

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
AUGUST 18, 2016

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, August 18, 2016 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer and Joseph C. VanHouten, Assistant Secretary/Treasurer. Also present at the meeting was Alfred S. Ciottoni, Municipal Authority Engineer; Richard D. Magee, Jr., Authority Solicitor; Richard E. John, Executive Director and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

Visitors: David Bentley approached the Board with a request to waive certain usage charges. This was denied, however the Board did waive the late charges provided the account be made current which Mr. Bentley agreed to do.

ACTION ITEMS

MINUTES APPROVAL: July 21, 2016

Upon a motion by Mr. Hege, seconded by Mr. Harvey and unanimously approved by the Authority, the Minutes of the July 21, 2016 meeting were approved as submitted.

BILL'S LIST: August 18, 2016

Mr. Hege made a motion to approve the August 18, 2016 Bills List for the General Fund Account in the amount of \$18,259.00; the Developers Escrow Fund in the amount of \$ 2,825.90; the Debt Service Reserve Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$5,452.82; the Capital Improvement Fund in the amount of \$ 10,285.65; Prepaid Invoices in the amount of \$ 5,729.91; and the Prepaid ACH Credit Invoices in the amount of \$ 10,167.32 and Transfers to the Township in the amount of \$ 71,295.04. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: August 18, 2016

Mr. Hege made a motion to approve acceptance of the August 18, 2016 Treasurer's Report as submitted. Mr. VanHouten seconded the motion and the motion was unanimously approved by the Authority.

REQUEST FOR PAYMENT # 5 – CONTRACT # 2014-1B CBS METER PIT & CENTRAL BOOSTER STATION

Action: Mr. VanHouten made a motion approving the Request for Payment # 5 in the amount of \$ 74,634.10 payable to Eastern Environmental Contractors, of Green Lane, Pa., as recommended by SC Engineers in a letter dated August 10, 2016. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

SHELBOURNE HEALTHCARE FINAL CLOSE OUT

The solicitor advised the board all documentation for dedication were received and that to the best of his knowledge, there were no outstanding reimbursements to be paid to the Authority by Shelbourne Healthcare. Mr. John concurred.

Action: Mr. VanHouten made a motion to approve acceptance of Shelbourne Healthcare dedication documents and to release all remaining escrow funds upon Shelbourne Healthcare reimbursement to the Authority for any remaining legal and engineering costs. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

METER REPLACEMENT AND INSTALLATION BID

Action: Mr. VanHouten made a motion for approval of staff seeking bids for supply, delivery and installation of new radio read replacement meters. Mr. Harvey seconded the motion the motion was unanimously approved by the Authority.

OTHER BUSINESS

FACILITY UPGRADES: ENGINEER

1 – CENTRAL BOOSTER STATION/METER PIT STATUS

Still awaiting install of SCADA system allowing pit to accept and send signals related to flow of water to or from Boro.

2 – NORTHWEST WELL #1 (Ridings) – DESIGN & ENGINEERING

Operators reviewing plans. If plans acceptable as presented, plans are ready for bid.

3 – CROSS KEYS WATER SUPPLY STATUS:

Plan survey complete; easements identified (PT open space, Beans Ford, F, Beans Dodge, Altemonte's, F. Beans Honda property, Chandor and Cross Keys Shopping Center.

EMPLOYMENT APPLICATIONS – EXECUTIVE DIRECTOR POSITION

The Township received approximately eight applications for the position.
(Chairman to discuss.)

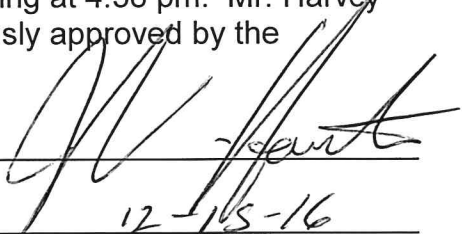
Consensus: Board directed that al eight applicants be set up
interview.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, September 15, 2016 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, Mr. Van Houten made a motion to adjourn the meeting at 4:38 pm. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

Respectfully submitted,

Richard E. John
Executive Director



12-15-16

Date