

Telecommunications Advisory Board (TAB)
Met in-person at Doylestown Township Building Caucus Room
Meeting Notes: January 10, 2022

Members Present: Ed Ebenbach, Jenya Shuportyaka, Art Zapolski, Kris Ballerini and David Laustsen

Members Absent:

Member at Large Present: Jean Laustsen

Board of Supervisors Liaison: Barbara Lyons

Quorum: Yes

Township Manager: Stephanie Mason

Assistant Township Manager: Aaron Walizer

Proceedings:

- Meeting called to order by Mr. Ebenbach at 6:31pm.
- Ms. Barbara Lyons was welcomed as the new Board of Supervisors Liaison.
- 2022 Reorganization: A nomination of Mr. Ebenbach as chairman was made by Mr. Zapolski and seconded by Ms. Ballerini. Voting was unanimous and motion was carried. A nomination of Mr. Zapolski as vice chairman was made by Mr. Ebenbach and seconded by Ms. Ballerini. Voting was unanimous and motion was carried.
- Mr. Ebenbach presented a brief review of this year's upcoming meeting dates, which were listed in the agenda.

- **Approval of Minutes from TAB Meeting on 12/13/21** – Mr. Zapolski made a correction adjournment time. (8:55, not 9:55). Ms. Shuportyaka moved to accept meeting minutes once correction was made and Ms. Ballerini seconded motion. Motion passed unanimously.

- **Doylestown Fire Company Video Project:**

Mr. Ebenbach notes that we will try to set up a meeting with a smaller group of the Fire Dept representatives. Our goal would be to create a recruiting video, collect action shots, and compile existing video works that they may have. Ms. Mason will issue an invitation for late January/early February.

- **Bike-Hike Trail Video:**

The videos were presented to the Bike-Hike Committee at the last BH meeting and received a positive response. Mr. Walizer put them up on YouTube so everyone can check for errors. Mr. Ebenbach will follow up with an email to get final approvals. We will finish the videos even though the map is no longer in the works. Ms. Laustsen presented several titles and credit versions that would be consistent throughout the videos. All titles/credits were voted on and final selections chosen. TAB members will come up with a still or a 10sec clip for Ms. Laustsen to create titles/credits for all the videos. Mr. Walizer will work on a map graphic to be played within each video as well.

- **Updates on 2022 Programming Projects (planning/next steps)**

These are some of the things we will be working on:

- National Police Night Out: Mr. Ebenbach discussed creating a possible ad for this year's event using last year's collected footage. The ad would be 40-80 seconds, put together in May/June.
 - School District Video: Nothing is currently in the works. Ms. Mason suggested we check in for spring play/performances.
 - Ms. Mason reported that there is a desire to use video Boards/Commission reports again this year. The Board seemed to prefer these to the in-person presentations used in the past. Mr. Ebenbach suggests they be done during February/March. Ms. Mason will send an email to the chairs to for them to be scheduled.
 - Dog Park Orientation Video: No new updates, but this is still an important tentative project.
 - Doylestown Health Video Series: Mr. Walizer is recording them. There are not a lot of views, but a few more videos are scheduled to be recorded. Distribution is still being decided.
- **New Building/System Operations Report**
 - Report on 2021 Spending: Mr. Ebenbach notes that nothing has changed in the report, but we are still waiting on some bills.
 - Meeting Room Audio Remediation project: The panel installation is done. Several meetings have been held there and the feedback has been good.
 - Mr. Ebenbach states that the web streaming experiment has been successful and we've discontinued the streaming service we were previously using. The township is saving about \$5k a year because we are able to use our own equipment. We are utilizing Facebook Live, which increases engagement, and then transferring to YouTube, so people can watch later.
 - **Verizon Franchise Negotiations Update**
 - No new updates.
 - At 7:47 pm, Mr. Ebenbach motioned to adjourn, and Mr. Zapolski seconded. Motion carried.

Respectively submitted by:
Jenya Shuportyaka