

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
March 19, 2015

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, March 19, 2015 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer; Richard A. Bach, Secretary and Frank LaRosa, Assistant Treasurer/Secretary. Also present at the meeting was Alfred S. Ciottoni, Municipal Authority Engineer; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: February 19, 2015

Upon a motion by Mr. LaRosa, seconded by Mr. Harvey and unanimously approved by the Authority, the Minutes of the February 19, 2015 meeting were approved as submitted.

BILL'S LIST: March 19, 2015

Mr. LaRosa made a motion to approve the March 19, 2015 Bills List as follows: General Fund in the amount of \$27,013.80; Developers Escrow Fund in the amount of \$36.00; the Debt Service Reserve Fund in the amount of \$-0-; Repair and Replacement Fund in the amount of \$1,409.14; Capital Improvement Fund in the amount of \$-0-; the Prepaid Invoices in the amount of \$13,159.88 and the Prepaid ACH Credit Invoices in the amount of \$1,578.00. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: March 19, 2015

Mr. Hege made a motion to approve the March 19, 2015 Treasurer's Report as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

PENNSYLVANIA INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION UPDATED CONTRACT

Mr. Bach made a motion for approval of the revised 2015 PIRMA Intergovernmental Contract for risk sharing pool insurance. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

LAWN MAINTENANCE BID EXTENSION 2015

Mr. LaRosa made a motion for approval to extend for one year, the Lawn Maintenance Bid Extension for 2015 to Land-Tech Enterprise, Inc., as allowed by mutual agreement without any increase in cost which remains in the amount of \$26,740.00 for all sites. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

CAPITAL PROJECTS & FACILITY UPGRADES RELATED TO OPERATIONAL NEEDS

CENTRAL BOOSTER STATION PUMP REPLACEMENT

The Central Booster Station pump replacement contract began in March. The Authority Engineer, Mr. Ciottoni, provided a status report on this project.

CENTRAL BOOSTER STATION VALVE CLOSURES

In conjunction with rebuilding the Central Booster Station to reduce the amount of water being wheeled in the Boro, staff will begin to close certain valves and install a power supply with a timer and power operated valve at the Broad Street and/or Teversall interconnects. This will be done in order to maintain return of "water for water" at certain interconnects between the Authority and the Boro. The Authority Engineer will create a plan of action to address this concern which has begun.

NORTH WELL 3 & 4 PUMP UPGRADES

Operations reports that production at these wells is suffering and the Authority needs to make a decision with regards to continued well operations and a means to improve the production. The Authority Engineer reported on a plan of action regarding this concern for North Well 3 & 4.

NORTH WEST WELL #1 STATION UPGRADES

This has been on the capital projects list for some time and needs to be addressed as it is the most productive well we have that does not run at permitted capacity. As we now know, several production wells are dropping off in

production at a time when demand has risen, especially in the Central and Southern areas. The Authority Engineer stated he would review the well station plans in an effort to identify a cost effective means to provide more ground water in lieu of pulling more surface water from the North Penn connection. The Authority directed the Engineer proceed with identifying what needs to be done. Subsequently, the Authority Engineer identified the well pumps that could be upgraded without changes to the well station nor increases in the water permit. This past week, a well driller was engaged to replace the pumps.

SOUTH WELL #2 AIR STRIPPER

Due to a contamination concern, this well was shut down several years back and with continued monitoring and testing of the potable well water; it appears the contaminant has disappeared. Therefore, in anticipation of needing this well's capacity, the Operations staff have requested they be allowed to turn on the well with continued monthly testing to see if the contaminate returns under daily run conditions. They also requested that should the contaminant return, they be allowed to purchase and install an air stripper. In the meanwhile, they plan to investigate the purchase of a small interior stripping tower to reduce noise pollution for the Estates neighborhood while providing potable water. The Authority directed the staff and the Authority Engineer to work together to return this well to production.

FLOW CHARTS

The Authority Engineer, Mr. Ciottoni, reviewed flow charts for the Combined Water System pumping as well as individual water districts including Northern Well 3 and 4, the Ridings Well, the Central Well and the Southern Well.

OTHER ITEMS -

PROJECT STATUS:

2014/15 Projects -

Bailey's Square - Commercial center completed and two units occupied Fall, 2014. The number of units and associated tap in fees is still unknown. A minimum water use is expected to be 1,260 gpd.

Carriage Hill - Continues to build with over 359 units sold. Expect another 104 units to be sold in 2015 out of a total 463 units. Tap in fees collected to date - \$718,421. 2015 fees anticipated - \$246,168. Maintenance Bond released February, 2015.

Casa Bella - Final Plan approved by Township on December 2, 2014. Four lots were created and public water installed. Anticipate construction to begin in 2015.

Central Booster Station - 2014 Electrical contract completed. 2015 Pump Replacement contract ready to begin work about first week in March.

Cross Keys Water Service District - Arbonite agreed to get back on track with a \$1,600 a month payment until caught up. The Authority Solicitor is working on collecting the remaining two delinquencies.

Town's Edge - Preliminary Plan was approved by the Township on July 15, 2014 with one existing home to be renovated; one barn to be converted to a townhome and five new townhomes to be constructed. The Authority approved with conditions (SCE letter of 12/1/14) the water utility plan at its December, 2014 meeting.

Pavilion at Furlong (York & Rogers Roads) - No further action at this time.

Silver Maple Farms - (Lower State Road at 202 Parkway) - Developer has constructed and occupied the commercial building and is preparing for construction of the ten residential units. No work on residential units in 2014.

Stone Barn Manor - One existing home to be restored, the barn to be converted to a home and seven new single family homes. Site work started December, 2014. Precon meeting for water held 12.18.14. Water to be installed early 2015. The Authority conditionally approved the water utility plan based on SCE 12.1.14 recommendation letter.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, April 17, 2015 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the Authority adjourned the meeting at 4:21 pm.

Respectfully submitted,
Richard E. John
Executive Director



5/16/15
Date