

**Doylestown Township - Ways and Means Committee
Meeting Minutes for December 9, 2015**

Meetings held 4th Wednesdays at 7PM. No meeting in November. December meeting is 2nd Wednesday

Resident Members	IN	Township Participants	IN
Lee Schwarz – Chairman	Y	Ken Snyder - Board of Supervisors - Liaison	Y
Ed Ebenbach – Vice Chairman	Y	Stephanie Mason – Township Manager	Y
Ed Denton - Secretary	Y	Ken Wallace – Township Finance Director	Y
Brenda Bray	Y	Richard John – Township Operations	Y
		Rick Colello - Board of Supervisors	N

Mr. Schwarz called the meeting to order at 7:00m. A quorum was present and the following matters were discussed.

Agenda Items/Topics Discussed:

1. Welcome guests:

- Mr. Schwarz introduced Joe Salvati and welcomed him to the meeting.

2. Approval of Prior Meeting Minutes:

- No changes to October meeting minutes were proposed. Mr. Ebenbach motioned to approve minutes as drafted and Ms. Bray seconded. All voted in favor of motion.

3. Update on Committee vacancy

- Mr. Schwarz asked Mr. Snyder for an update on the potential new members to the Ways & Means Committee.
- Mr. Ken Snyder replied that 2 candidates had been interviewed so far and a third one would be interviewed next week.
- Mr. Schwarz asked if a new member would be selected before January meeting and Mr. Snyder replied yes.

4. 2016 Budget update

- Ms. Mason handed out of a document listing 2016 Budget changes dated 12/7/15.
- Mr. Ebenbach and Ms. Mason reviewed adjustments to budget which included minor changes to revenue and expenses
- There was an extensive conversation about future plans for Park & Rec, Kids Castle, Performing Arts, etc. and potential impact on future budgets.
- Mr. Schwarz asked about the status of the Township Building renovations/replacement plans.
- Mr. Snyder replied that a working group had been set up to work through the information collected so far. The Team would then put together a summary document. Topics discussed so far included:
 - The possibility of re-arranging current footprint to have the police moved to other side of the building.
 - The Team reviewed police needs with the Chief and the Chief provided a prioritize list of what he really thought they needed.
 - The Team discussed the possibility of doing the construction over several years.
 - The new proposed Rec. center would likely be budgeted separately.
 - The Team planned to have one more meeting in December and will meet again in January. Targeted review with the BOS is Feb. 2nd.
- Mr. Ebenbach noted that the current forecast suggests that working capital will get tighter in the future as fund balance continue to contract and stated that the changes in the 2016 budget have been rolled into the updated forecast to 2020.
- Ms. Bray asked if the assessment base was increasing.
- Mr. Wallace replied that it was going up a bit.

6. New Business:

- No new business.

7. Preparation for Annual Committee Re-organization

- This was Mr. Schwarz's final meeting on the Committee.
- The Committee thanked him for his service and for the great progress made over the past year.
- Committee Elections will be held in January.

8. Adjournment:

- Mr. Ebenbach motioned that the meeting be adjourned, Mr. Denton seconded. The meeting was adjourned at 8:10 pm.

Respectfully submitted,

Edward Denton