

Doylestown Township - Ways and Means Committee
Meeting Minutes for September 28, 2022

Meetings held 4th Wednesdays at 7PM.

No meeting in November, December meeting is 2nd Wednesday.

Resident Members	IN	Township Participants	IN
Brenda Bray - Chair	X	Jennifer Herring- Board of Supervisors - Liaison	X
Mike Paulosky – Vice Chair	X	Stephanie Mason – Township Manager	Absent
Colleen Mullin	X	Ken Wallace – Township Finance Director	X
Joe Delikat	X	Dave Tomko - Township Director of Operations	Zoom
Bob Salanik	X	Ed Ebenbach – Budget Consultant	X
Eric Cornwell	X	Nancy Santacecilia	Zoom
Joe Volk	X	Guest Matt O’Brien*	X

Mrs. Bray called the meeting to order at 7:01 pm. A quorum was present, and the following matters were discussed.

1. Approval of Prior Meeting Minutes

The minutes of the August 24, 2022, meeting was unanimously approved upon a motion Joe Delikat and seconded by Joe Volk.

2. Update on 2022 Operational Results

- Ed Ebenbach reported that the results are essentially as presented at the last budget work session with one minor adjustment, that will be updated for the next budget meeting.
- Ken Wallace reported that on the revenue side, transfer and delinquent taxes are trending higher than budgeted. The earned income tax is strong and steady, and the township received a favorable workers compensation audit that resulted in a refund of \$19,000. He also reported that the Liquid Fuels tax revenue will be higher in 2023 than anticipated.
- Mrs. Santacecilia asked about the renovations to the Del Val farmers market and its impact to the township revenue. Ken Wallace responded that some permitting is taking place in 2022 and that it is scheduled to open in 2023.

3. 2023 Budget presented September 20

- Ed Ebenbach reported that the expenditure budget projected for 2023 is approximately \$ 400,000 high than the current year.
- Ed Ebenbach will also send a copy of the budget handouts to the committee members who were unable to attend that last budget meeting.

4. Status of 2022 Capital Spending

- Dave Tomko reported that the Road Paving project is scheduled to start the first week of October and be completed by the end of the year. Usually paving must be completed by October 31, but Mr. Tomko is applying for a waiver for completion by November 30.
- Mr. Tomko also reported that most projects are on schedule to be completed this year, however, a few projects will be rolled over until 2023 and will be included in that years Capital Project Budget.
- The 2023 Capital Project budget is set for discussion at the October 4th budget meeting, and this budget will be distributed to the Board of Supervisors and Ways and Means Committee for review, prior to the meeting.

5. 2023 Capital Budget

- See number 4. Will be discussed at the October 4th Budget meeting.

6. PRCC Update

- The cost of the recreation Center project is currently at \$ 7.3 million for the building and \$ 2.3 million for courts and land development. These costs include associated furniture, equipment and fees related to the building.
- Mr. Delikat expressed his opposition to the building project at the \$9.6 million level stating that in 2018 when the building was first proposed, the buildings total cost was \$ 4.5 million. That building project included revenue assumptions that supported the cost of the building.
- **Energy Purchase Agreement (EPA)** Mr. Tomko reported that the consultant is evaluating several options and that a recommendation will be coming shortly. Mrs. Bray asked if any of the buildings under consideration for solar panels will need structural upgrades. Mr. Tomko stated that is part of the consultant's evaluation and will be included in their recommendation.
- **Current Timeline and Costs** Mr. Tomko also reported that this project is on schedule and bidding should take place in January of 2023. Mrs. Santacecilia questioned whether the 12% contingency included in the project was sufficient considering the ongoing inflation the nation is experiencing. Mr. Tomko that that is the number set by the professionals and that he will pose the question to them.

7. Adjournment

- Upon a motion by Colleen Mullin and seconded by Eric Cornwell the meeting was adjourned at 8:12 PM

Respectfully Submitted

Robert Salanik

Next meetings

October 4 Budget Meeting at 3:00 P.M.

October 18 Budget Meeting at 5:00 P.M.

October 26 Ways and Means Committee Meeting at 7:00 P.M.

- * Mr. O'Brien had a question regarding an errant tax lien that was placed on his property by a former tax collector. The township staff and ways and means Board liaison had worked with him to resolve the problem and explain the tax lien process. Mr. O'Brien's lien was for school taxes and the issue is being resolved with the school district making the proper refund.