

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**March 16, 2017**

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, March 16, 2017 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer; and Joseph C. Van Houten, Secretary. Also present at the meeting was Richard E. John, Executive Director; Keith Hass, new Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

## **ACTION ITEMS**

### **MINUTES APPROVAL: February 16, 2017**

Mr. Van Houten made a motion to approve the minutes of the February 16, 2017 meeting minutes as submitted. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

### **BILL'S LIST: February 16, 2017**

Mr. Van Houten made a motion to approve the March 16, 2017 Bills List for the General Fund Account in the amount of \$7,341.10; Developers Escrow Fund in the amount of \$90.00; Repair and Replacement Fund in the amount of \$7,685.67; Capital Improvement Fund in the amount of \$15,015.75; Prepaid Invoices in the amount of \$8,770.34; Prepaid ACH Credit Invoices in the amount of \$11,011.25 and Transfers to the Township in the amount of \$82,061.67. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

### **TREASURER'S REPORT: March 16, 2017**

Mr. Hege made a motion to approve acceptance of the March 16, 2017 Treasurer's Report as presented. Mr. Van Houten seconded the motion and the motion was unanimously approved by the Authority.

### **NEW BRITAIN BOROUGH INTER-MUNICIPAL AGREEMENT**

Mr. Magee reported that an inter-municipal agreement has been collaboratively developed and the agreement will be ready for presentation by Mr. Hass to New Britain Borough once two additional suggestions are added per the Township Solicitor, Mr. Jeff Garton.

Upon a motion by Mr. Van Houten, seconded by Mr. Harvey, the Municipal Authority unanimously approved this Inter-Municipal Agreement subject to acceptance and approval by New Britain Borough and the addition of the comments and concerns of the Township.

### **2017 DODGE RAM 5500 UTILITY SERVICE TRUCK**

Upon a motion by Mr. Van Houten, seconded by Mr. Harvey, the Municipal Authority unanimously authorized the purchase of a utility service truck for \$110,387 through the PA COSTARS Program.

### **2017 DTMA LAWN MAINTENANCE CONTRACT**

Upon a motion by Mr. Van Houten, seconded by Mr. Harvey, a motion authorizing contract award to All Season Lawn and Landscaping in an amount not to exceed \$19,438.00 for the 2017 lawn mowing year, subject to receipt of all documents, was unanimously approved by the Authority.

### **THE PAVILION AT FURLONG WATER MAIN OPTION**

The consensus of the Authority was to authorize the DTMA staff to continue negotiations with Souderton Associates for the purposes of extending the DTMA water main to the Pavilion site as outlined in Mr. Hass' memo to the Authority dated March 10, 2017 with a preference towards Option #2 as stated in said memo.

Mr. Kevin Green, a Township resident of Windover Lane, asked if notice would be given to the Township residents with appropriate public comments to be considered. Mr. Hass explained that, upon approval, public comment would be welcome.

### **DTMA FIRE FLOW IMPROVEMENT**

Mr. John reported that the DTMA staff is continuing negotiations with the Borough of Doylestown and Souderton Associates for the purpose of improving fire flow capability in the DTMA System which may entail improvements to the Borough infrastructure.

## **CAPITAL PROJECT UPDATES**

### **SAW MILL ROAD WATER MAIN EXTENSION**

Mr. Hass reported that grant determination for this project is due later this month per communication with State Representative Marguerite Quinn's office regarding a possible grant. He also stated that both PennDOT and

Plumstead HOP permits have been received and that it looks favorable with regard to the awaited DEP permit for a stream crossing.

#### **PRODUCTION WELL REHABILITATION PROJECT**

Mr. Ciottoni reported that bid documents and specifications are being developed for this project with public bidding expected in early April 2017.

#### **2017 WATER METER REPLACEMENT PROJECT**

Mr. Hass reported that initial customer contact letters have been mailed with installation of meters scheduled to begin the second quarter of 2017.

#### **NEW BRITAIN BOROUGH MYERS AVENUE PROJECT**

Mr. Ciottoni reported that plans and specifications for this project are being finalized with public bidding expected for April 2017.

### **DEVELOPER PROJECT UPDATES**

#### **THE PAVILION AT FURLONG**

A memo and map from the DTMA March meeting packet detailing possible water system service options was referenced by Mr. Hass.

#### **METRO STORAGE**

Mr. Hass stated that fire flow testing is to be conducted for this project. He also referenced the map in the DTMA March meeting packet for a review of connection options.

### **OPERATIONAL UPDATES**

#### **PURCHASING WATER VIA NORTH PENN WATER AUTHORITY**

Mr. Hass referenced his memo to the Authority Board dated March 16, 2017 and stated that while he is not yet ready to recommend a plan of action, he is developing a game plan with the other Municipal Authority professionals.

#### **DTMA PFC SAMPLING**

Mr. Hass referenced his memo to the Authority Board dated March 16, 2017. He reported that the sampling results remain consistent and that the plan is to conduct further testing/sampling in the second quarter and beyond as previously agreed upon by the Municipal Authority.

## OTHER BUSINESS

### AWWA NATIONAL CONFERENCE REGISTRATION

Mr. Hass invited any interested DTMA board members to attend the AWWA National Conference to be held the week of June 11-14 in Philadelphia, PA.

### PA AWWA ANNUAL CONFERENCE

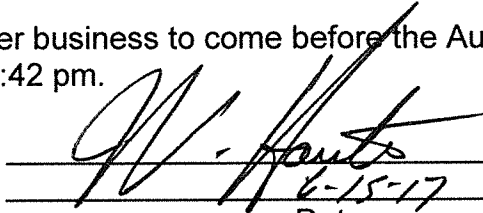
Mr. Hass reminded the members of the DTMA about the PA AWWA Annual Conference on April 26 and 27 in Hershey, PA.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, April 20, 2017 starting at 4 pm.

**PRESENTATION TO MR. JOHN:** Municipal Authority Chairman, Mr. Dick Bach, presented a plaque to Mr. John to commemorate his retirement after 29 years of service to the Municipal Authority. He was also honored by the announcement that, going forth, the Ridings Well will be named the Richard John Ridings Well.

**ADJOURNMENT:** There being no further business to come before the Authority, the Authority adjourned the meeting at 5:42 pm.

Respectfully submitted,  
Keith Hass *KH*  
Executive Director

  
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6-15-17  
Date