

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**February 17, 2011**

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, February 17, 2011 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege; Vice-Chairman; Richard A. Bach, Secretary; Ed Harvey, Treasurer; and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was Alfred S. Ciottoni, Authority Engineer; Richard E. John, Executive Director; Richard D. Magee, Authority Solicitor and E. Thomas Scarborough, Jr., Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

**ACTION ITEMS**

**MINUTES APPROVAL: January 20, 2011**

Mr. LaRosa made a motion to approve the January 20, 2011 DTMA Minutes as submitted. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

**BILL'S LIST: February 17, 2011**

Mr. Hege made a motion to approve the February 17, 2011 Bills List for the General Fund Account in the amount of \$80,348.59; the Repair and Replacement Fund in the amount of \$405.53; the Capital Improvement Fund in the amount of \$1,700.00 and the Prepaid Checks in the amount of \$279,956.55. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

**TREASURER'S REPORT: February 17, 2011**

Mr. Hege made a motion to approve acceptance of the February 17, 2011 Treasurer's Report as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**BID: Chlorine and Data Monitoring Systems**

Mr. LaRosa made a motion for approval to purchase CL2 Monitors and associated SCADA data gathering systems in the amount of \$96,524.40 per bid publicly advertised on PennBID and received February 16, 2011. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

### **DEVELOPER & ESCROW AGREEMENT: Carriage Hill**

Mr. Magee introduced discussion of the Carriage Hill Developer & Escrow Agreement to be structured between the DTMA, Plumstead Township and the developer, Carriage Hill JV, LLC. Upon some discussion, he stated that property settlement had been postponed till sometime in March, 2011 and that the final version should be available for the March meeting. He noted it would need to be approved at the March meeting. Following some further discussion of the topic, action on the topic was tabled to the next Authority meeting in anticipation of the final version and a DTMA resolution being prepared.

### **WREN GRANT APPLICATION: Storm Water BMP's**

Sandra Zadell addressed the Municipal Authority with a proposal to partner on a 2011 WREN grant application. She stated the Authority's mission to promote clean water was a perfect reason for it to join in partnership with Doylestown Township and the Bucks County Conservation District. She requested the Authority provide funding not to exceed \$500.00 in support of the Water Resource Education Network (WREN) Grant Application which if received would allow the Township as lead agency to prepare a public education program for township landowners on the use of Best Management Practices (BMP's) for storm water controls and to sponsor a bus tour for residents to observe what has been done along the 202 Parkway project. The grant would also help with the purchase of advertisements to promote the use of storm water BMP's by landowners, and in training the authority/township staff in their responsibilities as municipal representatives. Upon some discussion by the Authority Mr. Hege made a motion requesting the Authority support the WREN Grant application by providing the requested funding in an amount not to exceed five hundred dollars (\$ 500.00). Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

### **TOWNSHIP GOLF OUTING: Advertisement Sponsorship for 2011**

Mr. LaRosa made a motion to approve the Authorities financial support of the Township Golf Outing by purchasing a sponsorship of the Tee Markers and Pin Toppers for the Township's annual Golf Outing in the amount of one thousand dollars (\$1,000). Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

### **OTHER ITEMS -**

#### **Water Connection Costs**

The Municipal Authority members discussed Water Connection Costs per a memo from the Executive Director to the Authority members dated January 21, 2011. After much discussion, the consensus of the Authority was to adopt

Option #3 of said memo and the office was charged to create a flyer offering said Option #3 for a period of six (6) months to anyone willing to sign up for public water along the Edison to Pools Corner water main project.

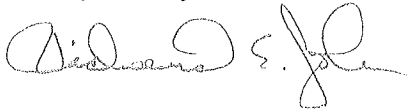
**Miscellaneous**

Mr. May introduced the concept of naming the Township's annex in honor of long time Authority members, Messrs. Walter Berry and Alan Gilmour. Township Manager Stephanie Mason apprised the Authority a Township policy exists regarding the naming of Township buildings and that it would be helpful for the Authority to review the policy before making any decision and recommendation to the Board of Supervisors regards this matter. The Authority requested Mr. John place a copy in their March packet for review and further consideration at the March meeting.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, March 17, 2011 starting at 4 pm.

**ADJOURNMENT:** There being no further business to come before the Authority, the meeting was adjourned at 4:55 pm.

Respectfully submitted,



Richard E. John  
Executive Director

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Date: \_\_\_\_\_