

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
June 13, 2019

A meeting of the Doylestown Township Municipal Authority was held at 3:30 p.m. on Thursday, June 13, 2019 in the Township Building with the following in attendance: Richard Bach, Chairman; C. Edward Hege, Vice-Chairman and Rod Stone, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Alfred S. Ciottoni, Municipal Authority Engineer; Richard Magee, Municipal Authority Solicitor; Kenneth Wallace, Finance Director and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: May 16, 2019

Upon a motion by Mr. Stone, seconded by Mr. Hege and unanimously approved by the Authority, the minutes of the May 16, 2019 DTMA meeting was approved as submitted.

BILL'S LIST: June 2019

Mr. Hege made a motion to approve the June 2019 Bills List for the General Fund Account in the amount of \$17,788.76; Developers Escrow Fund in the amount of \$957.50; Capital Improvement Fund in the amount of \$30,168.00; Prepaid Invoices in the amount of \$13,428.63; Prepaid ACH Credit Invoices in the amount of \$9,087.03 and Transfers to the Township in the amount of \$87,301.00. Mr. Stone seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: June 13, 2019

Mr. Stone made a motion to approve acceptance of the June 13, 2019 Treasurer's Report as presented. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

**AUTHORIZATION TO REDUCE ASHLEY PROPERTY MANAGEMENT, LP,
GATHERING AT UNIVERSITY VILLAGE (KNOELL PROPERTY)
CONSTRUCTION ESCROW LETTER OF CREDIT**

Mr. Hege made a motion to reduce the Ashley Property Management, LP, 76 Griffith Miles Circle, P.O. Box 2579, Warminster, PA 18974 Key Bank Letter of Credit No. S326313 by \$219,258. A new escrow balance of \$88,482 shall

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remain in place. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

APPLICATION FOR PAYMENT #7 PACT ONE, LLC. – CONTRACT 2018-1 FURLONG AREA WATER SYSTEM

Mr. Hass reported that this restoration project is almost complete. Mr. Stone made a motion to approve PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551 Payment Request #7 in the amount of \$29,295.00 for work completed on Contract 2018-1: Furlong Area Water System. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

NEW BUSINESS

2018 Doylestown Township Municipal Authority Audit Review

Mr. Ken Wallace reviewed a meeting held with Zelenkofske Axelroad LLC auditors, himself, Mr. Hass and Mr. Hege. He reported that they had a very good year and that the audit received the highest possible mark. The Chairman, Mr. Bach, offered a commendation and thank you to Mr. Wallace, Mr. Hass and the rest of the financial staff.

At this time, Mr. Hass mentioned the serious storms that have been plaguing the area of late. He acknowledged the dedication of the Municipal Authority staff who rose above the call of duty and worked many overtime hours in order to ensure no interruption in service to the residents. The Chairman, Mr. Bach, also commended the members of the Municipal Authority staff for their dedicated service.

OLD BUSINESS

Pebble Ridge/Woodridge Potential Water Main Extension Letters

Mr. Hass announced that the Pebble Ridge/Woodridge letters were expected to go out in the mail next week and would include the component regarding putting a lien on each house.

Regional Water Update

Mr. Hass reported that Plumstead Township did sign with the North Wales Water Authority despite the fact that its Doylestown Township Municipal Agreement does not expire until 2029. Solicitor Jeff Garton has been invited to the July DTMA meeting to review our options moving forward.

Mr. Hass also reported that Warrington Township recently held a public meeting and hired attorneys to draft an agreement of sale for their water and sewer system.

Water Main Extension and Water Service Project Update

Mr. Hass reviewed the Water Main Extension and Water Service Project Update with the members of the DTMA with specific mention of the following projects:

Knoell Property, County Builders, Inc., New Britain Borough

Water main construction is complete. Water services need to be installed into the apartment buildings. In addition DTMA installed seven services on May 24 for homes to connect on Shady Retreat Road.

Brooks Tract (Cherry Land and Pine View Drive)

DTMA and professional staff met with the engineers from the Brooks Tract the week of April 8. A "Will Serve" letter was requested and provided after the April 2019 DTMA Board Meeting. The Brooks Tract development was discussed at the Planning Commission Meeting on May 28, 2019. Discussions are in progress to potentially serve all five homes as opposed to three homes as initially considered.

Pending New Ordinance

DTMA Board Chair, Mr. Dick Bach, reported that Mr. Colello recently presented before the Doylestown Township Board of Supervisors to discuss requiring connection to the existing line of our public water system upon the subsequent sale of a property if a DTMA water main is in front of their property. Mr. Colello was asked to send the Board of Supervisors' email addresses to the members of the DTMA for appropriate follow-up.

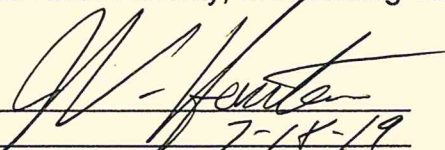
ANNOUNCEMENTS

The next DTMA Board Meeting is scheduled for Thursday, July 18, 2019 at 3:30pm

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 4:20 pm.

Respectfully submitted,
Keith Hass
Executive Director



7-18-19
Date