

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
July 18, 2013

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, July 18, 2013 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer; Richard A. Bach, Secretary and Frank LaRosa, Assistant Treasurer/Secretary. Also present at the meeting was; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: June 20, 2013

Mr. LaRosa made a motion to approve acceptance of the June 20, 2013 meeting minutes as presented. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: July 18, 2013

Mr. LaRosa made a motion to approve the July 18, 2013 Bills List for the General Fund in the amount of \$84,814.83; the Developer's Escrow in the amount of \$-0-; the Debt Service Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$22,169.36; the Capital Improvement Fund in the amount of \$1,096.33; and the Prepaid Invoices in the amount of \$5,384.23. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: July 18, 2013

Mr. Bach made a motion to approve acceptance of the July 18, 2013 Treasurer's Report as submitted. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

2012/2011 AUDIT REPORT

Mr. LaRosa made a motion for acceptance of the Authority's 2012/2011 Audit Report as presented by the Authority's Public Accountants, MAJOR & MASTRO. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

CUSTODIAL RISK POLICY (See 2012 Audit and memo dated July 10, 2013)

Following a discussion of concerns voiced by Mr. John, the consensus of the Authority was to accept Mr. Hege's offer to pursue and follow-up on the aforementioned Custodial Risk Policy on behalf of the Authority.

VISITOR PRESENTATION

Messrs. Barry and Matt Moore of Moore Energy addressed the Municipal Authority with a brief review regarding the design and installation of solar systems. The consensus of the Authority was to accept Mr. Moore's offer to research the installation of solar systems within the Township beginning with a telephone call to Mr. John.

TURK ROAD PUMPING STATION ESCROW RELEASE/GENERAL CONTRACTOR'S PAYMENT APPLICATION # 7 (Final)

Based upon a review letter from S C Engineers, Inc., Mr. Bach made a motion granting conditional approval to an escrow release in the amount of \$13,750 subject to the submission, review, and approval of the contractor's close-out documents as identified in SC Engineer's approval letter dated July 15, 2013 as well as the completion of any punch list items identified during final inspection by the Water Superintendent or Authority Engineer. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

BOROUGH OF DOYLESTOWN – WHEELING OF WATER

A letter from the Borough of Doylestown dated June 28, 2013 as well as Mr. Richard John's memo dated July 13, 2013 was reviewed by the Authority. The consensus of the Authority was to direct Messrs. Ciottoni and John to meet and talk with officials of the Borough of Doylestown regarding their request for a "Wheeling Charge."

OTHER ITEMS –

PROJECT STATUS:

Bailey's Square – Planning activity has picked up via Carroll Engineers. PennDOT Highway Occupancy Permit applied for.

Carriage Hill – Construction of housing units now at 125 units and the Authority has collected \$ 245,021 in tap in fees. Additional 27 of 31 units have received permits however fees were waived to satisfy upgrade costs at NBS.

Doylestown Greene – Upon final court ruling on development approval, this project regarding 24 townhouses plus existing farm house could see action late this year.

North Booster Station – Punch List completed and painting has commenced. Gathering proposals for drive way extension and landscaping.

Pavilion at Furlong – Board of Supervisors denied submitted plan. Developer will have to start over with new submission.

Shelbourne Healthcare – Final plan approved by the Board of Supervisors. All agreements and escrows have been funded.


Silver Maple Farms/Executive Quarters – Water mains all in however only services to Executive Quarters have been installed. Residences not under construction as yet.

Turk Road Pumping Station – Pump station now running daily. Residents requesting cost for connection. No takers yet. Hydrants still need to be credited by ISO. Staff gathering cost proposals for painting, driveway and landscape work on station.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, August 15, 2013 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 5:00 pm.

Respectfully submitted,



Richard E. John
Executive Director



8/15/13

Date