

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
December 21, 2017

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, December 21, 2017 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer and Joseph Van Houten, Secretary. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority and Stephanie Mason, Doylestown Township Manager.

VISITORS

ACTION ITEMS

MINUTES APPROVAL: November 16, 2017

Mr. Van Houten made a motion to approve the minutes of the November 16, 2017 meeting minutes as submitted. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: December, 2017

Mr. Van Houten made a motion to approve the December, 2017 Bills List for the General Fund Account in the amount of \$14,900.30; Developers Escrow Fund in the amount of \$1,146.00; Repair and Replacement Fund in the amount of \$8,109.32; Capital Improvement Fund in the amount of \$4,800.09; Prepaid Invoices in the amount of \$46,610.22; Prepaid ACH Credit Invoices in the amount of \$9,773.78 and Transfers to the Township in the amount of \$82,447.58. Mr. Hege seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: December, 2017

Mr. Hege made a motion to approve acceptance of the December 2017 Treasurer's Report as presented. Mr. Van Houten seconded the motion and the motion was unanimously approved by the Authority.

REQUEST FOR FINAL PAYMENT: DOLI CONSTRUCTION CORPORATION

Mr. Ciottoni provided an update on this project. He referenced the outstanding construction punch list and specific close-out documents that remain pending. Upon completion of said punch list items and receipt of the necessary close-out documents, Mr. Van Houten made a motion to approve the DOLI Construction

Corporation Final Payment Request in the amount of \$137,120.05 for work completed on the Sawmill Road Cross Keys Water Main Extension Project. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

AUTHORIZATION FOR FINAL APPROVAL OF 2018 DTMA BUDGET

Following a brief review of a revised version of the 2018 DTMA Budget, Mr. Van Houten made a motion to provide final approval to the 2018 DTMA Budget. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

AUTHORIZATION TO ADVERTISE FOR BIDS FOR DEP FURLONG WATER PROJECT

Mr. Hass provided background information on this proposed project and highlighted major components of negotiations that have been addressed by the revised counter proposal.

Messrs. Bach and Hege both commended the DTMA professionals for their excellent work on this project including said revised and very well-written counter proposal and Mr. Ciottoni agreed that it represents a fairly equitable sharing of costs between the Townships.

Mr. Hass then reviewed the proposed next steps related to this project including the email proposal to Mr. Craig Smith. A suggestion was made that a meeting be held prior to bid openings for the agreement execution.

Mr. Ciottoni suggested that a Memo of Understanding be prepared and at the meeting table

Mr. Van Houten made a motion to authorize the advertisement for publically bidding the DEP Furlong Water Project. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

CAPITAL PROJECT UPDATES

SAW MILL ROAD PROJECT

Mr. Hass reported that this project has progressed incredibly well with connections, piping and pump work completed; the tanks will be filled the first week of January 2018.

DEVELOPER PROJECT UPDATES

Mr. Hass referenced a separate update sheet provided in the meeting packet.

NEW BUSINESS

DOYLESTOWN TOWNSHIP BICENTENNIAL GALA

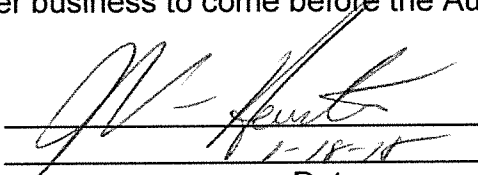
Ms. Stephanie Mason, Doylestown Township Manager, encouraged the members of the Doylestown Township Municipal Authority to join this celebration of the Doylestown Township Bicentennial and attend the upcoming Doylestown Township Bicentennial Gala to be held at the Doylestown Country Club on Saturday, January 6.

UNFINISHED BUSINESS

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, January 18, 2018 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 4:42 pm.

Respectfully submitted,
Keith Hass
Executive Director



Date