carried 5 – 0.

Bucks County Water & Sewer Authority - PennVest Closing

Ms. Mason stated that we are in the process of collaborating with Bucks County Water & Sewer Authority and PennVest to transfer the loan that we took for the Pebble Ridge Woodridge project to Bucks County Water & Sewer Authority. There will be a closing that will take place within the next few months the funding documents need the Boards authorization so we can make that transfer.

Mr. Garton stated that the motion should be to authorize appropriate officers of the Board to execute any and all documents associated with the transfer of the PennVest Loan from the Township to Bucks County Water & Sewer Authority.

On motion of Ms. Manion, seconded by Ms. Herring the motion carried 5 – 0.

Holocaust Remembrance Day Resolution

Ms. Lyons read the Holocaust Remembrance Day April 18, 2023 Resolution.

On motion of Ms. Herring, seconded by Ms. Manion the motion carried 5-0.

LensLock Agreement & Resolution

Ms. Mason asked the Board to recall the presentation by Lt. Ziegler changing the Police Department's body cameras over to a company called LensLock. The agreement has been presented to you this evening requiring a resolution along with the authorization for the appropriate officers to execute the contract.

Chief Logan stated that he believes Mr. Garton has reviewed the contract. Mr. Garton stated that the changes he requested have been made.

On motion of Ms. Manion, seconded by Ms. Herring the motion carried 5 – 0.

Shady Retreat Safe Routes to School Trail – Supplement #3

Ms. Mason stated that the Boards authorization is needed to approve Michael Baker for \$16,490 complete the bridge design, graphic signal, etc.

On motion of Ms. Manion, seconded by Ms. Herring the motion carried 5 – 0.

Vehicles to Auction

There are two 2008 Chevy Impala's, former Police vehicles slated to go to auction.

On motion of Ms. Herring, seconded by Ms. Manion the motion carried 5 – 0.

Trash Hauler – New Permit

Ms. Mason stated that this is a new company, Envirogreen, who would like to collect trash and recyclables in the Township. We are seeking the Boards approval to give them the appropriate permits to collect trash & recyclables in the Township.

On motion of Ms. Manion, seconded by Ms. Herring the motion carried 5-0.

Treasurers Report – April 18, 2023 – On motion of Ms. Manion, seconded by Ms. Herring the Treasurers Report was approved 5 – 0.

Bills List – April 18, 2023 – On motion of Ms. Manion, seconded by Ms. Herring the Bills List in the amount of \$789,908.74 was approved 5 – 0.

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Public Comment – All Items

Ms. Heather Schroder, Ms. Deborah Mumbauer, and Mr. Pavel Selitskly spoke to the Board to discuss the process for traffic calming on Turk Rd. They are in the process of getting signatures on a petition, which is the first step. They have met with the Local Traffic Advisory Committee, Chief Logan, and have spoken at previous Board meetings regarding this issue. They want the speed limit reduced to 25mph, along with traffic calming but the process must be completed so that the data shows the need for the speed limit change and the type of traffic calming. Ms. Schroder will compose a letter and send it to the Township to be sent out to the residents of Turk Road and vicinity that meet the policy's requirements.

Mr. Peder Cox, Dogwood Lane had concerns regarding open burning and what could be burned.

Ms. Lyons stated that the proposed amended Open Burning Ordinance is for no burning allowed for certain things. There has been no burning of natural vegetation allowed in the township for many years.

Mr. Cox stated that he sees burning being done in his neighborhood.


Ms. Mason stated that he should call our Code Department or our Police Department when he sees the burning occur then our Fire Marshal can go out and address the issue.

There is no burning of leaves, yard waste or trash permitted in the Township. Fire pits are allowed.

ADJOURNMENT

Being no further business, the meeting adjourned at 8:22pm.

Respectfully submitted,



Stephanie J. Mason, Secretary