



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, November 17, 2015

7:00 PM

Public Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

The Board met in Executive Session, prior to the meeting to conduct interviews for several Board and Commission vacancies. The Board also discussed personnel matters.

B. Swearing in of Officer Jessica Whiteside

Chief Logan requested Board approval to appoint Officer Jessica Whiteside as a member of the Doylestown Township Police force. Ms. Whiteside successfully completed all phases of the testing process and upon appointment will fill the 21st sworn position.

Ms. Whiteside's background includes graduating from Quakertown High School, Montgomery Township Police Academy and currently serves as a Emergency Medical Technical (EMT) for several ambulance squads in the surrounding area. She has also served as a police officer for Franconia Township, Lansdale Borough and part-time for the Central Bucks Regional Police Department.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize the appointment of Officer Jessica Whiteside as an officer of the Doylestown Township Police Department.

MOTION was ADOPTED 5 to 0.

Magisterial District Judge: Mark D. Douple swore in Officer Jessica Whiteside as an Officer with the Doylestown Township Police Department as her family looked on.

C. Visitors/Public Comments

Doylestown Township Arborist; Ray Hendrick reported in an upcoming issue of the Pennsylvania Birds Journal from the Pennsylvania Society for Ornithology will have an article on Doylestown Township and what we are doing to preserve the habitat for Bucks County.

II. ANNOUNCEMENTS

- A.** The next meeting of the Board of Supervisors is scheduled for Tuesday, December 1, 2015 at 4:00PM.

- B. Doylestown Township Municipal Building will be closed on Thursday and Friday, November 26 & 27,
- C. Doylestown Township Leaf and Yard Waste Recycling – The Drop Off Site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK

III. MINUTES APPROVAL – Budget Work Session 10/14/15 & 10/20/15

Mr. Snyder made a MOTION; seconded by Mr. Colello the October 14, 2015 and October 20, 2015 Doylestown Township Budget Work Session meeting minutes be approved.

MOTION was ADOPTED 5 to 0

Mr. Snyder made a MOTION; seconded by Mr. Colello the October 20, 2015 Doylestown Township Board of Supervisors Regular meeting minutes be approved with the following corrections as noted by Ms. Mason.

Under New Business paragraph, Section C; Tabor Property Sketch Plan - Change the first sentence to read "the current sketch plan proposed to construct 21 new single family homes along the Tabor Property" instead of 14.

MOTION was ADOPTED 4 to 1 with Ms. Manion abstaining due to her absence.

IV. REPORTS

- A. Solicitor
No Report
- B. Police Chief

Police Body Cameras

Police Chief Logan reported Doylestown Township Police Department was not part of a discussion regarding a federal grant received by nine Bucks County Police Departments for the purchase of body cameras. The group of officers involved with the application were discussing the issue at a recent luncheon and learned of the deadline at the event and decided to apply. Several municipalities will receive between \$55,000.00 and \$60,000.00 towards the body cameras. However, Doylestown Township will not be associated with the grant, because they did not include Chief Logan in the process.

Mrs. Lyons added; the issue was brought up when Central Bucks Regional Police Department lead the application and nine other municipalities were invited to join.

Although Doylestown Township will not be associated with the grant, Chief Logan indicated since implementing the mobile video cameras last year, discussions with the bargaining unit regarding implementation and modifications needed, body cameras would not be a good fit. Additionally, the new body cameras may have details that need to be worked out. If the township chooses to have the body cameras utilized in the future, the current equipment is easily adaptable and costs will not be exorbitant.

Traffic Accident on Pebble Hill Road

Upon Mr. Snyder question, Chief Logan reported on the fatal traffic accident on Pebble Hill Road that occurred last Thursday. It was a one vehicle accident still under investigation. There is an

indication the operator of the vehicle may have fallen asleep at the wheel and no roadway issue contributed to the accident. The roadway was also shut down for a period on Thursday evening and again on Sunday morning in order to photograph and measure the scene.

Mrs. Lyons added; as per a request from a property owner near the intersection, additional patrolling was dispatched to monitor speeding. Chief Logan indicated Pebble Hill Road is not a targeted area. However, patrolling is conducted on a regular basis. Mrs. Lyons suggested to place speed warning signage. Chief Logan indicated the issue was discussed at the recent Traffic Advisory meeting and he'll look into the matter.

C. Township Engineer

No report

D. Manager – HRA Cards

Ms. Mason indicated at the last Budget Work Session the potential for the non-uniform employees to receive HRA Cards valued at \$300.00 per card at a cost of \$10,000.00 was discussed. The Doylestown Township Municipal Authority will be responsible for \$1,500.00. Upon reviewing the Township budget, funds are available to cover the expenditure. Additionally, the healthcare plans are changing with increases of out of pocket expenses for non-uniform. In Schedule I of the budget the break down per department was identified.

Ms. Mason recommends the Board consider providing the HRA Cards for non-uniform employees.

Mr. Colello commented his concern with placing the HRA cards in the current township budget without authorization. There wasn't enough votes by the Board and placing as a line item in Schedule I is a serious trust issue. All line items should be vetted through the Ways & Means Committee and Board of Supervisors. Mrs. Lyons responded; non-uniform employees can utilize the HRA cards towards medical expenses obtained. The staff outlined the cost of the HRA Cards and broke it down amongst departments. If the Board denies authorization to proceed, the costs for HRA Cards would have been removed from the budget and modified to reflect the removal. There are no other line items added that the Board is unaware of.

Upon a brief discussion amongst the Board regarding what items should be noted in the budget prior to approval, Mr. Snyder questioned when a decision must be reached for the non-uniformed employee HRA Cards. Ms. Mason indicated by December 15th with final adoption. Mr. Snyder noted the HRA Cards was a recent item and during discussions, the Board was reviewing different ways of managing the issue. He suggested vetting the issue further and is not in favor of voting on the HRA Cards for non-uniform employees at tonight's meeting. He prefers to have more time and ensure everyone understands what the HRA Cards are for and how they will be utilized. His current understanding is the program can be managed in various ways.

Ms. Mason explained how the HRA Card works.

Ms. Manion commented her preference in not matching the uniform employees HRA Card benefits. Mrs. Lyons responded; there is no matching involved with uniform employees.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors table the HRA Card discussion.

MOTION CARRIED 5 to 0.

Resident; Lee Schwarz questioned how will the HRA Cards issue be handled if the Board approves the township budget at tonight's meetings. Mrs. Lyons answered; what is finally adopted can be changed within a 10% line percentage change.

E. Supervisors

Ms. Manion reported the Telecommunications Advisory Board (TAB) recently posted a video from Board of Supervisor Chairperson; Barbara Lyons during a Pennsylvania Supervisors Association of Township Supervisors (PSATS) event. The TAB Board currently have vacancies and anyone interested in video or social media can contact the township municipal offices.

Mr. Snyder reported the Environmental Advisory Committee (EAC) is working with Warrington Township to extend the Blue Bird trail. Ray Hendrick and the Warrington EAC representatives walked the Route 202 corridor between Bristol and County Line Road to identify sites to create a nesting view from Route 611 and eventually towards County Line Road.

Mr. Snyder reported upon a recent audit of state liquid fuels from The PA Department of Audit General found zero observations.

Mr. Snyder recommended the Board take a step back on a decision regarding the proposed renovations of the municipal building and create a focus group. He proposes the Board identify a small group develop a specific timeline and vet all alternatives of the renovations. This will serve as an attempt to make the process efficient and the group will reach out to all professional involved on a as needed basis for guidance. Mrs. Lyons questioned will the proposed group view all plan options and combine into one plan. She then asked if Mr. Snyder would like to nominate himself to take the lead on the project. Mr. Snyder indicated yes and accepted Mrs. Lyons offer. Mr. Snyder nominated Ms. Mason, Mr. John and one of the architects. Other professionals will be called upon when needed. Mrs. Lyons questioned if a decision can be made by the end of this year. Mr. Snyder suggested to have the committee meet first and will provide an answer at the December 1st Board of Supervisor regular meeting.

Mr. Touhill reported on the recent meeting of the Central Bucks Senior Task Force which was attended by 15 residents. Fire Prevention Officer; Larry Brown spoke which was broadcast on Doylestown Television (DTV). CBSTF member; Kevin James conducted several interviews, including with Chairperson; Barbara Lyons and can also be viewed on DTV. Doylestown Television is broadcast on Comcast channel 22 and Verizon channel 31. Mr. Touhill then announced anyone interested in speaking at the next Central Buck Senior Task Force meeting is welcome.

The Bike and Hike Committee announced park benches and sections of the bike & hike paths are available for purchase for the holiday season. Purchases can be made to commemorate a loved one or in memory of a loved one who passed. Anyone interested can contact Ms. Mason at the township's administrative offices.

Mrs. Lyons reported a few months ago, the Board decided to oversee the heroin epidemic as a public health issue in Doylestown Township. Eight overdoses occurred in Doylestown Township this year. The Township has been diligent in creating awareness and prevention. The Pennsylvania State Association of Township Supervisors (PSATS) has also taking the imitative. Recently, Mrs. Lyons traveled to Harrisburg to be interviewed about the issue, explain Doylestown Township's actions to create awareness and to assist other townships in doing the same.

Mrs. Lyons commended on her appreciation with Detective Breslau and First Deputy Matt Wynchild who visit various schools to speak with students about the epidemic and hosting town meetings.

Zoning Hearing Board Appointments

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors appoint Joseph C. Van Houten as a member of the Zoning Hearing Board.

Vote Failed by a 3 to 2 vote.

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors appoint Mitchell I. Aglow as a member of the Zoning Hearing Board.

Mitchell Aglow was appointed a member of the Zoning Hearing Board by a vote of 5 to 0.

V. CORRESPONDENCES

VI. UNFINISHED BUSINESS

A. Pavilion at Furlong – Sketch Plan (tabled from 8/18/15 & 9/15/15)

Mr. Garton reported upon applicants; Pavilion at Furlong understanding concerns of residents and the Board regarding imperious surface, traffic and a variety of other issues, they are presenting a revised sketch plan with significant modifications. Modifications include reducing the amount of impervious surface and reducing the square footage.

Edward F. Murphy, Esquire of Wisler Pearlstine, LL explained since last meeting with the Board in September of 2015, the applicants had a series of two meetings in late September, early October with the township's staff, sole investor of the property; Michael Grasso and several residents. As result, the plan was significantly changed as the reduction in size of the Retail A building to 15,000 or 17,000 square feet from 23,000 square feet as originally proposed. This totals a net reduction of the overall square footage to 6,000. The purpose was to address the impervious issue that was north of 45%. Other changes include a specific tenant was secured in the back of the Retail A building. With a contracting use, the tenant will take up 15,000 square feet of Retail A. The contracting use has a different parking requirement than the retail presumption made in September. The combination of the reduction in the size of the building and the change of use enables a reduction of the site wide parking to 51 spaces.

In the November plans, a site wide imperious ratio of 40% is shown. The new plans presumption several items discussed with the township staff. Three are specific components in the impervious calculation are excluded. First, the bike & hike path along Route 263 was viewed. Typically the path would be located in the right of way, so not to be counted against the impervious surface calculations. However because the road way is consuming all of the right of way, the plans shows the path located on the applicant's property. In a effort to compromise the area was excluded, so today's calculations does not include the bike & hike path. It also does not include the limited length of the entrance driveway from Roger's Road. That one segment from Roger's Road to the first intersection internally is not included in the calculations. Lastly, the new plan shows a service drive to the proposed well site in which the township has expressed an interest in receiving dedication. The limited drive way was excluded to the well site. Other than the three elements described, the plan shows an imperious of 40%.

Another issue discussed was the dimension of parking spaces. Previous plans showed a significant amount of parking spaces at 9 x 18. The current plan shows all parking spaces will be at least 10 feet wide. Some spaces will be 10 x 20, but majority at 10 x 18. The 18 foot length dimension is off set by landscape areas along the front and back of the spaces. The critical dimension was the width to ensure limited vehicle damage of dents.

Mr. Murphy then introduced a possible alternative plan which takes the Retail A building from 23,000 square feet to 17,000 square feet. The second option is having the building going from 23,000 to 15,000 square feet. The remaining 2,000 square feet is proposed to be added to the CVS Pharmacy. Although there have been concerns with proposing a 10,000 square feet commercial use, if Retail A can be further

reduced the setback between the adjacent neighboring community will increase to 60 feet. Upon a decision of the Board, the applicants are prepared to move forward with each option.

Upon a discussion with Township Solicitor; Jeffrey P. Garton, Mr. Murphy indicated a suggestion to continue strengthening the buffer along Rogers Road to separate the road from the detention basin and the septic system was presented. The applicants agreed to work with the township to supplement the buffer as per their directions. The applicants also agreed address an ongoing request to insure non-native species seeds located in the back of the site will be continuously rooted and eliminated throughout the life of the job. Upon Mr. Snyder's question Mr. Murphy clarified; supplemental plantings beyond what is required by the ordinance be added as a screen along Rogers Road and the synagogue across the street from daycare and retention basin uses.

Mr. Colello questioned what is the difference between the current plan and a by right plan. Mr. Murphy answered; relief will be needed because of moving everything up towards Route 263 so there is still woodland disturbance beyond ordinance limits. This is because most trees are closer to Route 263 and the applicants will make an effort to pull everything away from the nearby residential community. Other zoning relief will be required due to the buffer between the industrial section and the site, but the full width of the buffer required is needed. Also, relief is needed for dumpster that will be located on site and part of Retail A is going to be retail in the LI District. Other than the three elements previously described, there will be no other impervious relief required. The impervious was reduced by approximately 5.3% and the woodland disturbance will be the same. Most woodlands eliminated as per an impervious standpoint was located in the back of the site. The overall site wide impervious has been reduced by approximately less than an acre.

Mrs. Lyons questioned if a deed restriction will be offered for the intended use with the reduced building size. Mr. Garton indicated the issue can be addressed with relief or other adjustments in the use mix.

Upon Mrs. Lyons questioned, Mr. Murphy clarified the two options for Retail A is either from 23,000 to 17,000 square feet or 23,000 to 15,000 square feet with remaining 2,000 square feet added to the CVS Pharmacy located in front of the site. Mr. Garton asked what is the additional distance between the rear property line of the neighbors and the rear of the building. What is the increase in setback between the 17,000 and 15,000 square foot buildings. Mr. Murphy answered; in September the distance was 205 feet. The smaller size Retail A will be 255 feet with the setback increased by 50 feet. Mrs. Lyons disagreed with this option.

Mr. Murphy concluded by requesting Board authorization to move forward with the planning stage of the existing plan.

Public Comments:

Resident; Joseph O'Malley of Rogers Road questioned if Ferguson Enterprises will be the contractor for the proposed site. Mr. Murphy answered; Ferguson Enterprises is for the contractor in Retail A. Mr. O'Malley then questioned if a loading bay will be installed in the back of the building. Mr. Murphy indicated there will be no loading bay installed. Everything will go in front of the building and by appointment only. Mr. O'Malley commented on his concern with storage of refrigerant gas, oxides and degreasers. Mr. Murphy responded; the building will be designed to the contractor's specifications. The topic of a loading bay was addressed and confirmed loading will be only performed in front of the building. Mr. O'Malley suggested the Board have a representative from Ferguson Enterprises attend a meeting to address questions.

Mr. O'Malley questioned if tenants have been secured for the other buildings. Mr. Murphy indicated no other tenants have been confirmed. A brief discussion ensued between the Board and Mr. O'Malley regarding what type of tenants that will be occupying the property, Mrs. Lyons explained the applicants

will need tenants to stay in business and the township cannot regulate what type of tenants reside on the site. The Zoning Ordinance addresses any toxic material issues.

Pierre Menard at Old Nursery Way in Furlong commented on behalf of himself, it doesn't matter what is developed, there are going to be winners and losers. The job of the Board is to figure out what is the best plan that fits all constraints. The current plan allows a building where commercial occupants can rent. The residents benefit as well with the significant buffers supplied. The surrounding community has always been concerned with over-building and by eliminating development to the impervious surface requirements is a benefit. The one loser of the plan is the trees. Deserving the trees along Route 263 would require all the buildings to be set back on the site with different uses, closer to the adjacent property owner. This is not what the residents prefer, nor the developer. Mr. Menard concluded the current plan is the best presented and he will be an advocate for it.

Resident; Ray Hendrick questioned for clarification, in the buffer area along the rear will non-invasive species plants be removed. He then questioned who will be deciding what constitute a native and non-native plant. Mr. Murphy indicated he is under the assumption a township representative will make the decision. Mr. Hendrick offered his services.

Resident; Mary Lou Streznewski of 22 Brook Drive, Furlong noted an area along Retail A that doesn't appear to have any trees. Because the area goes downhill, she questioned what is the plan. L. Scott Mills, RLA of Van Cleef Engineers answered; grading will be provided to a certain extent beyond the parking area to establish the correct grading for the parking area. The vegetation will be removed, but not between the limit and the well head area will have the trees remain as much as possible, while removing the invasive. At this time, it's unsure how many trees will remain, but will work with the township to remain green.

Ms. Streznewski questioned if the contractor has been identified and if toxic substances will be stored. Mrs. Lyons responded the township professional will oversee what is stored.

Ms. Streznewski commented on the speeding issue along Rogers Road and suggested the Board consider installing speed bumps to alleviate the issue, similar to Doylestown Borough. She added there are certain speed bumps which are removal. With Rogers Road considered a neighborhood collector, high traffic was never intended. If another entrance is considered, it will allow left turns off Rogers Road and encourage increased traffic.

Resident; James Bingler of Turkey Lane in Furlong thanked Mr. Snyder, Mr. Colello and Ms. Manion for their support to have the impervious surface reduced within the ordinance requirements and hope future developers will follow the same suit. Upon meeting with the applicants, Mr. Bingler commented with the front being destroyed and landscaping proposed, 204 trees are needed to be replaced. The applicants also agreed to try and plant an additional 200 trees in the back of the site. Additionally, the applicants also agreed to establish a maintenance agreement for the continuous removal of invasive species and vines. The only issue which remains is the buffer located along the road. Relief will be requested, but hopes it will be developed as a buffer.

Mr. Bingler then commented on his disappointment with the responses of Mr. Touhill accepting the applicant's statement indicating the last plan proposed was the best they can do. Upon Mrs. Lyons suggestion to keep comments non-personal, Mr. Bingler then commented on his disappointment with Mrs. Lyons statement indicating the impervious was at 45%. Mrs. Lyons disagreed. Mr. Touhill defended his statement by explaining everyone has rights, to include neighborhood, property owners and in this case a developer who is a property owner. It's important to find a balance that is amicable for all parties which is part of the Board's mission.

Ms. Streznewski commented she doesn't see a point to add an extra 2,000 square feet to the proposed CVS Pharmacy. The township spent a lot of time and money fighting a previous law suit for a similar situation. Mrs. Lyons agreed.

Resident: Cecile Balizet commented with the proposed site being a gateway to the township, her hopes is the aesthetics are within the taste of Bucks County and similar to a CVS located in Wrightstown, which has a building covered with fieldstone.

Ms. Balizet noted with all the parking spaces not sized 10x20, it will not be within the township code and the majority may not be within 52.2%. She requested the exact percentage be presented. Mr. Murphy answered; the majority of the parking spaces are 10 x 18. If the plans went by 10 x 20, the impervious surface will increase. The 10 x 18 spaces will have a landscape island located in front, so there will be no impact to any other parking spaces or any other car. There is no reason to create un-necessary impervious to achieve the same results. Ms. Balizet suggested to have the additional 2,000 square feet proposed for the CVS be used to bring the parking to code.

Upon Ms. Balizet comment of removing the bike and hike path to reduce the impervious, Mr. Snyder clarified the bike & hike path will be removed only from the calculations and the path will physically remain. She then requested confirmation if the path, Rogers Road and the service road to the site will remain to keep within the 40% impervious surface. Mr. Murphy confirmed; the site will be built as per what the plans call for. The township staff suggested as a compromise, the applicants not be penalized for the improvements. The improvements are proposed, but will not include three elements as stated in the overall site wide impervious calculations. If the three elements be included, they will add another 1.3% impervious to the current 40%.

Ms. Balizet commented traffic reduction should be considered as part of the whole plan and agreed with Ms. Streznewski's comments. With children's lives to consider, the suggestion should be taken into heart. Mrs. Lyons responded in previous plans, there were talks of traffic calming. The decision was to table the matter until a development plan is in place. Mr. Garton added; the synagogue is also expected to pay for one traffic calming measure. Speed bumps are a possibility and will not be ignored.

Mr. Binger questioned if more 10 x 20 parking spaces will be added in front of the building, not just within the 40% impervious. Mr. Mill answered the parking spaces along the front will be 10 x 20. Additional parking cannot be added in the surrounding area, but landscape areas will be shown. This will allow for an overhang for longer vehicles. Upon additional questions from Mr. Binger, Mr. Mills clarified; all parking spaces at 18 feet allow for overhang.

Resident; Anne Woodbury of 680 Spring Valley Road questioned if a daycare center is still proposed as part of the site. Mr. Murphy indicated yes. Ms. Woodbury then questioned will the access still permit vehicles to make a left hand turn from Rogers Road? Mr. Murphy indicated yes. Ms. Woodbury then questioned if there is a way to have access to the entrance from York Road to eliminate additional speeding off Rogers Road. Mr. Garton added; vehicles can make a right from the synagogue and go across, but no vehicle will be permitted to make a left, clarifying the question. Mr. Murphy suggested the matter can be discussed during the land development process. Ms. Woodbury also urged the Board to consider restricting the proposed CVS to 10,000 feet.

Board Comments:

Ms. Manion commented she feels good with the significant steps taken and listening to the residents to present the current plan. Although, the tree removal is an issue, she understands the reasoning is for the benefit of the residents. Ms. Manion also agrees with Ms. Balizet's comments in using the extra 2,000 square feet for the proposed CVS towards bringing the parking spaces up to code.

Mr. Colello questioned what size should the CVS Pharmacy be and approves it stays at 10,000 square feet. Mr. Murphy commented the increase in square footage for the CVS was only an option if the Board prefers to the push the building away from the residents. Mr. Colello then questioned once issues are vetted out, what are the applicants asking. Mr. Murphy answered; the applicants are requesting Board approval to move forward with Mr. Garton and develop a stipulation to complete engineering for the plan depending upon what use the Board selects.

Mr. Snyder suggested to keep the CVS Pharmacy at 10,000 square feet, Retail A at 15,000 square feet, ensure traffic calming measures are addressed and protecting the buffer along Rogers Road and behind the site.

Upon Mr. Touhill's question regarding which plan will be presented, Mr. Murphy answered the applicants prefer to offer the plan to go from 23,000 square feet to 17,000 square feet with 40% impervious and the increased CVS option removed.

Mrs. Lyons reported the applicant received Board consensus to move forward with the plan as presented. She then commented on no opinion regarding the parking spaces. She then commented the applicants worked very hard to present the current plan and it's the best one. Mrs. Lyons concluded by stating she is in favor of the 17,000 square foot with 40% impervious and the increased CVS option removed.

B. Township Building Renovations – Continued Discussions

See under Supervisors comments.

VII. NEW BUSINESS

A. Comcast Agreement

Mr. Garton reported for Board's consideration a new Comcast Agreement is presented where TAB Chairman; Ed Edenbach is listed as the primary source of the agreement being concluded. Mr. Edenbach was able to secure significant concessions including additional funds to improve the township's system. Additionally, an obligations was secure to have Comcast consider placing the programming in High Definition (HD) in the future. Ms. Mason, Mr. Edenbach and Mr. Garton recommends Board approval of the agreement between Comcast of Southeast Pennsylvania, LLC and Doylestown Township.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the Government Access Channel Agreement between Comcast of Southeast Pennsylvania, LLC and Doylestown Township.

MOTION was ADOPTED 5 to 0.

B. Request Sewer Connection – Lang Residence, 47 Chestnut Valley Drive

Mr. Thomas Kelso of Castle Valley Consultants, LLC addressed the Board to request the township relinquish through the Bucks County Water and Sewer Authority to the Harvey Avenue plant and authorize Richard and Terry Lang receive a public sewer connection at 47 Chestnut Valley Drive. The existing 50 year old onsite system is suffering from age and poor soil conditions. The public sewer is located off Shady Retreat Road. There is a small portion of Mr. & Mrs. Lang's community which slopes towards Shady Retreat Road and the rest leads to a stream. It was determined the best long term solution is to install a grinder pump, extend the force main up to Shady Retreat Road and tie onto the existing public sewer. Bucks County Sewer Authority has agreed to service the connection and own the line. The Langs have agreed to enter into a maintenance program with the County for the grinder pump. The line will be place along the edge of the road in the public right of way and sized to allow connection of the entire development.

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors authorize Richard and Terry Lang receive public sewer connection at 47 Chestnut Valley Drive through the Harvey Avenue plant.

MOTION was ADOPTED 5 to 0.

C. PennDOT - Lower State Road Shared Use Path Project

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisor table the matter of Penn Dot Lower State Road Shared Use Path Project to the Tuesday, December 1, 2015 Board of Supervisors Regular meeting.

MOTION CARRIED 5 to 0

D. Eagle Scout Proclamation - Duncan Marlow Paxton-Lawrence – Troop 6

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisor award Boy Scout Troop 6 member; Duncan Marlowe Paxton-Lawrence rank of Eagle Scout a the Saturday, November 21, 2015 Eagle Scout Court of Honor Ceremony.

MOTION CARRIED 5 to 0

E. 2015-16 Snow Plow Bid

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisor award the 2015 \ 2016 Snow Plow Bid to the below noted contractors with comments...

Mr. Snyder questioned what is the township's obligation to the contractors if it doesn't snow. Mr. John answered the township has no obligation. It will be a normal contract and a performance bond was posted so if it doesn't snow the contractor may not charge for any work. Mr. Snyder then questioned if the contractors will be called on a as needed basis. Mr. John answered; no calls will be made for any accumulations less than three inches.

1) B&E Karts, Inc in Revere, PA - Units 1 and 2 at an hourly rate of \$110.00

2) Green Ridge Landscaping, Inc - Units 1 & 2 at an hourly rate of \$175.00, Units 3 through 5 at an hourly rate of \$150.00, Units 6 through 9 at an hourly rate of \$125.00

3) Little Digger Excavating & Hardscape in Pennsburg, PA - Unit 1 at an hourly rate of \$110.00

4) Puppy Dog Landscape Corporation in Sellersville, PA - Unit 1 at an hourly rate of \$149.50.

5) Spear Excavating in Red Hill, PA - Unit 1 at an hourly rate of \$110.00

MOTION was ADOPTED 5 to 0

F. Budget Presentation

Doylestown Township 2015 Revised Budget

Ms. Mason reported the Doylestown Township 2015 Revised Budget has a millage of 10.25, revenue projection at \$11,537,874, revenue revised at \$11,525,616, expenses at \$13,124,963, original budgeted expenses at \$13,428,389 leaving the fund balance at \$5,631,159.

The revised budget comes from the work of what is anticipated at the end of the year and the recommendations of our department heads.

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisor approve the Doylestown Township 2015 Revised Budget

MOTION was ADOPTED 5 to 0

Doylestown Township 2016 Preliminary Budget

Mrs. Lyons questioned if additional materials were received once the final budget packet was prepared. Ms. Mason responded the new fund budget for Roads and Bridges was received and noted as item 53. Mrs. Lyons confirmed the fund balance reads as \$4,441,597. Ms. Mason agreed. Mrs. Lyons explained from the Roads and Bridges revenue side, there is a carry over which is incorrect and should be noted as a balance of \$6,956. Ms. Mason agreed. Mrs. Lyons noted she approves the Preliminary 2016 Budget with correction noted.

Ms. Mason reported the Board has been working with the Ways and Means Committee to prepare the budget that focus on infrastructure, roads, bridges and public safety. Also, the PBA contact was finalized, a request for an increase in millage for ambulance services through Central Bucks Ambulance. The preliminary budget presented has revenue of revenue projection at \$12,940,628, using reserves at \$1,196,496, expenses at \$14,130,167, end of the year fund balance at \$4,441,597.

One item included in the budget is a tax millage of 11.38, at a 1 1/8 mil increase. The 1/8 millage goes to the Central Bucks Ambulance. The CBA originally requested a 1/4 of a mil, but through discussions and review, the 1/8 is what other municipalities are providing. The one mil creates a new fund as a Roads and Bridges fund. Upon discussion regarding the age of the roads and bridges and maintaining three miles, the township decided they would like to see more. The increase in millage will also allow the township to complete closer to five miles. Additionally, the township will also address bridge issues to include a replacement. There is concern for bridges in need of repair/replacement within the next three years. Currently there are funds in the 2016 budget for engineering design permitting process for replacements of Chapman Bridge. Mrs. Lyons noted the recent approval to repair the Chapman Road Bridge is not included as part of the one million allocated.

Ms. Mason reported the 1 1/8 millage results in a \$45.00 per year at \$3.75 per month per property increase is based on the assessed value.

Ms. Mason referred to various 2016 Preliminary charts and reported, the one millage which brings \$269,815,290 with an average assessment at \$40,189. As a comparison with the County and the School District, the township is the smallest portion. However, what is provided in terms of services is closest to the residents.

Resident; Lee Schwarz clarified 1 mil equals to \$269,815 not \$269 million on the slide.

Ms. Manion commented as a supervisor, she would not like the task of determining what should be included in the budget. She indicated there are items currently in the budget which are non-essential. Ms. Manion then suggested to have Ms. Mason meet with each department head to revise the items to possibly remove and save money. She is in favor of approving 1/2 mil increase, but reviewing the budget will show the township coming together to sacrifice and approve a 1/2 mil increase. Mr. Garton indicated the Board can always reduce the budget between the preliminary and final process. There are limits on how much can be increased based on line items and total categories.

Mr. Snyder questioned if Ms. Manion will support a 1/2 mil or 5/8. Ms. Manion responded 5/8, including the 1/8 mil for ambulance.

Mr. Colello commented on the current budget there is no doubt it can be approved at a 1/2 mil, which will be \$25.00 per property for 2016. However, he requested the HRA Card first be removed from the budget. Ms. Mason agreed to present a revised Schedule I.

Mr. Touhill agreed with Ms. Manion and Mr. Colello's comments and also in favor of approving a budget showcasing 5/8 increase of a millage. However, he was under the impression it was charged over the past four or five meetings. Mr. Colello suggested the budget be reviewed once more.

Mr. Snyder is in favor of the Preliminary Budget with the 5/8 millage increase.

Mrs. Lyons commented on her concern upon reviewing the line items during numerous meetings, 1 millage was needed to address the Roads and Bridges issues. If the 1 millage is not required for the 2016 budget, she is in favor of approving the preliminary budget with the 5/8 increase. Mr. Colello clarified the additional millage should be viewed once other areas are reviewed.

Upon a discussion amongst the Board regarding how the additional millage should be located, Ms. Manion commented she will not approve the final 2016 budget without the 5/8 increase.

Mr. Snyder questioned by what date should Ms. Mason be required to review the budget to locate additional funds by. Mr. Garton responded a decision should be made prior to final budget approval of December 15th.

Resident; Lee Schwarz commented at the last Budget Work Session, a specific request was made to allocate \$40,000 for Sauerman Park. As a result of the Budget Work Session, \$10,000 was the amount required to make the safety improvements, which cut \$30,000. In order to shave more items, a line by line decision will need to be made. Most of the items are project in which matching grants were already accepted for. Although they still can be removed, but it may create additional issues. Ms. Schwarz encourages the township to review the budget once again, but it may be difficult to accomplish. Ms. Manion indicated on her own has found \$135,000 but doesn't believe she should be responsible to provide cuts to the budget. The Board should only be responsible to identify where the budget should be. It should be up to the township staff to figure out how it will work.

Upon a discussion amongst the Board and Mr. Schwarz regarding the procedure on how cuts to the budget should be determined, TAB Chairman; Ed Edenbach commented because the budget is over the course of five years, \$650,000 is actually needed to be found out of the operating budget to preserve roads and to maintain the million dollar limit by the year 2020.

The budget currently viewed is different than previously submitted because many items have changed including the 2015 forecast. The current budget has the township doing better by \$300,000 in 2020 than previously recorded. This will assist in the quest to find additional funds. Although the \$10,000 is able to be cut due to the HRA cards. However, many of the line items have changes since more data has arrived and the budget has been updated within 2015 and 2016 without affecting the outcome in 2020.

Upon a discussion between Mr. Colello and Mr. Edenbach regarding the items located in the updated preliminary budget, Mrs. Lyons stated she is in favor of the budget which includes the HRA cards and mil increase. She then commended the township staff on a job well done. However, there is a bigger problem at Sauerman Park than repairing the soil and pond.

Mrs. Lyons approves the township staff with assistance of the Board to locate \$135,000 per year for the next five years.

Mr. Colello made a MOTION; seconded by Ms. Manion The Doylestown Township Board of Supervisor authorize the 2016 Doylestown Township Preliminary Budget be advertised with the HRA Cards allocation removed in Schedule I and a 1/2 millage increase plus 1/8 millage to equal 5/8.

MOTION was ADOPTED 5 to 0.

G. Treasurer's Report – November 18, 2015

Mr. Snyder made a MOTION; seconded by Mr. Touill the Doylestown Township Board of Supervisors approve the November 18, 2015 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

H. Bills List – November 18, 2015

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the November 18, 2015 Bill's List in the amount of \$578,091.55.

MOTION was ADOPTED 5 to 0.

VIII. ANNOUNCEMENTS

The FDR School in Bristol Township is hosting a county recycling of electronics on Saturday, November 21, 2015 from 9:00am until 1:00pm.

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 1, 2015 at 4:00PM.
- B. Doylestown Township Municipal Building will be closed on Thursday and Friday, November 26 & 27, 2015
- C. Doylestown Township Leaf and Yard Waste Recycling – The Drop Off Site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK

IX. ADJOURNMENT

The November 17, 2015 Board of Supervisor Regular meeting was adjourned at 9:00pm.

Respectfully Submitted by

Stephanie J. Mason
Secretary