



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, February 2, 2016

5:00 PM

Public Meeting Room

I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included; Chairperson: Barbara N. Lyons, Vice Chairman: Richard F. Colello and Supervisors: Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

B. Presentations

1. Service Award – Presentation of plaque to Stan Durey for serving as an elected Auditor

On behalf of the Doylestown Township Board of Supervisors, Mrs. Lyons presented Stan Durey with a Service Award in recognition for his service and dedication as Auditor of Doylestown Township. Mr. Durey has been part of the Elective Board of Auditors from March 20, 2012 to December 31, 2015.

Mr. Durey thanked Mrs. Lyons and the Board of Supervisors for their continued advocacy for the recovery community and work with addiction prevention. He then thanked the Board and Township staff for their continued support.

2. Zavetta – Town's Edge (Goetzberger Tract) Sketch Plan

Developer; Richard Zavetta updated the Board on the three acre Town's Edge Sketch Plan. To date, the plan proposes a new, architecturally interesting building with plausible benefit to the site. The proposed change is to B5 for the Use group. He recently met with the Doylestown Township Planning Commission who were reasonably pleased with the concept and suggested to attest the B5 use.

The revised plan includes, demolishing the existing barn and home to re-purpose materials. The stone work from both the home and barn will be used to create a plausible, agricultural type structure as a replica. Additionally, the original stones will be added through out the site, with windows and along the entryway. Original barn timbers and planking will be re-used as exposed show timbers inside the new structure.

The community will be located approximately 145 feet back from the road with a good separation off Lower State Road. The creative use with the application will run more perpendicular to the roadway with a 14 to 16 grade drop. This is an intense design with retaining walls that settle tightly to the side of the property line. It will also free up space and provide a true bank barn design. Open garages will be two cars deep for each of the units. Parking around the exterior consists of a total 24 spaces

with 12 additional spaces in front of the building. Dumpsters will be located behind a covered fence. The revised parking plan provided 10,000 extra feet of impervious, which will provide parking under the structure and not as detached parking garages. This design is similar to the current existing garage on the site used for A drops and cattle or horses.

Mrs. Lyons questioned if the site consists of six dwelling units. Mr. Zaveta clarified; the building has two floors with six dwelling units per floor at a grand total of twelve dwelling units. The design will provide a B5 Stacking as individual with dividing walls. The plans are also conforming 100% with no need for any relief. Additionally, there is no need for a lift station, due to a gravity sewer and the topography being along Lower State Road. It becomes more of a natural blend without retaining or heavy excavation. Most of the natural buffer will remain on the side yards with no replacements.

Mr. Snyder questioned; what type of renters will be appropriate for the site. Mr. Zaveta answered; the market will be geared towards the retirement community who will appreciate one floor living with less maintenance and high end finishes. Upon Mrs. Lyons question, Mr. Zaveta indicated the intention is to sell the units, but currently has no price point.

Mr. Zaveta concluded by requesting Board approval and comments if the sketch plan are visually pleasing and within the direction of what the Township would like to see in a community.

Mr. Snyder questioned why can't the existing home and barn be preserved as originally proposed. Mr. Zaveta answered; to preserve an existing home properly is expensive. The home will need to be stripped down to a bare core and retrofitted back to a livable structure. Also, the current home market is a factor.

The Doylestown Township Board of Supervisors agreed by consensus the Town's Edge Sketch plan may move forward to the next phase towards development.

3. Doylestown Township Municipal Building Update

Ms. Mason reported the Township has been working with Phillips & Donovan Architects, LLC on the Township's Municipal building renovations plans. In 2014, the township worked with a large committee comprised of staff and 2 representatives from the Board and Ways & Means Committee. At the end of 2015, two open houses events were held on two concepts designed by Phillips & Donovan. In November, Supervisor; Ken Snyder recommended the Township scale back and review the status of the overall renovation plan. The review began with Mr. John suggesting a modification to the salt storage building.

Ms. Mason then explained why the renovations are needed. The main reason is lack of site security along the facility. The prison holding area and transporting of inmates is currently exposed to the elements. Detainees can be seen being transported from Central Park, where it is not safe for the public, officers and detainees. Detractions is another factor and includes, large trucks coming into the same area as public traffic in and out of the building.

Age of the building is another reason at almost 50 years old. The infrastructure and upgrades requires new heating HVAC, plumbing, electrical and telecommunications. Additionally, accessibility, fire and security systems is in need of an upgrade to meet today's standards for buildings. Another upgrade needed is the mechanical bays that adjoins the administrative offices where often fumes leak from the ventilation system. Lastly, the workflow of the area is inadequate. The office space layout does not offer a productive work environment. The proposed renovations will bring all employees to one floor to work together, which is one of the main goals.

To achieve this goal, the Township began working with Mr. Snyder and scheduled several project meetings to identify space requirements and view scenarios. As a result, two concepts were presented to the public during a site visit. After additional meetings with a revised group to include residents and Mrs. Lyons, the committee met with each department head and focused on individual areas, such as Police, Parks & Recreation and Finance. Ms. Mason indicated all information and materials reviewed enabled the committee to present the best alternative for the proposed renovations to work well now and through the next thirty to fifty years. With the proposed concepts, cost reductions are now at \$1.9 to 2.5 Million dollars. Relocating tennis courts, addressing issues with the large evidence storage, storm basin issues and park maintenance storage were other factors in the cost reduction.

Mr. Joe Phillips of Phillips & Donovan presented for Board review, a Bubble drawing which outlines the contemplated renovations. Upon reviewing the drawing, Mr. Phillips indicated additions to the existing building will be proposed with a common entrance and porch. A separate entrance for administration will be offered that will lead to the public meeting room. The police will also have a separate entrance with a small lobby. Each entrance will be visible from the front of the building and will keep all public traffic to the front as well. The building will have closed off points to keep the public from entering the offices during off hours.

For the police, administrative buildings will be located in the front with secured areas to register, secure and question detainees. The secured areas will also assist in releasing detainees in a safe progression away from the public. A separate area with lockers for police officers. The meeting room area will be a shared space for administration and police and accessible from both sides. Additionally, internal locker facilities will be included.

Upon several discussions regarding the Park & Recreation, it was best determined not to locate the department behind the meeting rooms. A separate building will be constructed to house activity rooms off New Britain Road. Parking will be provided by the Route 202 parking lot and the township. The building will be approximately 4,000 square feet and will house activity rooms, small kitchen, and restrooms inside and outside. Exterior restrooms will be available for the public during off office hours and when outdoor facilities are in use. The space will be included within the building as previously proposed.

Ms. Mason indicated the major drivers to the bubble plans are once the site security and the traffic flow around the facilities was compared, the new concept provides a balance. Secondly, the cost to complete the current proposal as presented with renovations will be \$7,996,248. The price resulted in being well below previous cost estimates. Ms. Mason stated the committee recommends the concepts to renovate the existing administrative building continue to be pursued. Further, building a new activity room on New Britain Road will ensure the Township's site safety need, elevate site congestion, retain Central Park's aesthetic and allow improvements to police and administration's workflow.

The next steps are to define a selected design concept, move the bubble design to true architectural drawings, continue to work with the Ways & Means Committee in developing funding scenarios, develop projection phasing and work to minimize or eliminate any temporary space and logistics. Also, the architectural agreement needs to be revised to make sure the scope of the work and selective design concept. Finally, develop a schedule of completion for bidding and construction documents.

Mrs. Lyons questioned the \$157,000 for temporary housing noted on the concept. Mr. Phillips answered; the previous concept noted \$300,000 for temporary building structure. If the activity rooms are constructed off New Britain Road first, half of the needs will be satisfied on a temporary basis for offices. Once the plans move forward, additional options to minimize or eliminate space will be reviewed. Mrs. Lyons then asked if the red building will be used for temporary housing. Ms. Mason indicated the red building will be used for Park and Recreation activities temporarily. Mr. Phillips added the second floor of the red building can be used for temporary offices.

Mr. Colello commented the plans show a lot of good work and thought. Mr. Touhill questioned; if the plans to move forward from a bubble drawings to architectural plans have been budgeted. Ms. Mason answered; the budget will have to reviewed. Although all funds were not spent, the proposal will have to be examined once more. Mr. Colello added; as per a statement from Mr. Garton, once the renovation plans move forward a resolution should be constructed to reimburse the township. Mr. Garton clarified the township will need to provide an idea of when the plans will move forward, because the resolution has a certain duration. Mr. Colello asked for a sample resolution to review.

The Doylestown Township Board of Supervisors agreed by consensus to have the proposed municipal renovations bubble drawings move forward to design an architectural plan.

C. Visitors/Public Comments

No comments

II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, February 16, 2016 at 7:00PM
- B. The Administrative Offices will be closed on Monday, February 15, 2016 in observance of Presidents' Day
- C. 2016 Stormwater Survey – Residents can complete this survey on the Township website www.doylestownpa.org to share thoughts about our stormwater outreach
- D. Ski Tickets and Movie Tickets are available. Please contact the Administration Offices for availability and pricing.
- E. Christmas Tree Drop-Off – Trees can be dropped off at the New Britain Road entrance of Central Park until February 14, 2016.
- F. Nominations for the Unsung Hero Award are being taken – please have nomination into the Administration Office no later than March 1, 2016.

III. MINUTES APPROVAL – Regular Meeting - January 19, 2016

Mr. Snyder made a MOTION; seconded by Mr. Touhill the January 19, 2016 Doylestown Township Board of Supervisors Regular meeting minutes be approved with the following corrections ...

Page 3; Supervisors Report Paragraph (E) - Change Mr. Snyder's Supervisor report to note the Ways & Means Committee will be reviewing the 2016 budget process to incorporate changes in 2017.

MOTION was ADOPTED 4 to 1 with Ms. Manion abstaining due to her absence.

IV. REPORTS**A. Solicitor**

Mr. Garton updated the Board on the Pebble Ridge / Woodridge Sewer project. Upon Mr. Garton and Ms. Mason meeting with numerous residents to acquire easements for the purpose installation of new sewer systems, all but three issues were resolved. Two of the three will be resolved soon and the remaining may be returned with a resolution of condemnation in the near future. As a result of the process and including the engineer from Gilmore and Associates, design changes were discovered. The changes did not affect the function of the system, but reduced the cost to the ultimate payer of the service. The residents will benefit from the change and found ways to modify the design. Bids may begin in the Spring of 2106 and construction will begin during the late summer after the bidding process ends.

B. Police Chief

No Report

C. Township Engineer

No Report

D. Manager

Ms. Mason reported on a letter received from The PA Bureau Recreation and Conservation dated January 27, 2016 which indicates Doylestown Township was not awarded a grant for the Kids Castle renovation project.

A recent news article regarding radon testing was forwarded to the Township Environmental Advisory Council. The article referenced Doylestown Borough is meeting with the Department of Environmental Protection (DEP), to participate in receiving free radon test kits for residents. DEP provided free kits to approximately 25 different municipalities throughout the Commonwealth where only four signed up to participate. Although the EAC is hesitant, more kits are available and there is still time for the Township to participate.

The Township recently published an article in the newsletter regarding radon with instructions on how to complete testing. Ms. Mason requested Board approval to provide a list of residents in the township to DEP, so they may participate in the free test kits. Any residents who return with high radon numbers, DEP will provide additional testing and advice.

The Board agreed by consensus to have Ms. Mason provide DEP with a list of properties to receive free testing kits.

Resident; Joe Salvati commented having homes tested a second time is beneficial to prevent high radon levels.

E. Supervisors

Mr. Colello reported; upon he and Ms. Mason reviewing the Public Water and Sewer Authority Advisory Committee resolution, updating is needed. Mr. Colello requested Board approval to have the first change noted as five members on the Committee. Mr. Garton indicated before receiving Board approval, Ms. Mason needs to provide the current terms to ensure the terms of the Committee are in order for the five committee members.

The Ways and Means Committee recent meeting regarding updating the 2017 budget to incorporate 2016 changes was excellent and commended on a job well done.

Mr. Snyder reported the Ways & Means Committee is currently reviewing options to improve the budget process and created a calendar of events of the process for public review. The calendar items notes what went well in 2016 and what items need improvement. The Committee will continue reviewing the process.

Mr. Snyder thanked Mr. John, Ms. Mason and the township staff on a job well done in clearing the roads during the recent snow storm.

Mrs. Lyons reported the Doylestown Dart now have two buses and in 2012 the ridership was recorded at 9,709 and in 2015 increased to almost 24,000. The Dart is most popular with the senior community, but most recently began being utilized by the Delaware Valley University students. With the increase in ridership, the Dart is now scheduled to assist with transporting residents from Doylestown Borough to the Township for the Summer Concerts series. There will be no additional cost to the township, due to the Dart having funds in their budget to cover expenses with the Borough.

Mrs. Lyons commended the Public Works Department for an amazing job in clearing the roads after the recent snow storm.

V. UNFISISHED BUSINESS

VI. NEW BUSINESS

A. 2016 Trash Hauler Permits

Ms. Mason requested Board approval to issue licenses for the trash haulers pick up for residential and commercial trash along the township in 2016.

Resident: Mr. Mark Shiner questioned if there are guidelines in place of what hours trash haulers can begin picking up trash. Ms. Mason indicated the time frame is between 6:00am and 6:00pm. The police department should be contacted if any haulers conduct service outside the required hours. Mr. Shiner then questioned if the township can align pick up days. Mrs. Lyons suggested Mr. Shiner coordinate with his neighbors to designed a single trash hauler. Each haulers conduct business by their own schedule and routes.

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors issue the 2016 trash hauler permits to the following haulers ...

Republic Waste Services of Telford, PA
George Leck and Sons of Ivyland, PA
Advanced Disposal Services of Skippack, PA
Waste Management of Indian Valley of Telford, PA
Tinari Container of Southampton, PA
Sustainable Waste Solutions, Sounderton, PA
JP Mascaro & Sons of Souderton, PA

MOTION was ADOPTED 5 to 0.

VII. BOARDS & COMMISSIONS PRESENTATIONS**A. Presentations****Zoning Hearing Board - Bill Laher**

In 2015, the Board reviewed several applications, including the Oscar Hammerstein property where a large number of residents attended.

In 2016, several sensitive issues are scheduled. The Redner's shopping center requested a sign variance which was approved. Redner's application lead to a discussion with the Board and Zoning Hearing Board Solicitor; Billa Bolla regarding the future of signage. A number of municipalities in the area are considering electronic signs and removable signs. Mr. Laher questioned if the township will consider the same. Ms. Mason answered; with the recent Supreme Court decision an ordinance amendment is currently under review by the Doylestown Township Planning Commission. A revised ordinance is due to be submitted for Board's review later in 2016.

Mr. Laher concluded by stating newest member; Mitch Aglow is a wonderful addition to the Zoning Hearing Board.

Planning Commission - Judy Hendrixson

Ms. Hendrixson reported the Planning Commission's biggest project for the year is the Sign Ordinance. The commission has successfully simplified the ordinance into a chart format to hopefully make it easier to work with.

In 2015, the commission reviewed various ordinance requests. The commission has also been working with the Bucks County Planning Commission on the Cross Keys Area, New Britain Borough on the Business Route 202 corridor to branch out and work with neighboring communities. The commission also created a video presentation which was broadcasted on Doylestown Television (DTV) showcasing the role of the Planning Commission.

In 2016, the commission will continue updating the Sign Ordinance Amendment, Subdivision and Land Development Ordinance (SALDO) Amendments and review issues with the Zoning Ordinance in terms of different districts. The commission will also continue reviewing the Cross Keys Area studies and Business Route 202 Corridor.

Bike and Hike Committee - Judy Hendrixson

The committee is large and involves the Township, Doylestown Borough and members from several different communities.

In 2015, the trail maps continues to grow and updating. Trail dedications were performed at the Neshaminy Creek and Covered Bridge Park. In September, the trail awareness day was held with a large attendance. A new bridge was installed at the Peace Valley Trail at Covered Bridge Park.

In 2016 due to numerous grants received, projects scheduled include Lower State Road, Neshaminy Greenway and the Heritage Trail. The design work has been ongoing and will begin implementation during the spring and summer months.

Chairperson; Lynn Goldman thanked the Board for their support and hopes it will continue. Mr. Snyder questioned if the committee has a five year plan. Ms. Goldman answered; the committee has several different paths on a to do list. One of the plans is Pebble Hill Road, but not a priority, because of lack of available grants and interest. As funding becomes available we target a trail to be done.

Doylestown Dog Park Advisory Committee - David Hansen

In 2015, the committee held the Barkminster event, installed the final two water foundations to include a large spray foundation and final foundation in the rotation area. The Fido Float event at Fanny Chapman, which was a huge success. Upon receiving approval from the Fanny Chapman Board, the committee is hoping to hold the event again in 2016. Also in 2015, construction of the shade structures were completed in the small and large dog parks and investigation was conducted to enhanced security of the parks. Mr. Hanson thanked Feeney's Nurseries who donated four Maple trees. Additionally in 2015, Director of Parks and Recreation; Karen Sweeney spoke at the Pennsylvania Associations of Township Supervisors (PSATS), Pennsylvania Recreation Parks Society and Department of Conservation and Natural Resources regarding the operation of dog parks.

In 2016, the committee will hold another Barkminster event with additional features as a stop and spot toy exchange. Any toy not taken will be donated to a local rescue. Another feature will be a Barking spot raffle for a chance to win two parking spaces at the dog park as a fund raiser. Other events scheduled are Howl-O-Ween in October. Approval and installation of the monitoring program and gate configuration changes to enhance security is scheduled. Orientation and registration will continue. The program educates individuals on canine and human behavior related to the Dog Park. Current membership is approximately 300 families. Also in 2016, the Dog Park will celebrate it's fourth anniversary.

Environmental Advisory Council - Ray Hendrick

In 2015, the council continue to hold special events such as the native garden where representatives from PECO Energy were present to assist in demonstrating how important native plants are. Awards received in 2015 were Tree City Award, State Audubon's American Kestrel Award, Conservation Organization of the Year from Bucks County Conservation District and an award from the Bucks County Planning Commission. The tree revitalization grant for 2015 was awarded for Central and Bridge Point Parks. Other events included, the Great Back Yard Bird count, the EAC Summit and a meeting between 17 other municipalities regarding how to improve the township. The Fall and Spring Nature Walks will begin running in April and the extension of the Blue Bird box trail will begin in Warrington Township from Bristol Road toward County Line Road.

In 2016, A questionnaire will be placed in the Township's Newsletter regarding a community garden. The goal is to find an interest of anyone interested in growing a garden who do not have the property. The Wildlife Habitat certification is for residents interested in creating habitats in their backyards. The committee will work on enlarging the pollination nest boxes and native plants programs. A monarch butterfly way station will be set up in the new meadow to assist in the preservation. The cavity nest box program will continue and all data was forward to Cornell University. They will keep all recordings on file. Nature walks will continue. The committee will create a meadow to attract meadowlark and other bird species. A record tree inventory form will also be published in the newsletter to create a listing of all tall trees.

Upon Mr. Colello's question, Mr. Hendrick provided a brief history of a tree stump displayed in the meeting which dictates over 200 year history of the township.

Friends of Kids Castle Committee - Joe Salvati

Mr. Salvati presented a video showcasing the progress of the renovation of Kids Castle and fund raising projects. Upon viewing the video, Ms. Mason requested the video to place on Doylestown Television (DTV). Mr. Salvati agreed.

Mr. Salvati thanked the Township staff, administration who work very hard to assist the committee in getting the job done.

Doylestown Township Municipal Authority (DTMA) - Dick Bach

Mr. Bach began his presentation by thanking all involved, especially former Chairman; Ron May and Supervisor Liaison: Richard Colello. The Authority continues to be financially sound the water rates remains unchanged for 2016 and for the second year in a row. The Authority works with the DEP and DRBC for permit holders. In Doylestown Township there are 2,601 individual customers and working agreements with Doylestown Borough, New Britain Township, New Britain Borough, Plumstead Township, Buckingham Township and Warrington Township. This brings the total customer count to 4,400.

Current construction projects that will add new customers include, Bailey's Square in Plumstead Township, Patriot's Ridge in Plumstead where current tap in fees are at \$730,000. Others include Stone Manor Barn off Old Dublin Pike, Doylestown Greene, Casa Bella off Sandy Ridge Road where an extended pipe was requested for future hook ups. In New Britain, a viable commercial central area is proposed, Hidden Meadows, Silver Maple off Lower State Road, Town's Edge, Toll Brothers development off Bristol and Lower State Roads and a proposed development off York and Swamp Roads where a request to connect to the Buckingham Water system is currently being reviewed by DEP.

The DTMA produces approximately 961,000 gallons of water everyday. There is a study which shows 4,000,000 can be produced without impacting the ground water capacity.

There has been an agreement which expired between the Township and Doylestown Borough that any water used will be subject to the wheeling charge, where water will be flowed through the township's system to reach customers without direct lines. The system has recently changed and volume significantly reduced for a large fee. The goal is the eventually cut off the system.

Mr. Bach concluded with a brief explanation of why a public water connection is important. It's clean and safe, especially during a power outage and fire.

Park & Recreation Board - John Bray

In 2015, the Board continued holding annual events, such as Touch a Truck, Home Run Derby, Fishing Derby and the Golf Outing. Projects include the new amphitheatre was constructed in Central Park where the first event was the Quakertown Band. Additional funding is available for naming rights. Most recently, Covenant Bank offered and was accepted as a sponsor. The Board is working towards renting space and time for performances. The Thompson Organization has stepped up their sponsorship where the Performing Arts Series will now be referred as the Thompson Performing Arts Series. A marketing plan is being developed with regards to signage for promotion. Concerts are already scheduled for the summer of 2016. Unfortunately, Doylestown Borough will not be participating. For new programs, the Board is considering a Spring Jazz Concert, additional concerts with CB Cares and a fireworks event. All events will be held at the amphitheatre.

The program guide was awarded first place by PSATS and Mrs. Lyons was awarded the Pennsylvania Department of the Parks Society Local Government Award.

Central Park's tennis courts were blended by painting extra lines along courts four and five to expand the usage. The Board is considering creating a picker ball court. The Century Enrichment Trail is on target for completion where pathways are completed and nine pods where purchased and scheduled for installation upon receiving buffering materials.

In 2016, the Board's goals are to improve Sauerman Park. Mr. Bray then thanked Mr. John and the Township staff for their work and assistance to the other Boards and Commissions. Annual events will continue, such as the Summer Concert Series and Golf Outing. A new event called the Family Fun and Fitness Day will be introduced and involve more than 900 children. The Sensory Trail will continue and the Board will work with the EAC on the Butterfly Preserve. The Board will also prioritizing the capital fund raising account.

Public Water & Sewer Advisory Committee- Joe Van Houten

Mr. Van Houten began his presentation by thanking Chairman; Ed Harvey for his commitment and work, especially towards the Pebble Ridge Project.

In 2015, the Pebble Ridge \ Woodbridge Sewer project is expected to break ground sometime in 2016.

In 2016, the same thought process will continue as reviewing other areas of the township to determine if they will benefit from public sewers in the future.

Telecommunications Advisory Board - Ed Edenbach

In 2015, user ship in viewing online video have risen to 17 1/2% from 14% and a reported 16,000 views. Social media continues to grow as well with 1,400 likes on Facebook and 1,600 followers on Twitter, which are a 60% growth rate. The main reason for the growths are various postings from the township, especially with pictures.

The local produced video showings have expanded focusing on different departments, such as the Planning Commission. Broadcast time has increase to 2/3, with one month at 85%. This was in result to videos, such as the Anonymous People and Supervisor meetings. However, the main reason for the increase in video broadcast was a new approach in scheduling. Taking the broadcast day, which is from 6:00am until 12:00am. The schedule is then divided into subject blocks with content in those times. This will provide the viewers with a clear overview of what is viewing each day. There is also a new approach to the Senior Task Force with a livelier format and broadcasting is rotated at 10:00am and 10:00pm. Other videos include a Traffic Panel, Neighborhood Watch and continuous Environmental Advisory Council storm water offerings.

The Comcast Franchise renewal negotiations resulted in a signed fifteen year term with a full amount of support funds. The TAB Board also secured protection against the technology used by the township being made obsolete in the future. Equipment is constantly being maintained and upgraded.

The TAB has been searching for new members. Additional members will assist in completing more work, especially with Social Media and Videography.

The Board received the high awards from PSATS in Social Media and Website Design.

In 2016, the TAB will continue to search for two new members. Negotiations for a franchise agreement with Verizon will be pursued and formal notice should arrive within six months.

This list of viewing content is lengthy and include, "Who we Are" which focuses on different Boards and Commission duties. The next scheduled episode will be the Environmental Advisory Council and Ways & Means Committee. A trail overview video is proposed for the Bike & Hike Committee showcasing individual trails. Other videos include the Bird Walk and Moments in Time.

Social media will be expanded and continued focus on updating the equipment by beginning a fund to assist will replacement in the future.

Traffic Advisory Council - Mark Shiner

In 2015, the committee reduced it's members from eight for each voting district to three to become more productive and beneficial. Typically the committee is operational and other than the membership change, no updates are announced. Mostly, traffic issues are viewed from different angles. Issues are received from an online format with the occasional letter or email. A few development plans were also reviewed for traffic concerns. Towards the end of 2015, the Council changed to a more streamline format.

In 2016, operational issues will be focused on less and more with strategic options, such as the flow of information received. In the past, traffic issues were not addressed until after the fact or are bypassed. The strategic format will allow for better tracking to address issues in a timely fashion. Traffic data will also be review and placed on the website for the first time. The goal is to place approximately four years of data with graphics to educate the residents.

Ways and Means Committee - Brenda Bray

Ms. Bray began her presentation by thanking all the Boards and Commission, the Supervisors and staff for their dedication and support.

In 2015, reviewed the recently approved 2016 budget. In 2014, the committee developed framework looking at capital project management, which continued in 2015. Work shops were moved up with the Board of Supervisors to review major expenditures lines and develop a common understanding of what will be included in the budget. This also increased engagement with the township's staff to collect data. An agreement was made to approve a small tax increase during the budget process.

In 2016, the Committee will review 2015 budget procedures to plan for the 2016 budget. Discussion began on January 27th regarding planning the budget through 2017. The next work session is scheduled in February where adjustments to the planning schedule and a meeting date schedule will be discussed. Additionally, an early cut off date for submission of non emergency items for budget consideration and view new initiatives. The committee will also continue to provide prospective for the five year budget program and projections, refine the capital project model focusing on large multi-year projects, grants that will span to multiple years, complete a comprehensive non-uniform compensation evaluation, expand Ways & Means quarterly meetings to review major programs, analyzing financial operatives for the township building project and the Pebble Hill sewer project.

Ms. Bray concluded her presentation by inviting anyone interested to attend the meetings who meet on the last Wednesday of each month at 7:00pm. She also encouraged to ask questions and present ideas.

Mrs. Lyons thanked everyone for attending and for showing all the amazing work their boards and commissions are doing on behalf of the Township.

VIII. ANNOUNCEMENTS


- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, February 16, 2016 at 7:00PM
- B. The Administrative Offices will be closed on Monday, February 15, 2016 in observance of Presidents' Day

- C. 2016 Stormwater Survey – Residents can complete this survey on the Township website www.doylestownpa.org to share thoughts about our stormwater outreach
- D. Ski Tickets and Movie Tickets are available. Please contact the Administration Offices for availability and pricing.
- E. Christmas Tree Drop-Off – Trees can be dropped off at the New Britain Road entrance of Central Park until February 14, 2016.
- F. Nominations for the Unsung Hero Award are being taken – please have nomination into the Administration Office no later than March 1, 2016.

IX. ADJOURNMENT

Hearing no further business, the February 2, 2016 Board of Supervisors regular meeting was adjourned at 7:16pm.

Respectfully submitted by:



Stephanie J. Mason
Secretary