



# Board of Supervisors

## Regular Meeting

~ Minutes ~

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
Twitter: @DoylestownTwp  
[www.facebook.com/doylestowntwp](https://www.facebook.com/doylestowntwp)  
215-348-9915

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Tuesday, May 3, 2016

4:00 PM

Public Meeting Room

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### I. 4:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello and Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

B. Visitors/Public Comments

John Thompson of The Thompson Organization presented a \$10,000 check as sponsorship in support of the Doylestown Township Performing Arts Series. Upon receipt, Mrs. Lyons presented Mr. Thompson with the sign of the Thompson Organization Performing Art Series marquee in recognition of their support of it's family in Doylestown Township , Central Bucks and performing arts in the area.

Mr. Thompson thanked the Board and Township staff and is proud to be a part of the program. He looks forward for a great summer.

Resident; Patty Price requested Board assistance in having the Pine Run Residential Community changed the lighting in front of the property. Since November of 2015, she has contacted several individuals to redirect the lighting away from her home. Once the lights turn on, they shine directly into her home, similar to a spot light. The matter has affected her sleep and ventilation of her historic home, due to having to block the light with shutters.

Mrs. Lyons responded; the matter will be looked into and directed Ms. Price to contact either Ms. Mason or any of the Board members should another issue arise. Ms. Price also requested to have a timer placed on the community's carport to control the lighting issue.

### II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, May 17, 2016 at 7:00PM.

B. Doylestown Township Administrative Offices will be closed on May 30, 2016 in observance of Memorial Day.

C. Touch-A-Truck –Saturday, May 7, 2016– Central Park 10AM – 1:00 PM – FREE

- D. Home Run Derby – Thursday, May 12, 2016 – Turk Baseball Fields – Check in 4:30PM
- E. Family Fun & Fitness – Saturday, May 15, 2016 – Central Park 11AM – 3PM – FREE
- F. Barkminster Dog Show – Saturday, May 21, 2016 at Central Park – 10AM – 12:30PM – FREE – for more information visit
- G. Doylestown Township Annual Golf Outing – June 6, 2016 at Doylestown Country Club. Registration Deadline: May 15th. Please contact the Administration offices or [www.doylestownrec.com](http://www.doylestownrec.com) to register.
- H. 2017 Budget Work Session – June 14, 2016 at 4:00 pm. Public is welcome to attend.

### III. MINUTES APPROVAL: Board of Supervisors - April 5, 2016

Mr. Snyder made a MOTION; seconded by Ms. Manion the April 5, 2016 Board of Supervisors Regular meeting minutes be approved with the following corrections as directed by Mr. Colello.

- 1) Page 3; Correspondence Paragraph, under the Noise Barrier section - change Ms. Snyder to Mr. Snyder
- 2) Page 9; New Business Paragraph, under BACTO proposed resolution - change all BACTO notations to BCATO.

MOTION was ADOPTED 5 to 0.

#### April 5, 2016, Doylestown Township Road Inspection Meeting minutes

Mr. Colello made a MOTION; seconded by Mr. Touhill the April 5, 2016 Board of Supervisors Road Inspection meeting minutes be approved.

MOTION was ADOPTED 4 to 1 with Ms. Manion abstaining due to her absence.

#### April 12, 2016, Doylestown Township Budget Meeting minutes

Mr. Colello made a MOTION; seconded by Mr. Snyder the April 12, 2016 Board of Supervisors Budget Work Session minutes be approved.

MOTION was ADOPTED 3 to 2 with Ms. Manion and Mr. Touhill abstaining due to their absences.

### IV. CORRESPONDENCES

- A. Village Improvement Association of Doylestown

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve Ms. Terrie Morradd's request The Village Improvement Association of Doylestown be waived a \$100.00 permit fee for banner signage displayed from April 15, 2016 to June 6, 2016 on behalf of the Designer Home Event and Doylestown Hospital.

MOTION CARRIED 5 to 0.

**V. REPORTS****A. Solicitor**

No Report

**B. Police Chief**

Chief Logan thanked Facilities Manager; Rick Shea and his assistant Rob Dando on their assistance and job well done with preparations of the Police Department's phone system switch over as well as work done in detective and conference rooms.

**C. Township Engineer**

No Report

**D. *Manager*****1. Chestnut Valley Drive Status Report**

Mr. John updated the Board on the status of unexpected work along Chestnut Valley Drive as base preparation and stabilizing were completed. As a result, the road seems to be in good shape for paving. Additional stone is required to bring the road up to a proper grade and will begin on Friday, May 6th. Paving will begin on either Monday, May 9th or Tuesday, May 10th.

Mr. John then informed; with being at the end of the Road Program, the cost has risen to \$824,000 where the original bid was approximately \$760,000. Mr. John requested Board approval to apply the balance of approximately \$36,000 with an added amount of \$36,000 to the budget. This will raise the balance to \$860,000. The funds will allow the Roads Department to complete all repairs along Wells Road and two additional cul-de-sacs adjacent to Lower State Road. It will also allow the finalization of Chestnut Valley Drive. The additional funds will also bring the township above budget at over \$60,000.

Mrs. Lyons questioned if the funds will be removed from the 2016 Coffer, not budgeted for road repairs. She then suggested to first locate the additional funds prior to distribution. Mr. Garton noted; action is required today due to the contractor currently being on site.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve an additional amount of up to \$860,000.00 be allocated to the Doylestown Township Municipal Authority in order to complete repairs along Wells Road, plus two additional cul-de-sacs adjacent to Lower State Road and finalization of Chestnut Valley Drive. Further, the Board will research options on where to locate additional funds to cover costs with comments.

Mr. Snyder commented he is in favor of allocating additional funds to the Public Works, but prefers the total of the 2016 Township Budget remains the same.

MOTION CARRIED 5 to 0.

Mr. Canales reported; repairs to Wells Road will possibly begin on Monday, May 9th or Tuesday, May 10th at the latest. Mr. Snyder questioned how off is the schedule for Chestnut Valley Road. Mr. Canales answered; the major issue is weather. With the clearing anticipated, repairs can begin within one week. Mr. Canales thanked the residents along Chestnut Valley Drive for their patience, support and cooperation. Mrs. Lyons suggested placing a sign thanking the residents.

Mrs. Lyons questioned the status of Wells Road. Mr. Canales indicated the work is anticipated to last one week. Mr. John stated; all progress will be posted on [www.doylestownpa.org](http://www.doylestownpa.org).

E. Supervisors

Mr. Touhill reported the Environmental Advisory Council (EAC) completed two large projects last Saturday with great results. Two plantings were completed at the Native Garden with weeding and planing of 500 plugs. Mr. Touhill thanked all volunteers and their families on a job well done. The second project consisted of over 200 trees planted along the Neamand Park. There will be ongoing maintenance needed at the Native Gardens and Mr. Touhill encouraged anyone interested to please contact the EAC for more information.

Mr. Snyder thanked Jeannine Mitchell for a wonderful design of the Native Garden and Marty Brooks for pick up and delivery of over 500 plugs.

Mr. Snyder indicated as the Ways and Means Committee was reviewing the 1st quarter budget, it was a pleasant surprise to see how much the township has saved with small changes. As an example; changing to LED lighting, where last quarter the township was spending \$18,000 and now pricing is at \$9,000. Public Works also showed a reduction in costs at 8% due to a program implemented last year.

Mr. Colello reported on his and Ms. Mason government presentation to second and third graders at Warwick and Mill Creek Elementary. He commented how well the students responded and complete understanding of how a government operates. Most students were able to name all five presidential candidates currently running in the presidential race. It is a good process of spreading the word of voting to teachers, parents and students.

The Doylestown Township Municipal Authority (DTMA) Board are very aggressive in soliciting new customers, to include visiting past customers in an attempt to sign them up.

The Public Sewer and Water Advisory Board recently made some changes that Mr. Colello is in favor of. Mr. Colello then invited any one interested to attend a meeting in June where the 537 Plan will be discussed. A representative from the Pennsylvania Department of Environmental Protection (DEP) will be present to provide guidance.

The Planning Commission reviewed and revised several ordinances. Additionally, the Callan Sketch plan was reviewed. Preliminary Plan will eventually make their way to a Board of Supervisor Regular meeting in the near future.

Ms. Manion suggested the Township become a member of the Doylestown Group Facebook page to post upcoming events.

**VI. NEW BUSINESS**

A. RESOLUTION – Application for Traffic Signal Approval – Lower State Rd. & New Britain Rd.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors adopt a resolution to submit an application for Traffic Signal Approval to the Pennsylvania Department of Transportation in order to modify the traffic light signal along Lower State and New Britain Roads for pedestrian access as part of the Lower State trail.

Mr. Snyder questioned if funding for work will be supplied by the TAP grant. Ms. Mason answered; the \$1.2 million TAP grant will cover all costs.

MOTION was ADOPTED 5 to 0.

**B. LAND DEVELOPMENT**

**1. 651 N Shady Retreat Road – Extension Request**

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors grant applicants at 651 N Shady Retreat Road a 90 day extension from May 10, 2016 until August 8, 2016 to review their preliminary plan.

MOTION CARRIED 5 to 0.

**A. PROCLAMATION**

**1. Caroline Della-Rodolfa – Doylestown Hospital**

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the proclamation on behalf of Caroline Della Rodolfa's retirement as Chairperson of the Board at Doylestown Hospital

MOTION CARRIED 5 to 0.

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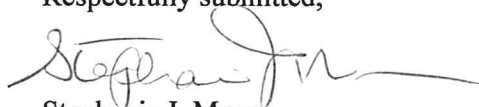
**VIII. EXECUTIVE SESSION**

Mr. Garton announced; after the Regular meeting, the Board will retire in Executive Session to discuss litigation, personnel and real estate matters at 4:31pm.

**IX. ADJOURNMENT**

Hearing no further business, the May 3, 2016 Doylestown Township Board of Supervisors Regular meeting was adjourned at 4:31pm.

Respectfully submitted;



Stephanie J. Mason  
Secretary