

Doylestown Township - Ways and Means Committee

Meeting Minutes for July 25, 2018

Meetings held 4th Wednesdays at 7PM.

No meeting in November, December meeting is 3rd Wednesday for 2018.

Resident Members	IN	Township Participants	IN
Brenda Bray Chairman	x	Ken Snyder - Board of Supervisors - Liaison	x
Joe Delikat		Stephanie Mason – Township Manager	x
Bob Salanik	x	Ken Wallace – Township Finance Director	x
Colleen Mullin	x	Dave Tomko - Township Director of Operations	x
Mike Paulosky	x	Ed Ebenbach (Consultant to Twp.)	x
Kevin Harrigan	x		

- I. Call to Order
- II. Welcome
 - a. Kevin Harrigan was tasked to take on the meeting minutes, going forward.
- III. Approval of June 27, 2018 minutes
 - a. We had no minutes to approve for the June meeting. They will be presented for review and approval in August.
- IV. Update on 2017 Audit. (Ken W.)
 - a. Financial statements should be available in the next few weeks (Ken Wallace)
- V. Review of 2018 Operations results and Forecast (Ken W and Ed E.)
 - a. Ken W. and Ed E. had another round of meetings with the dept. heads. Their results are included in the report. This meeting only discussed 2018 numbers.
 - b. Just about all of the under run on the 2018 Revenue is the building project (2.1m), and permits (178k)
 - c. Most of the permit work for 2018 is on the smaller side, and the report includes 2018 permit forecasting for work at Doylestown Hospital.
 - d. The township is expecting a grant in the amount of \$127k for Kids Castle.
 - e. The total overrun for 2018 expenses is (78k).
 - f. Keys Reasons; Higher Gas prices, Temp. Office expenses, F.M. OT, and Equipment repairs.

- VI. Non-Uniform Employee Requests (Stephanie M.)
 - a. The non-uniform employee's requests were brought to an executive session with the board of supervisors (by Stephanie M.)
 - b. The board of supervisors will review, and advise during the budget sessions.
- VII. Update on Chapman Road Bridge- (Dave T.)
 - a. Dave T. informed the Ways and Means committee that the survey report was received, and that we are 5 years away from possible restrictions on the bridge.
- VIII. Park & Rec Building-subcommittee meeting on August 14 (Brenda B.)
 - a. The Ways & Means committee has formed a subcommittee to represent W&M'S in a joint discussion/meeting with Parks & Rec. (Brenda B., Bob S., Joe D., Colleen M., Kevin H.)
 - b. The 1st meeting is scheduled to take place on Tuesday August 14th @ 5:30pm.
- IX. Update on building project (Dave T.)
 - a. The CM has experienced delays due to weather, and has formally asked for a 23 days schedule extension.
 - b. Dave reported that the exterior work (site work, foundations, structural steel) is progressing.
- X. A Look Ahead-July and August 2019 Budget Planning
 - a. 9/18 is the 1st scheduled budget work shop
 - b. The updated/new budget format will be sent to all dept. heads
 - c. Ed E. is in the process of getting the 2019 models up to date.
 - d. October meeting dates are still TBD...
- XI. New business
 - a. N/A
- XII. Adjourn
 - a. 8:21pm motion by Bob Salanik, second by Colleen Mullin

Next meeting: August 22, 2018 @ 7:00 PM