



# Board of Supervisors

## Regular Meeting

~ Minutes ~

425 Wells Road  
Doylestown, PA 18901  
<http://doylestownpa.org/>

Stephanie Mason  
215-348-9915

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Tuesday, October 16, 2012

7:00 PM

Public Meeting Room

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### I. 7:00 PM REGULAR MEETING

In attendance: Chairman Barbara N. Lyons: Present, Vice Chairman E. Thomas Scarborough, Jr.: Present, Member Richard F. Colello; Present, Member Shawn Touhill: Present, Member Ryan Manion: Present, Solicitor Jeffrey Garton: Present, Township Engineer Mario Canales: Present, Doylestown Police Chief Dean Logan: Present, Director of Operations Richard John: Present, and Township Manager Stephanie J. Mason: Present.

A. Pledge to the flag

B. Visitors/Public Comments

Resident; Kenneth Snyder of 50 Fox Croft Drive noting the New Business paragraph of the October 2, 2012 Board of Supervisors meeting minutes, Mr. Snyder requested clarification of how many land development plan extensions can the Board grant? Mr. Garton answered; legally the Board is able to grant as many extensions as they choose. However, several years ago the Board adopted a policy not to grant more than two extensions without a recommendation from the Doylestown Township Planning Commission.

Mr. Snyder then questioned how many extensions can the Board apply? Mr. Garton answered; there is no legal limit, and is based upon factual matters.

### II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, November 20, 2012.

B. Budget Work Session is scheduled for October 24, 2012, 7:00 pm – Administration Building.

C. Bike & Hike Trail Rededication in memory of Dr. Corinne Cody – October 19, 2012, 2:00 pm - Kutz Elementary School

D. Howl-O-Ween – October 20, 2012 at Doylestown Dog Park starting at 10:00 AM. If you'd like to participate please contact our office or email us at [info@doylestownpa.org](mailto:info@doylestownpa.org)

E. Doylestown Township Leaf and Yard Waste Recycling – October 20, 2012 from 9 AM – 11 AM. This event will be held at Central Park (New Britain Road) and is for township residents only.

F. Doylestown Township Administration offices will be closed on Tuesday, November 6, 2012 due to the General Election and Monday, November 12, 2012 in observance of Veterans' Day.

G. Daylight Savings Ends on Sunday, November 4, 2012. Remember to turn your clocks BACK an hour. Check you smoke alarms.

**III. MINUTES APPROVAL: Board of Supervisors Special Mtg. - 10/3/12**

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the October 3, 2012, Doylestown Township Board of Supervisors Special Meeting minutes be approved.

MOTION ADOPTED 5 to 0.

Mr. Scarborough made a MOTION; seconded by Ms. Manion the October 2, 2012, Doylestown Township Board of Supervisors Regular Meeting minutes be approved.

MOTION ADOPTED 5 to 0.

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the October 2, 2012, Doylestown Township Road Inspection notes be approved.

MOTION ADOPTED 4 to 1 with Mrs. Lyons abstaining due to her absence.

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the September 24, 2012, Doylestown Township Board of Supervisors Budget Work Session notes be approved.

MOTION ADOPTED 3 to 2 with Ms. Manion and Mr. Colello abstaining due to their absence.

**IV. CORRESPONDENCES****A. Bucks County Fire Police Association – Permit Waiver Request**

Mr. Colello made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors grant The Bucks County Fire Association a permit waiver in the amount of \$50.00 because of their status as an emergency service organization.

MOTION was ADOPTED 5 to 0.

**V. REPORTS****A. Solicitor**

No Report

**B. Police Chief**

No Report

**C. Township Engineer**

No Report

**D. Manager****1. Request of Employee Training – Playground Safety Inspector – R. Schea**

Mr. Colello made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors grant Fire Marshall; Rick Shea permission to attend with an overnight stay the December 3rd through 5th, Certified Playground Safety Inspector Course and Examine in State College, PA.

MOTION was ADOPTED 5 to 0.

2. Boards & Commissions – 2013 Vacancies

Ms. Mason requested Board approval to re-advertise for vacancies on the following Boards and Commissions due to a lack of response prior to the October 12, 2012 deadline.

HARB

Performing Arts - 3 openings

Park and Recreation Board

Public Water & Sewer Committee - 2 openings

Traffic Advisory Board / VD#3

Mrs. Lyons suggested the township first contact candidates who have submitted applications within the last six months to one year before re-advertising.

E. Supervisor

Mr. Scarborough reported the Telecommunications Board is negotiating a new cable television contract with Comcast. A draft should be available within one month.

Mr. Touhill reported the Bike and Hike Committee is anticipating the Route 202 Parkway to be opened by December, 2012 and hopes everyone will take advantage of the trails. The Annual Road Trip is scheduled for October 17, 2012. The next Fund Development Committee meeting will be scheduled for November, where the Ways and Means Committee will be attending. Mr. Touhill concluded by encouraging all to attend the Saturday, October 20th Howl-O-Ween event beginning at 7:00pm, where he will be present as a judge.

Mr. Scarborough then questioned when repairs to the Castle Valley Bridge will be completed. Ms. Mason answered; she, Mrs. Lyons and Mr. John have been in communications with Mike DiBello from PennDot, who indicated construction is on schedule and the bridge should be completed by the end of December.

**VI. NEW BUSINESS**

A. Appointments of Chief of Police and Lieutenant

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the Employment Agreement between Doylestown Township and Arthur D. Logan during the period of January 1, 2011 through December 31, 2014 with an effective date of October 8, 2012 for new salary. Further, the Board appointed Acting Chief of Police Arthur D. Logan as Chief of Police.

MOTION was ADOPTED 5 to 0.

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the Employment Agreement between Doylestown Township and Matthew J. O'Connor during the period of January 1, 2012 through December 31, 2014 with an effective of October 8, 2012 for new salary. Further, the Board appointed Matthew J. O'Connor as Acting Lieutenant.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons reported both Chief Logan and Lieutenant O'Connor will be officially sworn in at the November 20, 2012 Board of Supervisors Regular Meeting.

**B. Formation of New Committees**

1. Friends of Doylestown Dog Park

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the resolution to form the Friends of Doylestown Dog Park Committee.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons opened the floor for nominations to elect a Board of Supervisor Liaison for the Friends of Doylestown Dog Park Committee.

Mr. Touhill nominated Mrs. Barbara N. Lyons; seconded by Ms. Manion.

Mrs. Barbara N. Lyons was *elected* Board of Supervisor Liaison to the Friends of Doylestown Dog Park Committee with a vote of 5 to 0.

2. Friends of Kids' Castle – was tabled

**C. Development Agreements**

1. Neamand Tract – Doylestown Executive Qtrs/Silver Maple Farms

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the Development Agreement between Doylestown Township and Neamand Tract - Doylestown Executive Quarters / Silver Maples Farms (DBD Realty, LTD, LLC).

Ms. Lyons questioned if care and maintenance of the existing pond on Neamand Tract will continue. Mr. Garton answered; maintenance of the existing pond is required. However, the care has been delayed pending Department of Environmental Protection's (DEP) approval. Representative for the Neamond Tract; Robert DeLuca clarified DEP permits were issued last week and comprehensive clean up will begin within the next week.

MOTION was ADOPTED 5 to 0.

2. Delaware Valley College Life Science Building

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the Development Agreement between Doylestown Township and Delaware Valley College of Science and Agriculture.

MOTION was ADOPTED 5 to 0.

- D. PECO Street Light Agreement

Mrs. Lyons questioned if the township will be responsible to make a partial purchase in 2012 and pay balance in 2013. Ms. Mason clarified; the entire purchase price of the street lighting facilities will be paid in 2012 and re-lamping with change outs of street lamps will be purchased in 2013.

Mr. Colello made a MOTION; seconded by Ms. Manion The Doylestown Township Board of Supervisors approve April 12, 2012 Agreement of Sale between Doylestown Township and PECO Energy Company for the purchase of Street Lighting Facilities in the amount of \$76,973.23.

Mrs. Lyons noted purchase of the street lights will save the township money towards the electric bill and cost of the purchase will be made up with three to five years.

MOTION was ADOPTED 5 to 0.

- E. Proposal to Energize Street Lights at Swamp Rd. & Easton Rd.

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve PECO Energy Company's proposal to energize four street lights at Swamp and Easton Roads for the Thompson Organization.

MOTION was ADOPTED 5 to 0.

- F. Doylestown Twp. Audit Proposals – 2012, 2013 & 2014

Mr. Colello made a MOTION; seconded by Ms. Manion The Doylestown Township Board of Supervisors award Major & Mastro, LLC the Doylestown Township Audit Three Year Bid for 2012, 2013 and 2014 at \$11,000.00 for each year as per Finance Director; Kenneth Wallace's recommendation.

MOTION was ADOPTED 5 to 0.

- G. Treasurers Report – October 16, 2012

Mr. Scarborough made a MOTION; seconded by Ms. Manion The Doylestown Township Board of Supervisors approve the October 16, 2012 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

- H. Bills List – October 16, 2012

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the October 16, 2012 Bill's List in the amount of \$394,264.36.

MOTION was ADOPTED 5 to 0.

## VII. ANNOUNCEMENTS

## VIII. ADJOURNMENT

The October 16, 2012 Board of Supervisors Regular Meeting was adjourned at 7:18pm.

Respectfully submitted by

Stephanie J. Mason  
Secretary