

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
October 20, 2022

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, October 20, 2022 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman; Daniel Stairiker, Secretary; Rod Stone, Treasurer and Robert Shaffer, Assistant Secretary/Treasurer (via Zoom). Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30pm.

**VISITORS/PUBLIC AND BOARD OF DIRECTORS’
COMMENTS**

PMAA Fall Meeting Review

Mr. Van Houten recognized and thanked all the board members for their attendance at this meeting and all agreed that the meeting was well done and worth the investment of time.

ACTION ITEMS

MINUTES APPROVAL

2023 DTMA Budget Work Session Meeting

Upon a motion by Mr. Stone, seconded by Mr. Green and unanimously approved by the Authority, the minutes of the 2023 DTMA Budget Work Session meeting was approved as presented.

September 15, 2022

Upon a motion by Mr. Stone, seconded by Mr. Stairiker and unanimously approved by the Authority, the minutes of the September 15, 2022 DTMA meeting was approved as presented.

REPORTS

AUTHORITY ENGINEER'S REPORT

Contract # 2020-2 Central System Water Main Extensions

Request for Change Order #2 – PACT One, LLC-\$10,000

Mr. Ciottoni explained that Change Order #2 represents a previously approved agreement with PACT One, LLC. Change Order #2 requested the contractor demobilize and remobilize to complete the Lower State Road portion of the water main extensions due to delays in the construction of the Toll Brothers Doylestown Walk development.

Mr. Stone made a motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551 Change Order #2 in the amount of \$10,000 for work completed on Contract No. 2020-2 Central System Water Main Extensions. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

Request for Change Order #3 – PACT One, LLC-\$35,000

Mr. Ciottoni detailed the Change Order #3 request for unexpected construction issues and delays encountered by PACT One, LLC. He explained that additional trucking costs were incurred for the disposal of excess soils that were not considered "clean fill" according to recently enforced PADEP policies. In addition, PACT encountered delays due to the concurrent Bucks County Water and Sewer Authority construction. The proposed \$35,000 change order would close out any and all claims requested by PACT One, LLC.

Mr. Stone made a motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551 Change Order #3 in the amount of \$35,000 for work completed on Contract No. 2020-2 Central System Water Main Extensions. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

Request for Final Payment Application #10 PACT One, LLC

Upon a recommendation by the DTMA Engineer, Mr. Ciottoni, Mr. Stairiker made a motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551 Payment Application #10 in the amount of \$96,185.66 for work completed on Contract No. 2020-2 Central System Water Main Extensions conditioned upon staff approval of the necessary close-out documents. Mr. Van Houten seconded the motion and the motion was unanimously approved by the Authority.

Contract # 2022-1 Emergency Generator Installations

Mr. Ciottoni requested a recommendation to award Contract #2002-1 to Eastern Environmental Contractors, Inc. for the installation of emergency generators at the Central Pumping Station and Neshaminy Manor Pumping Station. The award is conditioned upon submission of all required documentation and to final approval by the DTMA Solicitor, Mr. Richard Magee. He explained that a Notice of Intent to Award would be offered pending submission of the necessary paperwork.

Mr. Shaffer made a motion to approve the award of Contract #2022-1 Emergency Generator Installations to Eastern Environmental Contractors, Inc., 6304 5th Street, Green Lane, PA 18054 in the amount of \$364,600 contingent upon submission of all required documentation and the DTMA Solicitor's approval of said bid conditions. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

No report was given.

EXECUTIVE DIRECTOR'S REPORT

DTMA PLGIT Investment

Mr. Hass reported the lump sum amount of three million dollars was recently invested into a PLGIT fund for a duration of one year at an interest rate of 5.0 percent.

American Water Works Association (AWWA) Rate Setting Essentials Seminar November 14, 2022 to November 16, 2022, Cincinnati, Ohio

Mr. Hass reported that he will be attending the AWWA Rate Setting Essentials Seminar in Cincinnati, Ohio from November 14-16, 2022.

NEW BUSINESS

BILL'S LIST: October 2022

Mr. Stone made a motion to approve the October 2022 Bills List for the General Fund Account in the amount of \$26,178.09; Developers Escrow Fund in the amount of \$11,491.39; Capital Improvement Fund in the amount of \$126,974.74; Prepaid Invoices in the amount of \$20,463.15; Prepaid ACH Credit Invoices in the amount of \$11,816.96; and Transfers to the Township in the amount of \$91,163.90. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: October 2022

Mr. Van Houten made a motion approving acceptance of the Treasurer's Report for October 20, 2022 as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 3:52pm for a personnel matter.

Following discussion/explanation/resolution of the personnel matter, the Municipal Authority continued its Executive Session to discuss:

DTMA v. Plumstead Township and the North Wales Water Authority
Bucks County Court of Common Pleas Docket No: 2020-00325

The regular meeting of the DTMA was reconvened at 4:44pm following its Executive Session.

EXECUTIVE DIRECTOR'S REPORT (continued)

Mutual Release and Settlement Agreement

Mr. Keith Hass requested consideration of a motion to approve the Settlement Agreement regarding DTMA's complaint against Plumstead Township and the North Wales Water Authority currently pending in the Bucks County Court of Common Pleas (Docket No. 2020-00325).

Mr. Van Houten made a motion to authorize the execution of the Mutual Release and Settlement Agreement with Plumstead Township and the North Wales Water Authority. This Agreement dismisses DTMA's civil action against both parties. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

Water Supply Agreement with Plumstead Township

Mr. Keith Hass requested consideration of a motion which would terminate the existing Plumstead Township Water Supply Agreement and replace with a new water supply agreement with Plumstead Township until 2030.

Mr. Van Houten made a motion to authorize the execution of the Doylestown Township Municipal Authority-Plumstead Township Water Supply Agreement. This agreement continues the DTMA supply of water to Patriots Ridge in Plumstead Township until 2030. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

Water Supply Agreement with North Wales Water Authority

Mr. Keith Hass requested consideration of a motion to approve a new Water Supply Agreement between the DTMA and the North Wales Water Authority. Mr. Hass explained that this new agreement would establish future water rates, minimum purchase amounts, capacity, transfer of infrastructure, and water purchase credits.

Mr. Van Houten made a motion to authorize the execution of the North Wales Water Authority-Doylestown Township Municipal Authority Water Supply Agreement. This agreement establishes future water rates, minimum purchase amounts, and capacity reserves as written. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

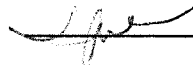
ANNOUNCEMENTS

The next DTMA Board of Directors Meeting is scheduled for Thursday, November 17, 2022 at 3:30pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:51pm.

Respectfully submitted,
Keith Hass
Executive Director



11/20/2022
Date