

**Doylestown Township
Ways and Means Committee – Meeting Minutes
January 22, 2014**

Resident Members	IN	Township Participants	IN
Lee Schwarz – Chairman	Y	Ryan Manion – Supervisor – Board Liaison	N
Ed Ebenbach – Vice Chairman	Y	Ken Snyder - Supervisor	Y
Ed Denton – Interim Secretary	Y		
Brenda Bray	N	Stephanie Mason – Township Manager	Y
		Ken Wallace – Township Finance Director	Y
		Richard John – Township Operations	Y
		Stan Durey – Township Auditor	Y

Mr. Schwarz called the meeting to order at 7:12pm. A quorum was present and the following matters were discussed.

1. 2014 re-organization:
 - Committee Leadership elections were held.
 - Mr. Ebenbach nominated Mr. Schwarz as Chairman, Mr. Denton seconded. All voted in favor of the motion.
 - Mr. Denton nominated Mr. Ebenbach as Vice Chairman, Mr. Schwarz seconded. All voted in favor of the motion.
 - Mr. Ebenbach nominated Mr. Denton as interim Secretary, Mr. Schwarz seconded. All voted in favor of the motion.

2. Approval of Prior Meeting Minutes:
 - Mr. Schwarz asked if there were any proposed additions or corrections to the prior meeting minutes.
 - None were noted. Mr. Ebenbach motioned that the Minutes be approved. Mr. Schwarz seconded. All voted in favor of the motion.

3. 2013 Financial Statements:
 - Mr. Wallace opened the discussion by reporting that the annual audit is scheduled to begin Feb. 6th
 - In response to Mr. Snyder’s questions concerning the audit process, Mr. Wallace and Ms. Mason provided a top level overview of the Township’s annual audit process, which accounting firm conducted it, etc.
 - Mr. Ebenbach asked Mr. Wallace if any decisions had been made concerning how Pension reporting will be handled within the Township’s 2013 Financial Statements. Mr. Wallace reiterated that pension fund liability must now show in the financials but be offset in some way so as not to show a reduction in fund balances. Mr. Schwarz suggested that the Committee revisit this subject at the next meeting.

4. Ways & Means Committee presentation to Board of Supervisors:
 - Mr. Schwarz reviewed the draft presentation that he and Mr. Glassman had prepared for the upcoming Board of Supervisors Meeting. The presentation provides an overview of the Committee’s role, its 2013 Accomplishments and 2014 Objectives.
 - Mr. Schwarz updated the presentation based on input from the Committee Members.

The meeting adjourned at 8:54pm.

Respectfully submitted.

Edward Denton
Interim Secretary